



Kentucky  
Christian  
University

ESTABLISHED 1919

## 2016-2017 CATALOG

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Kentucky Christian University practices equal opportunity policies in both admissions and employment and does not discriminate on the basis of race, national or ethnic origin, sex, color, age, or handicap (consistent with Section 702 of Title VII of the 1964 Civil Rights Act which deals with exemptions for religious corporations with respect to employment of individuals with specific religious convictions).

Kentucky Christian University 100 Academic Parkway Grayson, Kentucky 41143-2205  
606-474-3000 or 800-522-3181  
[www.kcu.edu](http://www.kcu.edu)

## **Mission Statement**

The mission of Kentucky Christian University is to engage students in a transformative educational experience that equips them as effective Christian professionals providing servant leadership for the church and society.

## **Expanded Statement of Purpose**

Therefore, the Bible, which is regarded as the revealed Word of God and the final authority in all matters pertaining to life and faith, is exalted as the foundation of every curricular program. The pursuit of scholarship at Kentucky Christian University is distinguished by the conviction that to be truly educated one must have the capacity to make responsible moral decisions, be committed to serving the needs of others, and be recognized as a skilled contributor to one's profession. Such a distinction requires that students be exposed to the moral and spiritual principles taught in the Bible and that they are able to think ethically as well as logically, analytically, and critically.

The Board of Trustees, administration, faculty, and staff of the University are committed to the maintenance of an academic community in which Christian character and spiritual values accompany the tasks and opportunities of scholarship. Persuaded that education is a lifetime pursuit, the University provides a foundation of knowledge, skills, and values, which enables its students to:

1. Enter meaningful and fulfilling professions within the leadership ministry of the Church and/or within the global community, resulting in the opportunity to fulfill the mandates of the Great Commission and to work as a means of self-support.
2. Influence the religious, social, educational, and business communities with the Biblical principles and moral character exemplified in the life and teachings of Jesus and His apostles.
3. Pursue and succeed in the attainment of personal and professional goals, including the completion of advanced academic degrees and/or promotion within their chosen field of endeavor.
4. Actively be involved in their communities as citizens who are concerned with improving the quality of life for all people groups.
5. Pursue healthy lifestyles and take appropriate action to promote wellness within their families and throughout their communities.
6. Build a legacy for the next generation by nurturing those institutions (e.g., the home/family, the Church, the Christian college) which are critical to the establishment and maintenance of biblical values, including moral integrity, ethical principle, and human dignity.
7. Develop an awareness of the inter-connectedness of nations and peoples and seek out opportunities to promote peace, goodwill, and the enrichment of life within the global village

## **Religious Affiliation**

Kentucky Christian University is a private university affiliated with a fellowship of independent congregations known as Churches of Christ and Christian Churches. Because these independent congregations claim no creed or statement of faith except for the Scriptures, and because no denominational headquarters establishes a doctrinal position for the University, the Board of Trustees has resolved that the University will abide by only a brief and general statement based on those teachings of Scripture which are clearly taught and universally embraced by these independent congregations. These teachings include:

That God is not only the omnipotent, omniscient and omnipresent Creator of the universe, but also the loving Father, Provider of all life, and righteous Judge.

That the Bible is God's divinely inspired revelation to man. These Holy Scriptures are not to be added to, nor subtracted from, by anyone.

That Jesus is the Christ, the Son of God, who came to earth in the fullness of time, as Savior and as Messiah. This same Jesus is recognized as the only begotten Son of God, born of the virgin Mary, crucified on the cross after a sinless life on earth, raised bodily as Lord from the tomb, ascended into heaven as King of Kings, and is coming again to reclaim those who are His own.

That the Church is the divine institution by which God has provided for the preaching of the Gospel and the salvation of the world. This Church, the Body of Christ, has divinely given ordinances, which are Christian baptism, the immersion of the penitent believer for the remission of sins, and the gift of the Holy Spirit; and the Lord's Supper, observed weekly in the remembrance of Him.

That the unity of all followers of Christ can be realized on the basis of a return to the primitive pattern for Church doctrine—in practice, in polity, and in life—as seen in the New Testament.

The founders of the University, as well as the current Board of Trustees and administrative leadership, were and are keenly aware of the many issues, which have divided and continue to divide Christian Churches. As a university, we believe it is ill advised to contribute to division and disunity by aligning ourselves, on the basis of opinion, with any party or sect. Rather, in the spirit of the first century Church and many early Christian reformers, we choose to be non-sectarian.

It is required that full-time faculty members adhere to these teachings and principles and seek to inculcate them into the lives of their students. Furthermore, each student is expected to attain the goals of Christian character and conduct which are implied in these teachings. To this end, Kentucky Christian University requires that every candidate for the Baccalaureate degree complete at least twenty-four semester hours in biblical studies.

## **Heritage**

Kentucky Christian University was established in Grayson, Kentucky, on December 1, 1919, as "Christian Normal Institute." The co-founders were J. W. Lusby, an outstanding educator, Church leader, teacher, and journalist of eastern Kentucky; and J. O. Snodgrass, a minister of the Gospel from Iowa. Associated with them was R. B. Neal, an evangelist of eastern Kentucky.

In her earlier days, Christian Normal Institute included both high school and junior college programs, which emphasized the preparation of public school teachers, as indicated in the very name of the institution - "Normal." This area of education was phased out during the early 1920's when the central purpose of the school was directed toward the education of young people for Christian ministries. The name was changed to "Kentucky Christian College" in 1944.

In September 2004, the institution changed its name from Kentucky Christian College to "Kentucky Christian University." This name change represented a profound rebirth for the 85-year-old institution. The move to university status brought with it a new seal, a new website, new signs, and many other surface changes. However, these changes are only significant because they represent the many new and exciting opportunities the University has to advance the Lord's Kingdom through educational ministry. While the school's name has changed, Kentucky Christian University remains unwaveringly committed to its mission of educating students for Christian leadership and service throughout the world.

Through the years, under the leadership of Dr. J. W. Lusby (1919-1937), and his successors in the presidency, Dr. J. Lowell Lusby (1937-1977), Dr. L. Palmer Young (1977-1987), Dr. Keith P. Keeran (1987-2009), and Dr. Jeffrey K. Metcalf (2009-Present), Kentucky Christian University has educated some of the most outstanding Christian leaders, both in the church and in other professions throughout the world.

Kentucky Christian University remains committed to providing a strong biblical foundation for each of her students. This foundation, then, becomes a source of beliefs, which will influence the way students conduct themselves within a chosen vocation. The belief that a Bible core and vocational preparation should coexist is distinctive at Kentucky Christian University. Her fifth president, Dr. Jeffrey Metcalf, is committed to the task of seeing that this purpose remains central as the University's programs expand to prepare Christian workers in several carefully chosen fields.

### **Campus Facilities**

Kentucky Christian University is located in Grayson, Kentucky, the county seat of Carter County, in the Appalachian foothills of lovely eastern Kentucky. The campus is at the northern boundary of Grayson, just off Interstate 64, which links the Bluegrass area of Kentucky with the industrial heart of West Virginia. Our beautiful 121-acre campus is located less than 20 miles from three state parks, each offering camping, hiking, and lake access. Ashland, Kentucky and Huntington, West Virginia—both industrial and business centers—are approximately a 30-minute drive from the Grayson campus.

The academic facilities include the Lusby Center, the Wayne B. Smith Center for Christian Leadership, the Nash Chapel and Fine Arts Center, the Trinity Building, and the Yancey School of Nursing Buildings. The Ruth Administration Building houses most administrative offices.

Another academic facility is Young Library. It offers a variety of study areas, resources, and materials for research and learning. Young Library contains over 100,000 books and 200 print periodicals on its shelves. Additionally, the library has electronic access to over 100,000 electronic books and over 40,000 electronic journal titles. This provides access of library resources to students 24 hours a day.

The mission of Young Library is to support the curriculum of the university, to help users gain access to information in a variety of forms, to assess the information needs of its users, and to encourage the development of information literacy in support of life-long learning skills. In order to fulfill this mission, Young Library remains open 74 hours each week. The week before midterm and finals Young Library increases its availability to 78 hours to accommodate student use. The library staff maintains a web page to provide resource access and tutorial information 24 hours a day. The web page is also used in meeting the research needs of distance learners. Young Library also maintains a site on Sakai, the University course management system, for easy access to library resource for students completing assignments and a Facebook site to keep students updated on library hours, events, and materials, a Twitter site for quick information, and a Pinterest site for the campus wide Summer Reading Program.

In order to provide an extension of access to resources via Inter-Library Loan, Young Library is a participant in the Kentucky Library Network and the federation of Kentucky Academic Libraries, the Christian Library Network, the Bowen Central Library of Appalachia, and the Kentucky Virtual Library. In addition, the Library derives benefit from alliances with the Association of Independent Kentucky Colleges and Universities, the Appalachian College Association, and the Council for Christian Colleges and Universities.

Single students are housed in one of several well-equipped air-conditioned dormitories: Pifer, Dale, Waters, East, or West Hall.

Housing for married students and nontraditional single students is provided in one, two, and three bedroom apartments located on University property. Laundry services and fenced-in playground are also located near the apartment complex.

Campus facilities also include recreational areas such as the McKenzie Student Life Center and the Lusby Center gymnasium.

## **Privacy Policy**

### *Web Site*

The Kentucky Christian University Information Technology Department does not collect your IP address, browser type, or operating system for the purpose of resale or distribution. Your name and other information is NOT collected unless you specifically provide it and is never shared with other entities outside Kentucky Christian University unless required by law enforcement.

### *Email*

Kentucky Christian University only communicates electronically with individuals or groups who are seeking information about the University or who already have an established relationship with the University.

We will, on occasion, send all or portions of our constituents' emails that provide updated information about the University as well as opportunities for involvement. Anyone who prefers not to receive these emails may unsubscribe by emailing the Director of Alumni and Church Relations at [alumni@kcu.edu](mailto:alumni@kcu.edu). If you believe you have received a suspicious email from the University that appears to be fraudulent, please contact the Director of Alumni and Church Relations so that we can investigate the matter.

All email messages received from our constituents are kept completely confidential and are never shared with parties outside Kentucky Christian University without your express permission unless required by law enforcement.

### *Alumni Directory and Personal Information*

One of the services the University provides is an alumni directory. Alumni may choose the degree to which his or her contact information is provided and may choose to opt out completely by contacting the Director of Alumni and Church Relations.

## **Accreditation and Recognition**

Kentucky Christian University is incorporated as a non-profit educational institution by the Commonwealth of Kentucky.

Kentucky Christian University is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award baccalaureate and master's degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia, 30033-4097 or call 404-679-4500 for questions about the accreditation of Kentucky Christian University.

The Baccalaureate Social Work Program at Kentucky Christian University is accredited by the Council on Social Work Education (CSWE).

The Kentucky Christian University Yancey School of Nursing Baccalaureate program is accredited by the Commission on Collegiate Nursing Education (CCNE).

The unit (Department of Teacher Education) for professional education at Kentucky Christian University is accredited by the Kentucky Education Professional Standards Board and the unit offers teacher preparation programs which are approved by the Kentucky Education Professional Standards Board. It is licensed the Kentucky Council on Post-Secondary Education.

Kentucky Christian University holds membership in the Association of Independent Kentucky Colleges and Universities (AIKCU).

Kentucky Christian University holds membership in the Appalachian College Association (ACA).

Kentucky Christian University is recognized as a member of the Council on Higher Education Accreditation.

Kentucky Christian University is a member of the Council for Christian Colleges and Universities (CCCCU), a Washington, D. C. based association of colleges and universities rooted in the arts and sciences. CCCU is North America's primary organization devoted specifically to serving and strengthening Christ-centered institutions. The Council's main functions are to promote cooperation and interaction among colleges; provide opportunities for personal and professional growth for administrators, faculty and students; monitor government and legal issues; and promote these institutions to the public. For information concerning additional education opportunities available through CCCU, contact the Office of Academic Affairs.

## **STUDENT SERVICES**

Contact Person: Bill Baumgardner, Director of Student Services

Phone: 606-474-3151

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### **Mission Statement**

The goal of the Student Services staff is to create and maintain a living and learning environment that will enhance the potential for students' spiritual, social, emotional, physical, and intellectual development as they become leaders and servants in the church and in professions throughout the world.

Universities are more than faculty and staff, buildings, and facilities. Universities are not universities without students. Kentucky Christian University values every student.

Students from many states in the US as well as several other nations make up the KCU student body. Many of these students have been leaders in their home congregations and on our campus they join others with similar talents to become more effective leaders for the Lord. Here they live, learn, work, witness, pray, and play together. They are students who learn, grow, and mature in Christ under the guidance of consecrated faculty and staff.

### **Student Organizations**

The Student Council consists of elected campus representatives. They endeavor to improve campus communication by presenting the needs and wants of students to the appropriate university personnel.

Several of the professional programs on campus are associated with student organizations that provide opportunities for professional development. These organizations include:

- Pi Chi Delta (Teacher Education)
- The Herodotus Society (History)
- Kappa Psi Sigma (Counseling Psychology)
- Academy of Preachers
- Laos Protos (Social Work)
- Alpha Epsilon Lambda, a chapter of Theta Alpha Kappa (National honors society for religious and theological studies)

These student groups plan special campus events and service projects in community settings throughout the school year.

Special interest organizations are formed as interests arise. Any organization forming on campus must gain approval from the Student Council and the Director of Student Services before it is officially recognized.

### **Student Activities**

Intercollegiate Athletics: Kentucky Christian University engages in men's and women's basketball, women's volleyball, men's and women's soccer, men's and women's archery, women's fast pitch softball, men's football, men's and women's cross country and men's and women's golf on an intercollegiate basis. Archery, football, golf, cross country and softball offer athletic scholarships. Football competes in

the NAIA Mid-South Conference. All other sports compete within the National Christian College Athletic Association and the NAIA.

Special Activities: Various campus activities are presented under the supervision of student services. These programs often include concerts and events, which encourage visits by parents, friends, and potential students.

### **Spiritual Development**

The devotional and worship needs of students are recognized on the campus with several activities: devotions for men and women in the dormitories, chapel services two days each week, and a prayer room for private devotions.

A strong discipleship program has been developed on campus. These "Life Groups" allow students to meet with other students and/or university personnel in small groups to develop specific areas of Christian life. Although participation is voluntary, a large portion of the campus community engages in this program.

### **Expectations of Students**

The guiding principles by which campus regulations are established are based first upon God's Word, and then upon the expectations of social law, constituents, and the community.

The University seeks to provide a campus where students may give themselves to academic pursuits and, at the same time, develop a Christ like character. This can best be accomplished when all students feel a sincere responsibility for the welfare of each other and for the University community as a whole. Certain standards of university conduct are outlined in the Student Handbook. This handbook is distributed to students at the beginning of every academic year and is located on the KCU website, [www.kcu.edu](http://www.kcu.edu).

The use of drugs, tobacco products, and alcoholic beverages are strictly prohibited both on and off campus. Violations involving these substances may result in immediate suspension or expulsion from the University.

Students and faculty are expected to dress and act as Christians rather than following the extremes of current cultural trends. Students who persistently disregard the standards of conduct as outlined in the Student Handbook may be asked to withdraw from the school.



## **FINANCIAL AID**

Contact Person: Jennie Bender, Director of Financial Aid

Phone: 606-474-3226

Email: [jbender@kcu.edu](mailto:jbender@kcu.edu)

### **Mission Statement**

The mission of the Business Office and Financial Aid is to honor God by providing administrative and financial services to each of the University's strategic operating units in order to enhance the education of students who are preparing for Christian leadership and service in the church and in professions throughout the world.

Kentucky Christian University is supported financially through the giving of Christian people who contribute through congregations (by way of the Church budget, missions or faith promise budget, Bible School budget and classes, or other congregational organizations) and individual gifts. These contributions, sent directly to the University, supplement the payments, which are made by students for tuition, room, and board.

Regular Contributions: Congregations and individuals provide a large portion of the funds necessary for general operating expenses. "Living endowments," amounting to nearly \$5,000 annually, are needed for each student enrolled in order to meet the student subsidies provided by the University, in addition to meeting the general fund needs for operational expenditures. The University does not receive direct support from local, state, or federal government and must rely upon those who love the Lord for this provision.

Wills and Bequests: Wills, making provision for Kentucky Christian University either through general or specific bequests, provide for new buildings or other needed campus facilities. Donors also remember the University with scholarship funds.

### **Student Obligations**

All financial arrangements concerning tuition, room and board, and other fees are explained in the University's published fee schedule. Official transcripts of the student's grades and transfer of credits to other schools will not be furnished until all debt to KCU is paid in full. All accounts of graduating seniors must be paid in full prior to the time of graduation. No one will be permitted to receive a diploma until all bills have been paid. Absence of personal financial responsibility may result in a student's application for readmission to the University being denied. In the event of a default on the payment schedule agreed upon with the University at the beginning of a semester, students may be suspended from classes and not allowed to live in school housing or eat meals in the cafeteria. In addition, students in default may be required to leave school.

### **Withdrawal Procedures and Refunds to Students**

Withdrawing from the University: Every student who completes the enrollment process is indebted for the total semester's tuition and fees. However, those students who withdraw from the University during the semester may receive a refund depending on the last date of academic activity.

To withdraw officially a student must begin the process at the Registrar's office and complete an official withdrawal form. The determined withdrawal date will be the verifiable date of the student's last date of academic activity.

The last date of academic activity will be used to determine the amount of the refund. Refunds for students who are asked to withdraw will be completed using the same refund formula as students who withdraw voluntarily.

Unofficial withdrawal from all classes will result in refund calculations based on the documented date of the student's last date of academic activity.

Refund of Institutional Charges: Institutional charges include tuition, class-related fees, and room and board. Any other charges posted to a student's account are non-refundable.

Examples of Refunds/Repayments: Examples of refund and repayment worksheets are available in the Business Office.

#### Refund Schedule

<b>Withdrawals to the end of</b>	<b>Tuition</b>	<b>Room</b>	<b>Board</b>
First week of the semester	90%	90%	90%
Second week	80%	80%	80%
Third week	60%	60%	60%
Fourth week	40%	40%	40%
Fifth week	20%	20%	20%
Sixth week to the end of the semester	0%	0%	0%

Return of Financial Aid Funds: This policy refers to the return of Federal and State Aid Funds disbursed for students who completely withdraw, stop attending class, or are dismissed from the University during the first 60% of the semester, and institutional funds for students who withdraw during the first five weeks of the semester.

The University has access to the website provided by the U.S. Department of Education to determine the return of Title IV Funds. During the first 60% of the semester, a student "earns" Title IV Funds in direct proportion to the length of time he/she remains enrolled. A student who remains enrolled beyond the 60% point earns all aid for the semester.

In the event there are Title IV Funds to be returned to the Federal Programs, the following schedule will be followed:

1. Unsubsidized Direct Loan
2. Subsidized Direct Loan
3. Federal Perkins Loan
4. Direct PLUS Loan
5. Federal Pell Grant
6. Federal Supplemental Educational Opportunity Grant

## Financial Aid Programs

Kentucky Christian University has financial aid available for students who could not otherwise fund their education. The University admissions process provides an opportunity for all applicants to indicate whether or not such need exists.

All students needing financial assistance must complete a Free Application for Federal Student Aid (FAFSA). The FAFSA can be accessed and completed online at [www.fafsa.gov](http://www.fafsa.gov). Applicants who are dependent on parents for support must have their parents complete the parental income portion of this form. Independent students need to furnish only their own income information. To be recognized as independent, an applicant must meet the criteria as outlined in the FAFSA. Any questions regarding financial aid should be referred to the KCU Financial Aid office.

Depending on the level of need as determined by the U.S. Department of Education standards, there may be several aid programs available to meet the needs of the student.

*Federal Pell Grant:* The U.S. Department of Education uses a standardized formula to determine an applicant's eligibility and level of award for this grant. The program provides financial assistance of up to \$5,775 per year for undergraduate students.

*Federal Supplemental Educational Opportunity Grants (SEOG):* Kentucky Christian University makes these \$800 grants available to students who demonstrate exceptional financial need. Recipients must receive the Federal Pell Grant to be considered for this grant.

*State Grant Programs:* Three state-sponsored grants are potentially available for Kentucky Christian University students who are residents of Kentucky. The Kentucky Tuition Grant (KTG) is for full-time students enrolled in private colleges. It presently awards a maximum of \$2,910 per year. The College Access Program (CAP) is awarded to financially needy students enrolled for a minimum of three semester hours. It currently awards \$1,900 per year to full-time students and \$79 per semester hour to part-time students. The Kentucky Higher Education Assistance Authority awards all funds using the criteria of financial need until funds are depleted. The Kentucky Educational Excellence Scholarship (KEES) is a program that rewards Kentucky students for working hard and making good grades in High School. If you make a C+ average or better you will qualify. Bonus funds are awarded to students who score a 15 or better on the ACT and supplemental funds for earning a qualifying score on Advanced Placement (AP).

*Federal Perkins Student Loans:* This program offers loans up to \$2,000 per academic year. Repayment periods and interest do not begin until nine months after the student has ended his studies. The loan bears interest at the rate of 5% a year, with a minimum payment of \$40 monthly.

*Direct Student Loan Program:* This program enables students to borrow loans from the U.S. Department of Education. Direct Subsidized Loans have a fixed interest rate, are currently 4.66%, Unsubsidized Loans have a current rate of 4.66%, and will be adjusted on July 1st. A student may borrow \$3,500 as a freshman, \$4,500 as a sophomore, and \$5,500 as a junior and/or senior. Each student is eligible to borrow an additional \$2,000 in Unsubsidized Loans. Loan repayment begins six months after the student graduates, leaves school, or drops below half-time status. Students may qualify for a "subsidized" loan (interest paid while in school) based on financial need, or an "unsubsidized" loan (student responsible for interest while in school) non-need based, or a combination of both loans.

*Federal Work-Study Programs:* Students who need employment to help pay for college expenses are eligible to apply for such employment through Kentucky Christian University. On campus jobs include work in the cafeteria, library, maintenance, student life center, and offices, averaging 5-7 hours per week

at minimum wage. To work under this program a student must be enrolled and in good standing or be accepted for enrollment as at least a half time student and show financial need.

*Kentucky Christian University Campus Employment:* To supplement university expenses Kentucky Christian University offers a limited number of institutionally-funded jobs to students.

*Direct Plus Loan Program:* This loan program is available to parents of dependent students. It is a fixed interest loan with a current interest rate of 7.21% which will be adjusted on July 1. It is not need based. An application and Promissory Note (MPN) can be completed at [www.studentloans.gov](http://www.studentloans.gov) and then complete the request form on the KCU website. The PLUS loan program enables parents to borrow an amount equal to the cost of education minus financial aid resources.

*Satisfactory Academic Progress (SAP):* The Higher Education Act mandated institutions of higher education to establish minimum standards of “satisfactory academic progress” for students receiving financial assistance. This means that a student must make progress toward obtaining an appropriate degree during each term that the student is enrolled. These standards are applicable to all federal, state, and institutional aid programs administered by Kentucky Christian University.

At Kentucky Christian University, in order to continue to receive financial aid, a student must demonstrate satisfactory academic progress by completing a minimum number of the total hours attempted, and by also maintaining a minimum grade point average. KCU’s satisfactory academic progress policy is as follows:

### **Undergraduates**

Fulltime students will be considered to be making satisfactory academic progress for financial aid purposes as long as the following requirements are met:

1. A student must successfully complete a minimum of 24 credit hours during each year of enrollment. Successful completion for this purpose is defined as receiving a grade of “D” or better.
2. If one year has been completed; a student must have at least a 1.85 cumulative GPA.
3. If two years through six years have been completed; a student must have at least a 2.00 cumulative GPA.
4. A student has attempted no more than 150% of the time required or a maximum of six years for their current academic program.

Three quarter time will be considered to be making satisfactory academic progress for financial aid purposes as long as the following requirements are met:

1. A student must successfully complete a minimum of 18 credit hours during each year of enrollment. Successful completion for this purpose is defined as receiving a grade of “D” or better.
2. If one to two years have been completed; a student must have at least a 1.85 cumulative GPA.
3. If three years through nine years have been completed; a student must have at least a 2.00 cumulative GPA.
4. A student has attempted no more than 150% of the time required or a maximum of nine years for their current academic program.

Part time will be considered to be making satisfactory academic progress for financial aid purposes as long as the following requirements are met:

1. A student must successfully complete a minimum of 11 credit hours during each year of enrollment. Successful completion for this purpose is defined as receiving a grade of “D” or better.
2. If one to two years have been completed; a student must have at least a 1.85 cumulative GPA. If three years through twelve years have been completed; a student must have at least a 2.00 cumulative GPA.
3. A student has attempted no more than 150% of the time required or a maximum of twelve years for their current academic program.

### **Policies and Procedures**

The specific policies and procedures to be used in applying the satisfactory progress standards are outlined below.

1. Satisfactory progress will be evaluated at the end of each Spring Semester.
2. Hours attempted for purposes of this policy will be defined as those for which a student receives a grade of A, B, C, D, F, I, IP, P, R, S, U, NC, WP, WF, BR or XF. Transfer hours accepted will be considered in calculating the total number of hours attempted.
3. For undergraduate students, grades of F, I, IP, R, U, NC, WP, WF, BR, or XF will not qualify as successful completion of hours attempted.
4. Cumulative GPA will be calculated based on the attempted and completed policies above.
5. Remedial courses, courses taken for audit, and courses in which grades of NC, P, S, U, WP, WF, or BR are received are not figured in the calculation of a student’s grade point average.
6. If otherwise eligible, students will be awarded financial aid during a term in which they may be repeating a course.
7. A student who failed to maintain satisfactory progress as defined will not be permitted to receive federal, state, or institutional financial aid.

### **Procedures for Appeal for Students Failing To Maintain Satisfactory Progress Standards**

Students who fail to meet satisfactory progress standards as defined may appeal the ruling to the Office of Financial Aid if they believe extenuating circumstances led to their failure to maintain satisfactory progress. Those desiring to appeal must do so in writing and must explain why they failed to make SAP and what has changed to allow the student to demonstrate SAP as well as attach a copy of their complete unofficial transcript. Students will be notified, in writing, of the action taken on their appeal. If the student’s appeal is approved they will be considered to be on Financial Aid probation with their eligibility being reinstated for one semester.

### **Reinstatement of Financial Aid Eligibility**

Should a student’s financial aid eligibility be terminated for failure to maintain satisfactory progress as defined, the eligibility for financial aid will not be reinstated until the student enrolls for a subsequent academic term (fall, spring, or summer term) at his or her own expense and completes the term satisfying the satisfactory progress definition. The student should then file an appeal with the Office of Financial Aid, explaining that they have completed a subsequent term at their own expense.

Financial aid eligibility will be reinstated immediately for all students whose appeals are approved.

### **Scholarships**

A growing number of named and memorial scholarships have been or are being established at Kentucky Christian University by individuals, families, churches, and other organizations. For the most part, these gifts are invested, and awards from the earned interest are granted to students to assist with financial needs. Most awards are made during the spring semester and apply to the upcoming year.

Scholarships are available for students transferring into KCU. Transfer students should contact their Enrollment Counselor to receive additional information on qualifying for the Transfer Student awards of up to \$3,000.

All KCU-funded scholarships are awarded with the condition that students register for a minimum of 15 credit hours per semester. KCU-funded scholarships for students electing to enroll in fewer than 15 credit hours in any semester will be proportionately reduced. For instance, students who choose to register for 12 hours will receive a twenty-percent reduction in KCU-funded scholarships.

Scholarships and awards that are not funded by KCU (i.e., federal and state financial aid, student loans, outside scholarships, etc.) are unaffected by this policy.

### **Special Scholarships**

**Alumni Legacy Scholarship.** A \$1,000 renewable scholarship available for students (up to four years) whose parent(s), grandparent(s), and/or great-grandparent(s) are graduates of KCU.

**Lead and Enhance Appalachia Program (LEAP).** Places a distinct emphasis on both financial need and academic accomplishment in order to better position Kentucky's youth for academic and professional success. Offers full-time students a unique tuition funding program.

### **Other Scholarships**

In addition to the scholarships listed above, the University actively seeks to acquire funding from foundations and private sources. Examples of special funding which may be available to the university students include:

*Alexander Christian Foundation:* Various scholarships given to Indiana and Florida residents.

*John T. and Ada M. Diederich Educational Grant:* High school graduates from Boyd, Greenup, Carter, Lawrence, or Martin County, Kentucky may apply.

*Elliott Family Trust Fund:* Recent high school graduates and transfer students residing in Casey County, Kentucky may apply for these grants that are renewable.

*Kyowva Pulpit Minister Training Scholarships:* Junior or senior male students preparing for pulpit ministries may apply for these scholarships.

*E.O. Robinson Mountain Fund:* Graduates from high schools in 30 eastern Kentucky counties with financial need may apply for these limited grants of up to \$1,000.

*S.C.E.C. Scholarship Fund:* Financial assistance is provided for needy students from within the group of churches formerly associated with the administration of Southeastern Christian College, Winchester, Kentucky.

*Edgal Paul and Garnett Thompson Foundation:* This charitable foundation was established with the intent of providing assistance to young people from Boyd, Lawrence, or Carter Counties desiring an education in a Christian environment.

### **KCU Academic Scholarships**

Kentucky Christian University makes every effort to assist in making your education affordable. KCU offers financial aid both to students with demonstrated need (as determined by the FAFSA) and to students without such need who have shown academic accomplishment and leadership ability.

Traditional Students- J. Lowell Lusby Scholarships

Students with exceptional academic qualifications, Christian leadership potential and extracurricular involvement are eligible to qualify for our prestigious J. Lowell Lusby Scholarship program.

The J. Lowell Lusby Excellence Scholarship (3.90 GPA and 30 ACT/1980 SAT) will be awarded to the top 3 candidates. This award is \$15,000\* and is renewable, contingent upon a 3.0 cumulative grade point average.

The J. Lowell Lusby Presidential Scholarship (3.75 GPA and 28-29 ACT/1860-1970 SAT) will be awarded to 3 candidates. This award is \$10,000\* and is renewable, contingent upon a 3.0 cumulative grade point average.

The J. Lowell Lusby Honors Scholarship (3.00 GPA and 28-29 ACT/1860-1970) will be awarded to 4 candidates. This award is \$7,500\* and is renewable, contingent upon a 3.0 cumulative grade point average.

Applications are due by December 1 in order to be considered for the J. Lowell Lusby Scholarship program. Completion of the KCU Application for Admission and Scholarship, completed references, transcript through the junior year of high school and an ACT or SAT are required for consideration.

\*Please note: All J. Lowell Lusby scholarship recipients will be required to attempt 15 credit hours per semester.

### **Additional Scholarships**

The Great Commission Award will be given to students with at least a 3.0 GPA and 23 ACT/1560 SAT who have demonstrated outstanding Christian Service as documented by the Student Essay and personal references you choose to complete your Reference forms. This award is \$6,500 and is renewable by remaining in academic good standing with the institution.

The Servant Leader Award will be awarded to top qualifying students based upon community service. This will be based upon the Student Essay and completed Reference forms submitted with your Application for Admission and Scholarship. The Servant Leader Award is for \$5,000 and is renewable by remaining in academic good standing with the institution.

These awards are limited and will be awarded beginning December 1. Students who are not eligible for the above scholarships and awards may also be considered for the following if they meet catalog requirements.

KCU Partnership Awards are for students with a 2.5 GPA and a 20-22 ACT/1390-1550 SAT. The Partnership award is \$3,500.

KCU Challenge Awards are for students with a 2.0 GPA and an 18-19 ACT/1270-1380 SAT. The Challenge award is \$1,000.

The Partnership and Challenge awards are meant to encourage students to accept the academic challenge of college level work and demonstrate the commitment of Kentucky Christian University to all students who desire to receive a quality Christian education.

Covenant Church Scholarships are awarded to members of Covenant Churches (churches that provide financial support to KCU in the amount of \$2,400 or greater per year and have a history of giving to KCU for at least 12 months) and are eligible for \$8,000 for college over 4 years in the Covenant Church Program scholarship. The Covenant Church Program annual scholarship is in addition to any other scholarships or other forms of student aid (all KCU Scholarships combined cannot exceed the cost of tuition). For information about the Covenant Church Program, including church eligibility, please contact the Director of Church Relations at 606-474-3298.

### **Bible Bowl Scholarships**

Kentucky Christian University has agreements with the National Bible Bowl program and will grant \$24,000 scholarships to the members of the first place team, \$21,000 scholarships to the second place team, and \$18,000 scholarships to the third place team, and \$15,000 scholarships will go to the fourth place team at the National Tournament. These amounts are divided equally over 4 years.

A scholarship of \$24,000 will be awarded to the first place winner in the Merit Exam and a \$21,000 scholarship will go to the second place winner in the Merit Exam, a scholarship of \$18,000 will go to the third place winner in the Merit Exam, and A \$15,000 scholarship will go to the fourth place winner in the Merit Exam at the National Tournament. These amounts are divided equally over 4 years.

Kentucky Christian University offers scholarships for KCU's Bible Bowl Tournaments held in February and June. The amounts of awards, which are to be applied toward KCU tuition as stipulated below, are designated as follows:

#### Team Winners

First Place	\$24,000	\$6,000 per year for 4 years
Second Place	\$21,000	\$5,250 per year for 4 years
Third Place	\$18,000	\$4,500 per year for 4 years
Fourth Place	\$15,000	\$3,750 per year for 4 years
Fifth Place	\$12,000	\$3,000 per year for 4 years
Sixth Place	\$9,000	\$2,250 per year for 4 years

#### Exam Winners

First Place	\$24,000	\$6,000 per year for 4 years
Second Place	\$21,000	\$5,250 per year for 4 years
Third Place	\$18,000	\$4,500 per year for 4 years
Fourth Place	\$15,000	\$3,750 per year for 4 years
Fifth Place	\$12,000	\$3,000 per year for 4 years
Sixth Place	\$9,000	\$2,250 per year for 4 years

The total of all scholarships combined (KCU's and National) may not exceed the cost of KCU tuition in a given semester and have no chase value. Recipient of this stackable scholarship must maintain 15 hours



minimum per semester and a 2.5 GPA. The scholarship must be used beginning fall semester following high school graduation and general KCU financial aid guidelines apply.

### **Preaching/Speech and Vocal Scholarships**

The University cooperates with several organizations sponsoring preaching, speech, and vocal contests. Included are the North American Christian Convention, state teen conventions, and others. Scholarship awards in this area are \$2,000 for first place, \$1,500 for second, and \$750 for third.

Awards from Bible Bowl, Preaching/Speech or Vocal Scholarships are designated to be used during the first year following high school graduation. General scholarship guidelines will apply and may be combined not to exceed the cost of tuition.

### **KCU Graduate Student Tuition Scholarship**

The KCU Graduate Student Tuition Scholarship is intended for Kentucky Christian University students who wish to pursue graduate studies in the Master of Arts in Christian Leadership or Master of Arts in Biblical Studies programs at KCU. First-time students at Kentucky Christian University may receive the graduate scholarship providing they fit the following profile:

1. Students must enroll as first-time freshmen at KCU and complete their entire four-year baccalaureate degree at KCU with a minimum GPA of 3.0.
2. Students in any undergraduate major are eligible for this program.
3. Students must begin the MACL or MABS program within five months of completion of their undergraduate program.
4. Students must complete a minimum of 12 credit hours per calendar year and maintain a minimum GPA of 3.0 Note: students are responsible for ensuring that obligations related to financial aid are being met (i.e., that their graduate enrollment status is satisfactory for lenders to defer student loan payments).

The amount of the scholarship is set annually. Potential graduate students may consult Admissions to ascertain the current scholarship amount. Qualified transfer students are eligible for a reduced scholarship after meeting the same GPA and enrollment requirements stated above

Indication of intent to enroll in the program during undergraduate studies is the only criteria considered in awarding the scholarship.

Students who receive the Bagby or Graduate Tuition Scholarship will be responsible for full tuition in the event that they fail to satisfactorily complete any course covered by the scholarship and re-take the class. For instance, students who Withdraw Failing, Withdraw Passing, or fail to attain an acceptable grade in a course, will not be allowed to re-enroll in the course and receive scholarship funding.

## DEPARTMENT OF ENROLLMENT SERVICES

Contact Person: Sheree Greer, Interim Director

Phone: 606-474-3155

Email: knights@kcu.edu

### **Mission Statement**

The Department of Enrollment Services is a ministry of building partnerships to advance the Great Commission through student enrollment.

### **Admissions Policy**

#### First-Time Freshmen Admission Policy

A high school diploma, which is state recognized or from a school which has requested and has been granted formal approval, or the high school equivalency certificate issued by the respective State Department of Education, is required for admission to Kentucky Christian University. A GPA of 2.0 on a 4.0 scale or graduating in the upper half of one's class or overall GED score of 2250 with no individual section below 410 is considered a minimum standard for acceptance.

Applicants must take the American College Test (ACT) or the Scholastic Aptitude Test (SAT) and have the scores forwarded to the Admissions Office. A composite score of 18 on the ACT\* or a combined score of 1270 on the SAT\* is considered to be indicative of probable academic success at Kentucky Christian University. (Please note that some majors on campus have different admission criteria which are listed in their respective portions of this catalog.) In some cases applicants may be accepted conditionally if their scores are below the minimum standard suggested.

Applicants must supply a minimum of two, but preferably three, references, none of which may be from relatives. One reference should be from a person familiar with the applicant's academic qualifications (such as a school teacher, guidance counselor, or principal). For those who have not been involved in an academic setting for 5 or more years, please replace with a peer or employer evaluation. A second reference should be from a person familiar with the applicant's spiritual maturity (such as a minister, elder, deacon, or Bible school teacher). If applicants are not affiliated with a local church, this reference should be from an individual who can attest to the applicant's personal character. A third reference should be from a person familiar with the applicant's personal and family background (such as an employer, neighbor, coach, or sponsor).

A statement of intent must be included in the application packet. All applicants must submit a short paragraph outlining their reasons for desiring to attend Kentucky Christian University, their goals in life, and how an education at KCU would help them to achieve those goals.

Applicants are considered when the following materials have been received:

1. The Application for Admission properly completed.
2. A copy of the high school transcript; GED scores.
3. Results of the ACT or SAT.
4. A non-refundable application fee.
5. Completed references.

Kentucky Christian University seeks students who are academically, emotionally, and spiritually capable of succeeding in a Christian college environment. It is assumed that all students seeking admission to the University have already learned to conduct themselves in a Christ-like manner and will continue to conduct themselves as such with full respect to the principles set out in the Student Handbook. The best qualified among all applicants will be admitted. Meeting minimum academic standards does not assure admission.

\* Based on current test score standards

Students who do not meet the minimum academic admission standards may choose to apply via this special comprehensive application process, which may include the following:

1. Five references (2 additional to regular requirement).
  - Two from the applicant's church (1 from the minister or youth minister and 1 from an elder, Sunday school teacher or youth leader) or 2 from people who can speak to the applicant's personal character
  - One from an employer, if employed; 1 from an adult acquaintance if not employed
  - Two from school officials (principal, vice principal, counselor, teacher, coach)
2. A 500 word essay stating why the applicant wants to be a student at KCU.
3. A personal interview on campus or by phone with an interview committee made up of three members of the Enrollment Management Committee may be required.

In some cases, the Enrollment Management Committee may choose to waive the requirements due to extenuating circumstances. When conditionally accepted, students must maintain a 1.85 GPA during their first semester of study at KCU. In addition, conditionally accepted students may be required to enroll in developmental classes (see Foundational Studies under the General Academic Information of the KCU Catalog) and may be required to participate in other foundational programs offered by the University.

### **Transfer Students Admission Policy**

To apply for admission as a transfer student, an applicant with less than 18 ACT score or lower than a 2.0 high school grade point average must have achieved at least a 2.0 cumulative grade point average on a 4.0 scale, must have achieved a minimum of 12 hours of core academic classes at the 2.0 grade point average (does not include developmental/remedial classes, PE classes, etc.), and be in good academic and social standing at the current or previous college of attendance. Where the student has already achieved scores for regular admission, the required 12 hours of core academic classes can be waived by the Director of Admissions or Enrollment Management Committee.

Applicants are considered when the following materials have been received:

1. An Application for Admission properly completed.
2. Official transcripts from all colleges previously attended.
3. Official high school transcripts (or official GED scores) and ACT/SAT.
4. A non-refundable application fee of \$30.
5. Completed references.

Kentucky Christian University admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the University. It does not discriminate on the basis of race, color, national, and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other

school-administered programs. Questions concerning grievances should be addressed to the President's Office.

### **Transfer Students**

Transfer students are degree-seeking students entering Kentucky Christian University for the first time who have previously attended another post-secondary institution of the same level. Kentucky Christian University will accept credits for comparable coursework from other colleges and universities accredited by institutional and professional agencies recognized by the Council on Higher Education Accreditation. Only grades of "C" or higher will be accepted. All transfer students must have a minimum cumulative grade point average (GPA) of 2.0 and the most recent full-time semester GPA of 1.85 on a 4.0 scale at the last institution attended in order to be admitted unconditionally. Students who fall below these requirements will be admitted on academic probation with the following stipulations:

If the most recent semester GPA is 1.00-1.84, the student will be limited to 15 hours per semester for two semesters and must attain a GPA of 1.85 the first semester and 2.0 by the end of the second semester enrolled full time.

- If the most recent semester GPA is 0.50-0.99, the student will be limited to one semester of academic probation, limited to 15 hours, and must achieve a 2.0 GPA.
- Students who have received below 0.50 in the most recent semester will not be admitted unless documentation of extenuating circumstances is provided for consideration by the Enrollment Management Committee. If approved, the student will be limited to one semester of academic probation, limited to 12 hours and must achieve a 2.0 GPA.

These restrictions will not apply if a period of at least five years has passed since the student's last full-time enrollment. Official transcripts from all previous colleges attended are necessary for consideration. In the event that these minimum standards are not met, a personal interview may be required. Transfer students must meet the same qualifications for participation in extracurricular activities as continuing students.

### **Transferring Credits from Unaccredited Institutions**

Kentucky Christian University may also admit students and allow some credit for studies from an institution not accredited by an agency recognized by the Council on Higher Education Accreditation (CHEA). In such instances, the following conditions apply:

1. Coursework considered for transfer from unaccredited institutions, or accepted for credit, must demonstrate that it represents collegiate coursework relevant to the degree, with course content and level of instruction resulting in student competencies at least equivalent to those of students enrolled in the University's own degree programs;
2. Students transferring from unaccredited institutions must provide transcripts, college catalogues, course syllabi, and verification of the academic qualifications of the teaching faculty;

Courses transferred from unaccredited institutions are not factored into the KCU grade point average. The University will use a "TR," to indicate passing, for allowable transfer credit.

Students desiring to have transcript evaluations completed prior to enrollment should have transcripts from all prior colleges sent to: Office of Admissions, Kentucky Christian University, 100 Academic Parkway, Grayson, KY 41143-2205.

## **Transferring Credits from International Institutions**

The Registrar at Kentucky Christian University will evaluate coursework from international institutions on a case-by-case basis. Transfer credit from international post-secondary/tertiary institutions may be accepted at KCU if the institution is recognized by the ministry of education, or other appropriate accrediting body, in the home country. All courses considered for transfer must be completed with a grade of "C" or better and must be applicable to the student's KCU degree and comparable in quality and nature to KCU courses. Developmental/Remedial courses and English classes taken in counties where English is not the native language will not be considered for transfer. Evaluation of international transcripts will be completed once the student has been accepted to KCU and upon receipt of official transcripts from the institution (certified translations are required if transcripts are not in English).

## **Out of the Blocks**

Eligible high school juniors and seniors can earn college credit, awarded by Kentucky Christian University, while taking classes during their regular school day. A total of 18 credit hours of college credit may be obtained through the Out of the Blocks program. Upon completion of each course, the student's grade and credit hours appear on an official Kentucky Christian University transcript.

In order to be eligible for the program the student must:

- Have a composite ACT score of at least 21 and a high school cumulative GPA of at least 3.25;
- Demonstrate respect for the values of KCU and abide by all KCU student conduct policies while on campus;
- Have access to transportation in the event that school provided transportation is unavailable (spring break, snow days, etc.).

## **Home School Students**

Home School students are eligible to apply for admission at Kentucky Christian University. Students must meet their state requirements for home schooling. Regular admission procedures apply.

## **Veterans**

Kentucky Christian University is approved for the education of veterans. Individuals who desire to apply for entrance to the University follow the regular admission procedures. All information concerning the veteran application for educational benefits and credit for training should be addressed to the Registrar at registrar@kcu.edu or (606) 474-3212.

## **International Students**

The University is approved under Federal Law for the education of non-immigrant alien students. It is preferred that students from non-English speaking cultures submit a TOEFL score of 173 (computer based) or 500 (paper based) or 61 (internet based) or above. Other methods of proving language proficiency would include successful completion of two years of English study at the post-secondary level, the "A" Level English exam, or a standardized test score such as ACT or SAT (English version). In the absence of the above, students can be admitted and given an exam at the time of entrance to determine proficiency.

International students must show evidence that they have the funds to meet all financial requirements for the first year, and show that funds for subsequent years are reasonably attainable, or have a guarantor

who will provide the funds. All payments that are the responsibility of the student, (through personal, family or sponsor funds) are due to Kentucky Christian University no later than two weeks before the start of the semester.

Acceptance criteria for international students are:

1. Completed International application for admission and application fee.
2. Proof of English proficiency (if available).
3. Financial certification showing proof of funds.
4. Transcripts of all previous work (English translation if necessary).

### **Students with Disabilities**

Kentucky Christian University admits students without regard to disability status and affords equal opportunity to all students to participate in and benefit from all programs, services, and activities on the KCU campus. Services include providing reasonable, appropriate academic adjustments and assistance for students with disabilities as defined in Section 504 of the Rehabilitation Act of 1973 as amended; the Americans with Disabilities Act of 1990; and applicable state and federal laws and regulations.

Students desiring accommodation for a qualifying disability should contact the Coordinator of Student Counseling and be prepared to provide official documentation of the disability including professional recommendations or accommodation. Because of the qualifying review process and the time needed to implement certain types of accommodation, students needing accommodation should start the process shortly after admission to the University or immediately after a disability is diagnosed if after admission.

## GENERAL ACADEMIC INFORMATION

Contact Person: Dr. Marvin Elliott, Executive Vice President

Phone: 606-474-3253

Email: melliott@kcu.edu

### **Mission Statement**

The mission of the Office of Academic Affairs is to create and maintain an academic community in which students are educated for Christian leadership and service in the church and professions throughout the world.

This academic community is Christian in character and mission (i.e., what it is and what it does). The Office of Academic Affairs fulfills this mission by overseeing, supporting, recording, and assessing the academic programs of the University.

### **Catalog Recognition**

The University catalog serves as a contract between the University and students in determining minimum degree requirements. The catalog under which students are admitted to KCU will be honored unless:

1. Accreditation standards or a governing agency adjusts the status of degree requirements retroactively.
2. The catalog is more than six years old; in that case the current catalog will be honored.
3. A student chooses to change his/her degree major or minor to one offered in the current catalog, but not offered in the one under which the student was admitted.
4. Students choose to meet all the requirements of a newer catalog.

When students are accepted into a major, they must contact the Dean/department chairperson and the Registrar's Office to declare the catalog under which they will complete the degree requirements. This contract cannot be revoked to revert to an older catalog. It is the responsibility of students to learn and follow the catalog requirements, policies, and procedures affecting their program.

However, the University reserves the right to change any of its rules and regulations at any time, including those relating to admission, instruction, and graduation. The University also reserves the right to withdraw curricula and specific courses, alter course content, change the calendar, and to impose or increase fees. All such changes are effective at such times as the proper authorities determine. Changes may apply not only to prospective students but also to those who are already enrolled in the University.

Transfer credits will be evaluated on a class-by-class basis.

### **The Academic Calendar**

The University operates on a semester calendar with the first semester concluding before Christmas and the second semester concluding in the early part of May. The University may conduct selected modified instructional periods (i.e., J-Term, Maymester, Summer terms, etc.) in addition to the two regular academic semesters. The summer session provides an opportunity for students to advance in their programs or make up deficiencies.

### **Educational Records**

The Family Educational Rights and Privacy Act of 1974 grants to students certain rights of access, review, challenge, and exception to their educational records. These rights are: 1) the right to inspect and review the student's education records after submitting a written request. Such requests should specify the records to be inspected and should be submitted to the University Registrar 30 days in advance. 2) The right to request a correction to education records which the student believes are inaccurate or misleading. Such requests should be submitted in writing to the Registrar and should identify which part of the record is inaccurate or misleading and provide documentation as to why it should be changed. 3) The right to have personally identifiable information contained in the student education record to be held as confidential and not subject to disclosure without the consent of the student (or in certain cases, the

parent).

Exceptions to this non-disclosure right include provision for school officials to perform their functions and the ability of the school to disclose directory information. Kentucky Christian University designates the following student information as directory information: name, address, e-mail address, telephone number, previous institutions attended, major field of study, honors, degrees conferred, participation in recognized sports and activities, date and place of birth, height and weight of athletic team members, photographs, dates of attendance, and classifications. Students may withhold disclosure of this information by submitting written notification to the Registrar at registration. Forms to request the withholding of directory information are available from the Registrar. The University assumes that the absence of such request indicates student approval for disclosure.

### **Foundational Studies**

The Foundational Studies Program of Kentucky Christian University exists to ensure that students entering the University have maximum opportunity for success. Students enrolling at KCU must have basic skills in writing, mathematics, and reading in order to adequately perform in college level courses. Students with academic deficiencies may be placed in foundational classes. Students enrolled in some foundational classes receive institutional credit for this work. Although the credits do not apply toward graduation requirements, they do count toward enrollment status for such purposes as determining eligibility for housing and financial aid. Students who fail any developmental course twice will not be considered for readmission during the following academic year.

### **Academic Advising**

While students are assigned to an academic advisor, it is important to note that all KCU students are responsible for compliance with the contents of the KCU catalog including graduation requirements, procedures, and regulations. Students typically follow the degree requirements in effect at the time of their first registration at the University, provided they attain a degree within six years. KCU reserves the right to amend, delete, or modify any requirements. The advisor will consult closely with the students to assist them in matching their course work with their educational and vocational goals. Academic advisors assist students by explaining requirements and procedures, but the student is ultimately responsible for knowing and following the requirements, policies, and procedures governing their progress.

The following list outlines student responsibilities in the advising process. Students are expected to:

1. Read the University catalog and the Student Handbook and comply with all policies, procedures, and requirements.
2. Obtain a class schedule each semester and review possible course options prior to appointments with advisors.
3. Contact advisors in a timely fashion for pre-registration advising or other necessary appointments.
4. Obtain, complete (including obtaining required signatures), and submit all forms needed for registration, course changes, graduation, and related matters, according to the deadlines set by the Registrar's Office.
5. Contact advisors immediately with concerns about academic progress in particular classes or progress toward a degree.
6. Be actively responsible for their college experience.

### **Course Requirements**

Courses often have prerequisites, or other requirements, that must be met before a class can be taken. A prerequisite might take the form of a lower level course, an audition, a minimum ACT score, or the permission of the instructor teaching the course. The stated prerequisites must be completed before students can register for the class.

A course with no prerequisites indicates that no previous college level courses are required to take the class.

Students may at times supplement KCU course work with course work from another institution. If a student intends to use non-KCU course work to meet graduation requirements, the student must work closely with his/her academic advisor, along with the Registrar, to ensure that the plan is acceptable. Also, any student intending to use distance learning or other course work from another institution to meet a KCU graduation requirement must submit official transcripts from the other institution(s) to the Registrar.



by January 31 of the year in which the student plans to graduate.

### **Course Numbering**

In most cases the first digit of a course number indicates the level of the content and gives an idea of the type and difficulty of the course.

001-099: Courses in the foundational studies sequence, which are not included among the total number of hours required for a degree.

100-199: Introductory courses which insure basic competencies, or teach the principles and methodology of a discipline.

200-299: Intermediate level courses which continue to develop a skill or give background or general experience to both majors and non-majors.

300-399: Advanced level courses demanding understanding of principles and methodology in an area of study or discipline.

400-499: Specialized courses intended primarily for majors and minors in the field.

### **Audited Class**

Students may audit classes if they are interested in the course content but do not wish to receive credit for classes. Auditors are exempt from completing class assignments, taking exams, and compulsory class attendance. Auditing of classes is permitted on an availability basis and must be approved through the Office for Academic Affairs. Students may not change a class from credit to audit after the end of the drop/add period.

The grade for an audit class is "NC" or no credit. The audit hours do not count toward full-time status, are not covered by financial aid, and are not added in the total credit hours completed for graduation.

### **Grade Scale**

Kentucky Christian University follows the semester plan in its academic calendar and operates on the four point (4.0) grade system, with a requirement of 2.0 "C" average for graduation. Grades are symbols which indicate the degree of mastery of course objectives. Grades do not necessarily reflect the degree of effort put into learning material. The numerical value of quality points are as follows:

GRADE	QUALITY POINTS
A	4.0
A-	3.6
B+	3.4
B	3.0
B-	2.6
C+	2.4
C	2.0
C-	1.6
D+	1.4
D	1.0
D-	0.6
F	0.0
XF	0.0

The following designations are also used:

WIP	Work In Progress
WD	Withdrew from school
WP	Withdrew with a passing grade
WF	Withdrew with a failing grade
IP	In Progress
I	Incomplete*
R	Course retaken
P	Passing
S	Satisfactory
NC	Audit
BR	Academic Bankruptcy
XF	Failure for Absences

\*If for some truly extenuating circumstance (e.g., serious illness, accident, death in the immediate family, etc.) students are unable to complete course work before the final day of class or are unable to take the final examination, students may petition instructors for a grade of "I" (Incomplete). An "I" should not be given as a midterm grade. Work designated as incomplete must be completed within six weeks from the close of the incomplete term. The "I" will be calculated with 0.0 quality points until instructors officially submit new grades. If work is not completed, the incomplete grade becomes "F".

No University-wide grading rubric is in place. Grade rubrics are defined by professors.

### **Academic Bankruptcy**

In certain situations, students may apply to declare academic bankruptcy for a semester's worth of work taken at Kentucky Christian University. In such cases, students' entire academic record for that semester will be removed from consideration in the establishment of their grade point average.

The bankruptcy policy is subject to the following guidelines:

1. Students must file a written petition for academic bankruptcy with the Academic Council, presenting a strong case for supporting the approval of the petition. Reasons for the request, such as financial problems, illness, or problems of a personal nature should be cited. The Academic Council will forward its recommendation to the Vice President for Academic Affairs for final disposition.
2. The "forgiveness" policy demands that all courses taken at Kentucky Christian University during the semester in question will be included in the bankruptcy action. This includes all courses successfully completed by students during that period.
3. Students' academic record will be shown on their final transcript but grade point averages will indicate that no credit is to be granted for that period. A notation of the bankruptcy action will appear on the transcript.
4. In order to declare academic bankruptcy, one year must have passed since the close of the semester in question and the student must have completed at least twelve hours of additional coursework with no less than a 3.0 GPA at KCU or another regionally accredited institution.
5. In the case of students who were on suspension at the time of last attendance, when those students are granted academic bankruptcy and readmitted to Kentucky Christian University, they will be placed on probation for one semester and progress will be closely monitored by the Vice President for Academic Affairs.
6. A student cannot declare academic bankruptcy more than once at Kentucky Christian University.

### **Repeated Course Work**

A course may be repeated if students wish to raise their GPA. Although each attempt will show on the transcript, the last grade received will be used in computing the GPA if it is higher than the previous grade. If it is not higher, all grades for that course will affect the GPA. Grades not used in computing GPA will be indicated by an "R."

## **Student Classification**

Students are classified academically on the following basis:

- Freshmen: Completed less than 30 semester hours.
- Sophomores: Completed 30 semester hours, but less than 60 semester hours.
- Juniors: Completed 60 semester hours, but less than 90 semester hours.
- Seniors: Completed 90 semester hours.
- Full-Time Students: Those taking 12 or more hours in a regular course of study.
- Auditors: Students who attend classes but do not receive credit, and who are not required to complete assignments, take exams, etc.

## **Class Load**

Full-time students in academic good standing may register for 12 to 21 credit hours per semester, although some scholarships may require a student to be enrolled in 15 hours. Students who wish to register for more than 21 hours must petition to do so in the Registrar's Office.

## **The Registration Process**

To receive credit for any course, students must register for the course on the student portal or through the Office of the Registrar. Registration dates are listed in the university catalog. Students registering after the official day of registration must pay a late fee. Any course with insufficient enrollment (typically seven students) may be cancelled.

Changes in the original registration require the completion of an add/drop form, which can be obtained from the Registrar's Office. The add/drop period for traditional courses extends until the first Wednesday following the beginning of classes. The add/drop period for modular courses ends at the end of the fourth business day. (Modular courses are defined as any course starting outside of the traditional 16 week semester.) To withdraw from a course, students must obtain a withdrawal form from the Registrar's Office, obtain the signatures of the instructor and advisor, and return the form to the Registrar's Office.

## **Class Attendance Policy**

Punctual and regular class attendance is expected of every student. The policy governing absences is outlined in the Student Handbook.

## **Midterm and Final Exams**

Students are expected to take midterm and final exams on their assigned dates. If a change in date is required, students are responsible for meeting with the faculty member responsible for the specific course.

## **Probation and Suspension**

Students who have attempted 0-29 credit hours must maintain a cumulative GPA of 1.85 or they will be placed on academic probation. Students with 30 or more attempted hours must maintain a 2.0 grade point average. Failure to do so will result in academic probation. If the needed GPA is not reached at the end of the probationary semester, academic suspension will follow. Students who receive less than a 1.85 GPA in a given semester OR who are on academic probation will not be allowed to carry a class load of more than 15 hours the following semester. NOTE: When feasible, students should re-take courses in which they performed poorly as soon as possible as a higher grade when the class is retaken removes the previous poor grade from GPA calculation.

Any full-time student whose semester grade point average falls between 0.50 and 1.0 will be automatically placed on academic probation for the following semester.

Any full-time student whose semester grade point average falls below 0.50 will be placed on academic suspension for the subsequent semester. Students who are academically suspended cannot take any classes at KCU (online classes included). They must take and pass 12 transferrable hours in core academics with a minimum of C in each course. Then, they may apply for readmission through the Office of Admissions. If possible, courses not passed at KCU should be taken to improve their academic standing upon return. Academic suspension may be waived if students meet the requirements stated in the Academic Suspension Waiver Policy Statement (most notably, a requirement that students be within

.25 points of the necessary GPA). For information concerning this waiver, students should contact the Office of Academic Affairs.

Students who are placed on academic suspension, and who do not meet the requirements for an Academic Suspension Waiver, may appeal to the Enrollment Management Committee. The student must submit a written appeal. In their appeal, they must explain the circumstances of the previous semester that resulted in their grade point average falling below Catalog requirements. They must describe any extenuating circumstances that should be considered by the Committee. Students should also paint a clear, concise picture for the Committee of any specific changes in behavior, study habits, etc., that they will make in order to ensure a better opportunity for success. They must submit their written appeal to the Dean of Student Services, who will take the appeal to the Enrollment Management Committee for consideration. Students will be notified of the decision of the Committee within two business days of the meeting. Students who are placed on Academic suspension for a second time may be considered for readmission only after two years from the beginning of the second suspension.

### **Continuation as a Student**

Students who are in good standing and want to return to KCU after an absence of one or more terms reapply with the Admissions Department.

An interview may be required of all returning students who have previously been on academic or social probation. Minimum academic standards are to be maintained as stated above: The required grade point average for students with fewer than 30 hours attempted is 1.85 (based on the 4.0 system); the required grade point average for students with 30 or more hours attempted is 2.0.

### **Dismissal**

Kentucky Christian University reserves the right to require the withdrawal of, or refuse readmission to, any student at any time if the University deems such action necessary to safeguard its ideals of scholarship and Christian character, and to secure compliance with its standards. Serious offenses which may lead to dismissal or refusal of readmission include: dishonesty in any phase of college work, failure to give truthful testimony to a college official, disregard for the safety and rights of others, and any behavior which brings discredit to the University.

### **Academic Appeal**

A student may at times substantively disagree with decisions made by professors in his/her classes. Substantive disagreements may relate to any aspect of the course, such as course requirements, the grading scale, the attendance policy, teaching methods, grading procedures, etc. If such a disagreement occurs, the student should follow the following procedures:

1. Meet with the professor to discuss the issue in a pre-arranged, scheduled meeting. Unplanned meetings before or after class or in the hallway are often not effective in dealing with such issues. In most cases, discussing the issue with the professor resolves the situation.
2. If the issue is not resolved, and if the student feels the issue warrants further consideration, the student may file a formal written complaint to the professor. A written appeal to the professor must be filed within 30 days of the incident in question. The professor will respond in writing, in a timely manner, to the student's written complaint.
3. If the student and professor are unable to come to resolution, the student may forward the written appeal, along with the professor's written response, to the Dean of the school under which the class in question is offered. The Dean will attempt to resolve the issue.
4. If resolution is still not achieved, the student may file a written appeal to the Academic Appeals Committee. This written appeal should include the responses of the course instructor and the Dean of the school. The Academic Appeals Committee will render a written recommendation to the student and professor in question, and to the Vice President for Academic Affairs. Appeals will normally be considered and responded to within two business days of the receipt of the appeal.

### **Acceptance of Nontraditional Programs of Study**

Students who wish to begin receiving college credit before enrolling as full-time students or who wish to accelerate their college career after entering college may consider one of several non-traditional options.

Non-traditional options include Advanced Placement (AP), College Level Examination Program (CLEP), special departmental exams, correspondence courses, distance education courses, and independent studies. Credit recognition for any of these options is contingent upon the approval of the area Dean and/or the Vice President for Academic Affairs.

Students choosing these options should always seek the consent of the appropriate administrator before enrolling in one of these programs.

Students wishing to test out of a course through CLEP or department exams must do so before the end of the first semester of their senior year.

Advanced Placement Program (AP). Kentucky Christian University recognizes the exams of the College Board Advanced Placement Program offered by high schools throughout the nation. Individuals who wish to have AP scores evaluated for possible academic credit or placement should have the results forwarded to the Registrar's Office.

Students who receive credit for a particular course on the basis of Advanced Placement results may use this credit just as if they had taken the course at Kentucky Christian University. A grade of "P" will be given for the course. This grade recognizes the credit but does not affect the student's KCU grade point average either negatively or positively.

The following AP courses will be accepted when an appropriate level is reached:

Course:	Minimum Score:	Transferred for:
Art History	3	ART 101
Biology	3	BIO 109 and 110
Calculus AB or BC	3	MAT 221 or 231
Calculus AB or BC	4	MAT 321
Chemistry	3	CHE 211 and 213
Computer Science	3	CPS 101
English Lit./Comp.	3	ENG 101
English Lang./Comp.	3	ENG 101
English Lang./Comp.	5	ENG 102
Environmental Science	4	BIO 420 and 421
European History	3	HIS 101 or 102
Govt. & Pol. US	3	POL 215
Human Geography	3	HIS 210
Language	3	LAN 130
Macroeconomics	3	ECO 232
Microeconomics	3	ECO 231
Music Theory	3	MUF 101
Psychology	3	HCP 101
Statistics	3	MAT 302
World History	3	HIS 101
Physics I	3	PHY 301
Physics II	3	PHY 302
US History	3	HIS 111 or 112

Special Departmental Exams: Some courses at Kentucky Christian University are available for credit or may be waived by arranging for a special examination, regardless of whether students have audited the course, are enrolled in it, or have studied it independently. These exams are prepared and administered by the department that teaches the course. They are usually equivalent to a comprehensive final examination. A fee equal to one tuition hour will be charged, and the student must be enrolled in the school and in good standing.

For information about taking departmental exams, contact the Registrar and the Dean/Department Chairperson.

Students who wish to test out of CPS 101, Introduction to Computers, need to pass the CLEP Computer Exam and a Departmental Comprehensive Software exam with a grade of "C" or above.

College Level Examination Program (CLEP). Kentucky Christian University also recognizes the CLEP testing program of the College Board. CLEP tests will be recognized as appropriate credit for meeting degree requirements as indicated below.

A grade of "P" will be awarded whenever CLEP credit is granted. This grade recognizes the credit but does not affect the student's KCU grade point average either positively or negatively.

The following table presents CLEP exams and minimum scores used as guidelines for acceptable course substitutions.

Examination Title:	Minimum Score:	Accepted for:	
<b>Composition &amp; Literature</b>			
American Literature	50	ENG	223
Composition, College	50	ENG	101
		ENG	102
Composition, (modular)	50	ENG	101
English Literature	50	ENG	213
<b>Science &amp; Mathematics</b>			
Biology	50	BIO	109 (no lab credit given)
College Algebra	50	MAT	221
Chemistry	50	CHE	211 (no lab credit given)
Calculus	50	MAT	321
Precalculus	50	MAT	231
<b>Foreign Languages</b>			
Spanish Language Level I and II	50		6 hours credit
French Language Level I and II	50		6 hours credit
German Language Level I and II	50		6 hours credit
	66		12 hours credit
<b>History &amp; Social Sciences</b>			
American Government	50	POL	215
History of the United States I	50	HIS	111
History of the United States II	50	HIS	112
Human Growth & Development	50	HCP	201
Principles of Macroeconomics	50	ECO	232
Principles of Microeconomics	50	ECO	231
Introduction/Educational Psychology	50	EDF	253
Introductory Psychology	50	HCP	101
Introductory Sociology	50	HSO	201
Western Civilization I	50	HIS	101
Western Civilization II	50	HIS	102
<b>Business</b>			
Financial Accounting	50	ACC	201
Introductory Business Law	50	BUS	411
Info Systems & Computer App.	50	CPS	101 * Dept. Test req. C Min
Principles of Management	50	MGT	301
Principles of Marketing	50	MKT	302
<b>Electives</b>			
Analyzing & Interpreting Literature	50		Elective
Humanities	50		Elective
Social Sciences & History	50		Elective
College Mathematics	50		Elective
Natural Sciences	50		Elective

### Independent Study

Independent course work is allowed when students wish to pursue academic studies in a specific topical area that goes beyond that which is currently being offered by the University. The course work must be designed and supervised by a faculty person with appropriate background and credentials. For each course, a proposal must be submitted to the Dean/department chairperson and the Vice President for Academic Affairs before the course will be approved. Course expectations should require effort that equals or exceeds that which would be required in a traditionally delivered course.

## Scholastic Honors

Each semester, the President's List, Dean's List, and the Honor Roll recognize students who, in the previous semester, attained the following standards:

**President's List:** The President's List is comprised of students who were enrolled for a minimum of 12 credit hours and who attained a 4.0 grade point average for the semester. Only 100 to 400 level classes are used to compute the grade point average. Students named to the President's List receive letters of recognition from the President.

**Dean's List:** The Dean's List is comprised of students who were enrolled for a minimum of 12 credit hours and who attained grade point averages of 3.75 to 3.99. Only 100 to 400 level classes are used to compute the grade point average. Students named to the Dean's List receive letters of recognition from the Vice President for Academic Affairs.

**Honor Roll:** The Honor Roll is comprised of students who were enrolled for a minimum of 12 credit hours and who attained grade point averages of 3.5 to 3.74. Only 100 to 400 level classes are used to compute the grade point average. Students named to the Honor Roll receive letters of recognition from the Vice President for Academic Affairs.

**Graduating With Honors:** Students whose overall academic work at KCU is of the highest quality are designated for graduation with honors. Only 100 to 400 level classes are used to compute the grade point average. Students will be graduated with honors under the following designations:

Summa Cum Laude (with highest honors)	cumulative GPA of 4.00
Magna Cum Laude (with high honors)	cumulative GPA of 3.75-3.99
Cum Laude (with honors)	cumulative GPA of 3.50-3.74

## Graduation Requirements

In order to graduate from Kentucky Christian University, students must meet the following requirements:

1. Possess Christian character and Christian conduct of such quality that the University can heartily recommend the graduate to the Christian public.
2. Complete the prescribed studies in the curricular program chosen, and maintain the minimum of a C grade average (a 2.0 average on a 4.0 scale).
3. Complete the required semester hours designated for each degree as prescribed by the program sheets listed in the KCU catalog.

**\*\*Students transferring from other institutions must complete at least 25% of the degree requirements at Kentucky Christian University in order to receive KCU's degree. At least 25% of the classroom work within a declared major or minor must be completed at KCU. Each department chairperson may identify additional required coursework deemed appropriate to completion of the degree. Under no circumstance may a student graduate with more than 49% of course hours taken in an online format.**

4. Complete the required minimum of twelve (12) credit hours in the Bible Core with a cumulative grade point average of 2.0.
5. Complete the following General Education courses with minimum grade of C (2.0): ENG 100 or 101 and ENG 102, or ENG 103, and MAT 220 or higher.
6. Complete the Basic Academic Skills Examination (BASE) during the senior year.
7. Deliver official transcripts for any non-KCU courses to the Office of the Registrar by January 31 of graduation year (September 30 in the case of December graduation.)
8. Complete a graduation application during the second semester of the junior year. This application triggers a senior audit that is done by the Registrar's Office.
9. Meet all financial obligations.
10. Be approved by the Board of Trustees, which authorizes the conferral of all degrees.

## Application for Graduation

It is the responsibility of students to notify the University of their intent to graduate. Application for graduation is made upon completion of 70 credit hours. Online applications are typically completed during the registration process in the spring semester of the Junior year. This application generates a graduation audit that verifies incomplete graduation requirements. Questions concerning this process

should be addressed to the Registrar.

### **Distribution of Diplomas**

Diplomas will be mailed to the student's home address after completion of the program of study and after all final grades have been submitted.

### **Alumni Status**

Alumni status is granted to all graduates and former students of Kentucky Christian University, and to members of the University faculty, administration, and Board of Trustees.

The purpose of the Alumni Office is to promote the cause of Christ through a closer fellowship among the alumni of Kentucky Christian University; to provide a means through which an alumnus may share with other alumni in activities for the benefit of the university; and to make a continuing witness to the entire world for the cause of Christ.

All alumni are given the opportunity to receive The Voice, attend the annual Alumni Banquet and to participate in both Fall and Winter Homecoming as well as other events and activities. These programs and activities are directed through the Alumni Office. For more information, contact the Alumni Office at [alumni@kcu.edu](mailto:alumni@kcu.edu).

### **Transcripts**

College transcripts may be requested from the Registrar's office either in person, by fax, or by mail. The signature of the student is required for release of transcripts. Transcript request forms may be obtained online at [www.kcu.edu](http://www.kcu.edu). Telephone and email requests are not honored. A fee is charged for each copy of a student transcript.

An official transcript release on prior students will be authorized on any account that is paid in full. No transcript will be authorized on an account with a balance outstanding.

Unofficial transcripts are available online for current students through their student portal.

### **Hayden-Sensibaugh Lectureship**

The Hayden-Sensibaugh Lectureship began in 1985 and exists to bring to the University lecturers who speak on Biblical and historical themes. This lecture honors and memorializes outstanding former Board of Trustee Member, the late Hugh Sensibaugh, along with the late Dr. Ed Hayden, former Member of the Board.

### **Graduate Study**

Kentucky Christian University has four programs at the Master's level. They are Master of Arts in Biblical Studies, Master of Arts in Christian Leadership, Master of Arts in Religion, and Master of Science in Nursing.

Alumni of Kentucky Christian University are eligible for a 20% discount for KCU graduate study programs. For more information call Admissions at 1-800-522-3181 or email [knights@kcu.edu](mailto:knights@kcu.edu)



### PROGRAMS OF STUDY

Kentucky Christian University offers five undergraduate degrees: the Bachelor of Arts (B.A.), the Bachelor of Science (B.S.), the Bachelor of Business Administration (B.B.A.), the Bachelor of Science in Nursing (B.S.N.), and the Bachelor of Social Work (B.S.W.). Within each of the bachelor's level programs, students will complete a core curriculum of 31 hours in General Education, a minimum of 12 hours in Bible, and at least a 30–hour major.

Bachelor's degrees are designed to prepare students for careers and graduate study in a variety of specialized areas. 12 hours of language study are required for the Bachelor of Arts degree.

#### Majors are available in the following areas:

Advanced Biblical Studies	Bible and Ministry
Biology/Pre-Professional	Business Administration
Counseling Psychology	General Business *
History/Pre-Law	Nursing
Social Work	Teacher Education: Primary (P-5), Middle (5-9)
Teacher Education: Secondary Social Studies (8-12)	University Studies

\*On Campus Degree Completion

Minors: A minor consists of a minimum of 18 semester hours. Each academic department must approve the curriculum to be used in the completion of each minor. No more than six hours may be used to satisfy both the requirements of a minor and the requirements of a major. Specific requirements for minors are described under the appropriate academic program.

#### A student may select a minor from the following list:

Archaeological Studies	Audio Technology
Bible	Business
Child and Family Studies	Counseling Psychology
English	History
History of Legal Studies	Human Services
Management	Ministry
Near Eastern Studies	Psychology
Religious Thought	Science
Worship	

## DEPARTMENT OF DISTANCE AND GENERAL EDUCATION

Contact Person: Calvin Lindell, Dean

Phone: 606-474-3273

Email: colindell@kcu.edu

### **Mission Statement**

The mission of the Office of Distance Education is to implement distance learning strategies and opportunities that assist in educating students for Christian leadership in the church and in professions throughout the world.

### **Degree Completion Programs Offered**

Bachelor of Science in Biblical Studies (in conjunction with the Sack School of Bible and Ministry)

Bachelor of Science in General Business (in conjunction with the School of Business)

### **General Information**

The Online Degree Completion program offers degrees three areas: General Business (BS), Biblical Studies (BS), and Nursing (BS). This program builds on the foundation of previously completed college education to equip adults as liberally educated individuals in a Christ-centered academic environment with the values, core competencies, and core knowledge necessary to provide leadership and service for a variety of career opportunities.

The Degree Completion degree track offers coursework available through online education. The program is designed for the working adult.

### **Admission Requirements for Business and Biblical Studies Tracks (Distance Education)**

1. Entrance into the Online Degree Completion programs in the Business and Biblical Studies tracks requires admission to the University.
2. Provide verification the student is at least 25 years of age.
3. Have a minimum of 42 hours of acceptable college transfer credit
4. Provide official transcripts from high school and previously attended colleges or universities.
5. Resume.
6. Provide two satisfactory letters of reference; one from immediate supervisor or previous instructor and one personal reference.

### **Program Requirements for Business and Biblical Studies Tracks**

The Online Degree Completion Program requires students to meet the same academic and progress requirements as regular undergraduate students outlined in their current Catalog.

### **Program Course Requirements for Business and Biblical Studies Tracks**

As this is a degree completion program, applicants for the Business or Biblical Studies track must be at least 25 years of age and have successfully completed (2.0 or higher) a minimum of 42 credit hours at a regionally accredited institution of higher learning or at a college or university that is recognized by the

Southern Association of Colleges and Schools and/or the U.S. Department of Education. The minimum number of hours completed at Kentucky Christian University will constitute 48 hours of the degree core.

In addition to the degree core, the student will need to complete the following for graduation candidacy: 30 hours of the General Education core (also known as general studies requirements) and 42 hours of electives. These additional 72 hours may be a combination of transferred college credit (at a C or higher; 2.0 to 4.0 per class); successful passing of DANTES, CLEP, or other acceptable exam that measures college level learning; acceptable professional certifications that have been evaluated and are recognized for credit by the American Council of Education; and prior learning assessment through a portfolio that is assessed by a KCU faculty member. Transfer of credits and the evaluation of credit for prior learning is managed on a case-by-case basis through the KCU Academic Office. Students may take the additional courses beyond the 48 hour core at KCU or at another regionally accredited institution of higher learning or at a college or university that is recognized by the Southern Association of Colleges and Schools and/or the U.S. Department of Education.

A student already holding an earned Bachelor's degree from a regionally accredited institution of higher learning may qualify for a Bachelor's of Science in General Business or Biblical Studies from KCU provided that the student has completed the 48 core, has 30 hours that fulfill the requirements of the General Education core at KCU, and has an acceptable number transfer credit earned at a C or higher earned at another regionally accredited institution of higher learning.

Transfer credit will not be accepted for the 48 hour core in biblical studies and may be accepted for 48 hour core in the degree in General Business at the discretion of the Dean of the School of Business. Prior learning credit or exam credit will not be applicable to the core in either degree.

Kentucky Christian University offers five undergraduate degrees: the Bachelor of Arts (B.A.), the Bachelor of Science (B.S.), the Bachelor of Business Administration (B.B.A.), the Bachelor of Science in Nursing (B.S.N.), and the Bachelor of Social Work (B.S.W.). Within each of the bachelor's level programs, students will complete a core curriculum of 31 hours in the General Education core, a minimum of 18 hours in Bible and Theology, and at least a 30-hour major.

Bachelor's degrees are designed to prepare students for careers and graduate study in a variety of specialized areas. Two years of language study are required for the Bachelor of Arts degree.

## **BACHELOR OF SCIENCE, BACHELOR OF ARTS, MAJOR IN HISTORY/PRE LAW**

Contact Person: Calvin Lindell, Dean of Distance and General Education

Phone: 606-474-3273

Email: colindell@kcu.edu

### **Mission Statement**

The mission of the History/Pre-Law Program is to lay a foundation of knowledge which will prepare students for entrance into law school and/or graduate studies in history. This program places special emphasis upon encouraging students to assume positions of Christian leadership in their chosen field of endeavor.

### **Objectives**

Graduates will:

1. Communicate effectively in both oral and written forms consistent with historical scholarship.
2. Demonstrate research abilities relevant to the field of history.
3. Effectively utilize current technology in historical applications.  
Perform at accepted standards required by law schools and graduate schools by performing well on the LSAT and/or GRE.
4. Begin the development of short-term and long-term career goals.

### **Programs Offered**

Bachelor of Arts, Major in History/Pre-Law

Bachelor of Science, Major in History/Pre-Law

Minor in Archaeological Studies

Minor in History

Minor in Near Eastern Studies

Minor in History of Legal Studies

### **General Information**

The History/Pre-Law program at Kentucky Christian University prepares its graduates for a variety of careers in business, government, museums, historical societies, archives, ministry, education, and for entry into law schools, schools of government, and graduate programs in history.

The History/Pre-Law program is the most flexible academic program at Kentucky Christian University. Our major has 30 elective hours, which allows them to explore their interests. This flexibility also makes it possible to earn any of the many minors that KCU has to offer and even obtain a second major.

Courses of study such as the History major offered at Kentucky Christian University are common pre-law preparations. It is very important that the courses of study be sufficiently difficult to develop intellectual

potential and academic discipline. Whatever their chosen major, pre-law students may incorporate a wide spectrum of courses which may include: HIS/POL 220 American Civics, PHI 301 Introduction to Philosophy, ENG 101 English Composition I, ENG 102 English Composition II, ENG 203 Masterpieces of World Literature, ENG 213 Masterpieces of British Literature, ENG 223 Masterpieces of American Literature, ECO 231 Microeconomics, and ECO 232 Macroeconomics.

Students who desire to enter law school should be aware that, while there is no standardized curriculum required, these institutions seek students who have given evidence of their academic ability through high grade point averages and high scores on the Law School Admission Test (LSAT). Successful applicants must be able to read with speed and comprehension, think logically and creatively, and speak clearly and effectively.

In addition to these areas, most law schools look beyond academic performance. Other areas, which receive consideration by Enrollment Management Committees, are work experience, extra-curricular activities, community service, and letters of recommendation. Students whose experiences cover a broad spectrum have a much greater possibility for acceptance.

### **Graduate Level Studies in History**

Students intending to pursue graduate studies in history are advised to concentrate their elective hours in the history curriculum.

#### **Graduation Requirements**

1. Maintain a cumulative GPA of 2.0.
2. Complete the following General Education courses with a 2.0 or higher: ENG 100 or ENG 101 and 102(or 103), and MAT 220 or higher.
3. Possess a cumulative GPA of 2.5 in the 42-hour history major.
4. Complete the following courses with a minimum grade of C: HIS 101, 102, 111, 112, 211, 303, and 444.
5. Successfully complete 121 hours prescribed on the History program sheet.
6. Complete either the Graduate Records Exam or the Law School Admission Test by April of the senior year. Students completing the required exit interview must furnish the program director with proof of their completion of the test.
7. Complete an exit interview with program director.

## Minors

The following minors are offered through the History/Pre-Law Program:

### History

		<i>Choose two of the following:</i>	6
HIS	101	World History I	
HIS	102	World History II	
HIS	111	History of the United States I	
HIS	112	History of the United States II	
		12 additional hours at the HIS 200-level or above	12
		The overall GPA in History courses must be 2.0 or above.	

Total Hours: 18

### History of Legal Studies

HIS	111	History of the United States I	3
HIS	112	History of the United States II	3
HIS	215	Historical Approaches to American State and Local Government	3
HIS	220	American Civics	3
		<i>Choose two of the following:</i>	6
BUS	411	Legal Environment of Business	
HIS	310	Foundations of the American Constitution	
HIS	330	Historical Approaches to Criminal Law and Procedure	

Total Hours: 18

### Near Eastern Studies\*

		<i>A. Archaeological Studies – Choose two of the following:</i>	6
HIS	405	Studies in History and Archaeology:	
HIS	406	Studies in History and Archaeology:	
HIS	400	Archaeological Theory and Practice	
		<i>B. Historical Studies – Choose one of the following:</i>	3
HIS	420	History of the Middle East	

HIS	421	History of the Ottoman Empire	
BHI	424	World of Paul	
BNT	591	Intertestamental History	

*C. Language Studies – Choose one of the following sequences* 6

BLA	241	Greek I
BLA	242	Greek II
BLA	251	Hebrew I
BLA	252	Hebrew II

*D. Elective Studies – Choose one of the following:* 3

HIS	406	History/Archaeology of Ancient NE
HIS	400	Archaeological Theory and Practice
BNT	591	Intertestamental History
HIS	433	Guided Historical Field Experience **
HIS	405	History/ Archaeology of the Greco-Roman Period

\*can use up to 16 hours of coursework from the CCCU Middle East Studies Program

\*\*coursework must be focused on some aspect of Near Eastern Studies

Total Hours: 18

**Archaeological Studies:**

HIS	400	Archaeology Theory and Practice	3
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*Choose one of the following:* 3

HIS	406	Studies in History and Archaeology: Ancient Near East
HIS	405	Studies in History and Archaeology: Greco-Roman Period

Choose four from the following: 12

*A. Historical Studies*

HIS	405	History and Archaeology of the Greco-Roman Period
HIS	406	History and Archaeology of the Ancient Near East
HIS	438	Studies in Ancient History: History of Ancient Rome
HIS	439	Studies in Ancient History: History of Ancient Greece

HIS 440 Studies in Ancient History: History of Egypt

HIS 43\_ Guided Historical Field Experience

*B. Bible*

BHI 424 World of Paul

BHI 451 Seminar: Biblical History or Archaeology

BHI 452 Seminar: Biblical History or Archaeology

BHI 453 Seminar: Biblical History or Archaeology

*C. Languages*

BLA 241 Beginning Greek I

BLA 242 Beginning Greek II

BLA 341 Intermediate Greek I

BLA 342 Intermediate Greek II

BLA 251 Hebrew I

BLA 252 Hebrew II

*D. Statistical Course*

MAT 302 Introduction to Statistics

Total Hours: 18



Bachelor of Arts, Bachelor of Science Major in History

Course #	Course Title	Hours	Course #	Course Title	Hours
<b>GENERAL EDUCATION CORE</b>			<b>HISTORY-REQUIRED COURSES</b>		
___ ENG 101	Composition I OR ENG 100/103 (Min. grade "C")	3	___ HIS 111	US History I	3
___ ENG 102	Composition II (Min. grade "C")	3	___ HIS 112	US History II	3
___ HIS 101	History Survey Elective	3	<b>Geographical Areas</b>		
___ MAT ___	Math Elective: (Min. grade "C")	3	___ HIS 3__	United States History Elective	3
	Algebra or higher-MAT 220+		___ HIS 4__	European History Elective	3
___ ___	Science Elective: (BIO, CHE, PHY)	3	___ HIS 4__	Non-Western History Elective	3
___ FND 101	College 101	1	___ HIS 406	History/Arch of Ancient Near East	3
___ ENG ___	Humanities/Fine Arts Elective:	3	<b>Historiography and Research</b>		
<b>History Majors select literature course.</b>			___ HIS 250	Historical Methods	3
___ HIS 3__	Social Science Elective:	3	___ HIS 444	Senior Seminar	3
<b>History majors select History course.</b>			___ HIS 325	Studies in Applied History (1 hour courses)	6
___ HIS 102	Elective:	3	<b>History Electives</b>		
<b>History majors select HIS 102 World History II</b>			___ HIS ___	_____	3
___ BOT 110	Introduction to Old Testament	3	___ HIS ___	_____	3
___ BNT 110	Introduction to New Testament	<u>3</u>	___ HIS ___	_____	3
	(BOT 110 and BNT 110 also count toward Bible.)	31	___ HIS ___	_____	<u>3</u>
<b>BIBLE &amp; ELECTIVE CORE</b>					42
BOT 110	Introduction to Old Testament		<b>LANGUAGE REQUIREMENTS FOR BA DEGREE</b>		
BNT 110	Introduction to New Testament		Either two years of one language or one year of two languages		
___ BTH 210	Christian Heritage	3	___ ___	_____	3
___ ___	Bible/Ministry/Theology Elective	3	___ ___	_____	3
___ ___	Elective	3	___ ___	_____	3
___ ___	Elective	3	___ ___	_____	<u>3</u>
___ ___	Elective	3			12
___ ___	Elective	<u>3</u>	<b>GENERAL ELECTIVES (30 for BS, 18 for BA)</b>		
		18	___ ___	_____	___
<b>OR OPTIONAL DOUBLE MAJOR IN BIBLE:</b>			___ ___	_____	___
BOT 110	Introduction to Old Testament		___ ___	_____	___
BNT 110	Introduction to New Testament		___ ___	_____	___
___ BTH 210	Christian Heritage	3	___ ___	_____	___
___ ___	Bible/Ministry/Theology Elective	3	___ ___	_____	___
___ BOT 221	Pentateuch	3	___ ___	_____	___
___ BTH 431	Hermeneutics	3	___ ___	_____	___
	Two of the following:	6	___ ___	_____	___
___ BNT 305	Acts		___ ___	_____	___
___ BNT ___	Gospel Elective		___ ___	_____	___
___ BNT ___	Pauline Literature Elective				
		18	Total Program Hours: 121		

## SCHOOL OF BIOLOGICAL SCIENCES

Contact Person: Dr. Mitch Marshall, Dean

Phone: 606-474-3232

Email: mitch@kcu.edu

### **Mission Statement**

The mission of the Bachelor of Science in Biology program is to provide students the opportunity to study in a Christ-centered environment to obtain an excellent academic foundation in the biological sciences. Through a variety of course offerings, the student will become prepared to enter a post baccalaureate graduate program, professional schools such as medicine, dentistry and pharmacy, or a career related to the biological sciences.

### **Programs Offered**

#### Bachelor of Science in Biology

Pre-Medicine

Pre-Dentistry

Pre-Optometry

Pre-Pharmacy

Pre-Physician Assistant

Pre-Physical Therapy

Pre-Veterinary

### **Program Learning Outcomes for a Bachelor of Science in Biology**

Graduates of this program will:

1. Be prepared to use basic information in biology, chemistry, and physics to successfully continue their education for a chosen profession at the graduate level.
2. Use the foundational education in basic sciences to attain professional degrees in the health sciences and allied health fields.
3. Develop a self-awareness of their responsibility as a Christian to use their chosen major in the sciences and health fields to be a servant-leader.

### **General Information**

The Bachelor of Science in Biology will prepare students for further study in graduate and professional programs in areas such as genetics, microbiology, immunology, and health careers. Students interested in pursuing degrees in medicine, pharmacy, optometry, dentistry, or other health sciences are encouraged to consider this concentration which was designed to accommodate a broad range of entrance requirements for many programs. **Students should work closely with their assigned academic advisor to help prepare them for admission to the professional program of their choice.**

## **Admissions Requirements**

The Bachelor of Science in Biology major requires a minimum composite ACT of 21. Students must give careful consideration to the graduation requirements below.

### **Graduation Requirements**

1. Maintain an overall cumulative GPA of 2.0.
2. Complete all required biology courses with a cumulative GPA of 2.5. Biology majors are allowed only one "D" in a required biology course for the degree.
3. Complete all required biology courses with a grade of "C" or higher and a cumulative GPA of 2.5.
4. Complete all related major support courses which include: mathematics, physics, anatomy and physiology, and chemistry with a minimum of a "C" average (2.0 on a 4.0 scale).

Students are encouraged to research admission requirements for their preferred graduate program. This will enable the student to work closely with their assigned academic advisor in planning their individual schedule to fulfill the graduate school/professional school admissions criteria.

Bachelor of Science in Biology

Course #	Course Title	Hours	Course #	Course Title	Hours
<b>GENERAL EDUCATION CORE</b>			<b>SUPPORT COURSES</b>		
___ ENG 101	Composition I (Min. grade "C")	3	BIO 113	Anatomy and Physiology I	
___ ENG 102	Composition II (Min. grade "C")	3	BIO 114	Anatomy and Physiology II	
___ HIS 1__	History Elective: (HIS 101, 102, 111 or 112)	3	___ MAT 302	Introduction to Statistics	3
___ MAT ___	Math Elective: (Min. grade "C") <b>(MAT 231 Pre-calculus preferred)</b>	3	___ CHE 211	General Chemistry I and CHE 213 Lab	4
___ BIO 113	Science Elective: <b>Biology majors complete BIO 113</b>	3	___ CHE 212	General Chemistry II and CHE 214 Lab	4
___ FND 101	College 101	1	___ CHE 301	Organic Chemistry I and CHE 303 Lab	4
___ ___	Humanities/Fine Arts Elective: (Any ENG 2__ or higher, and HUM 3__ or higher, any MHL, MTH, or MUF)	3	___ CHE 302	Organic Chemistry II and CHE 304 Lab	4
___ HCP 101	Social Science Elective: ECO 231, 232, GEO 220, HCP 101, HSO 201, or any HIS 3__ or higher	3	___ PHY 301	Physics I and PHY 303 Lab	4
___ BIO 114	Elective: <b>Biology majors complete BIO 114</b>	3	___ PHY 302	Physics II and PHY 304 Lab	<u>4</u>
___ BOT 110	Intoduction to Old Testament	3	<b>BIOLOGY COURSES</b>		
___ BNT 110	Intoduction to New Testament (BOT 110 and BNT 110 also count toward Bible)	<u>3</u> 31	___ BIO 151	General Biology and BIO 152 Lab	4
<b>BIBLE &amp; ELECTIVE CORE</b>			___ BIO 160	General Zoology and BIO 161 Lab	4
BOT 110	Introduction to Old Testament		___ BIO 210	Medical Terminology	3
BNT 110	Introduction to New Testament		___ BIO 211	Principles of Microbiology	3
___ BTH 210	Christian Heritage	3	___ BIO 212	Microbiology Lab	1
___ BIO 454	Bioethics (BTH 454 Ethics & Medicine)	3	___ BIO 215	General Botany and BIO 216 Lab	4
___ ___	Elective	3	___ BIO 315	Cell Biology	3
___ ___	Elective	3	___ BIO 320	Genetics	4
___ ___	Elective	3	___ BIO 325	Biochemistry	4
___ ___	Elective	<u>3</u>	___ BIO 420	Ecology and BIO 421 Lab	4
		18	___ BIO 430	Senior Seminar	1
			___ BIO 441	Introduction to Biological Research	3
			BIO 454	Bioethics	___
			<b>ELECTIVES</b>		
			___ ___	_____	3
			___ ___	_____	<u>3</u>
					6
				Total Program Hours:	120
<b>OR OPTIONAL DOUBLE MAJOR IN BIBLE:</b>					
BOT 110	Introduction to Old Testament				
BNT 110	Introduction to New Testament				
___ BTH 210	Christian Heritage	3			
___ BIO 454	Bioethics (BTH 454 Ethics & Medicine)	3			
___ BOT 221	Pentateuch	3			
___ BTH 431	Hermeneutics	3			
	Two of the following:	6			
___ BNT 305	Acts				
___ BNT ___	Gospel Elective				
___ BNT ___	Pauline Literature Elective				
		18			

## **SCHOOL OF BUSINESS ADMINISTRATION**

Contact Person: Dr. Tim Nischan, Dean

Phone: 606-474-3283

Email: drtim@kcu.edu

### **Graduates will:**

1. Be wise as serpents and innocent as doves (Matthew 10:16).
2. Demonstrate the ability to learn how to learn.
3. Communicate effectively in both oral and written forms in the business world.
4. Effectively demonstrate the ability to work in a team.
5. Effectively utilize technological resources.
6. Develop organizational strategic plans.
7. Analyze and interpret basic financial statements.
8. Demonstrate personal integrity.

### **Programs Offered**

Bachelor of Business Administration, Accounting Emphasis

Bachelor of Business Administration, Management Emphasis

Bachelor of Business Administration, Music Business Emphasis

Bachelor of Business Administration, Sport Management Emphasis

Minor in Business

Minor in Management

### **General Information**

1. Students completing the Accounting emphasis will be equipped to pursue accounting positions in both for-profit and not-for-profit organizations.
2. Students completing the Management emphasis will be equipped to pursue entry-level management positions in both for-profit and not-for-profit organizations ranging from small businesses to multinational corporations.
3. Students completing the Music Business emphasis will be equipped to pursue positions or start businesses that help music performing bands or production companies promote, manage and produce in the music entertainment industry.
4. Students completing the Sport Management emphasis will be equipped to pursue positions in both for-profit and not-for-profit organizations including but not limited to professional sports teams, venues, events and college athletic administration.

### **Admissions Requirements**

There is an open admission policy for this program of study. However, give careful attention to the Graduation Requirements listed below.

## Graduation Requirements

1. Possess a cumulative GPA of 2.2 or higher in courses taken in the business administration major and emphasis areas.
2. Participate in a supervised field experience.
3. Write a summary case analysis showing ability to recognize managerial strategy, analyze marketing techniques, and interpret financial statements and data.

## Minors

The following minors are available through the Department of Business Administration:

### Business

ACC	201	Principles of Financial Accounting	3
ECO	232	Macroeconomics	3
MKT	302	Principles of Marketing	3
MGT	302	Principles of Management	3

*Choose any 2 of the following*

CPS	122	Beginning Computer Applications	3
BUS	301	Fundamentals of International Business	3
BUS	411	Legal Environment of Business	3
ACC	202	Principles of Managerial Accounting	3
FIN	301	Principles of Finance	3

Total Hours: 18

### Management

ECO	232	Macroeconomics	3
MGT	301	Principles of Management	3
MGT	422	Conflict Resolution/Negotiation	3
MGT	3__ or 4__	Management Electives	9

Total Hours: 18

NOTE: Business majors will NOT be able to receive credit for the Business or Management minors.

Bachelor of Business Administration

Course #	Course Title	Hours	Course #	Course Title	Hours
<b>GENERAL EDUCATION CORE</b>			<b>BUSINESS ADMINISTRATION MAJOR</b>		
___	ENG 101 Composition I OR ENG 100 or 103 (Min. grade "C")	3	___	ACC 201 Principles of Financial Accounting	3
___	ENG 102 Composition II (Min. grade "C")	3	___	ACC 202 Principles of Managerial Accounting	3
___	HIS 1__ History Elective: (HIS 101, 102, 111 or 112)	3	___	BUS 261 Business Communications	3
___	MAT ___ Math Elective: (Min. grade "C") (Algebra or higher. MAT 220, 221, 241, 302, 321, or 322)	3	___	BUS 292 Business Statistical Methods	3
___	___ Science Elective: (BIO, CHE, PHY)	3	___	BUS 301 Fundamentals of International Business	3
___	FND 101 College 101	1	___	BUS 411 Legal Environment of Business	3
___	___ Humanities/Fine Arts Elective: (Any ENG 2__ or higher, and HUM 3__ or higher, any MHL, MTH, or MUF.)	3	___	BUS 491 Career Search Seminar	2
___	___ Social Science Elective: ECO 231, 232, GEO 220, HCP 101, HSO 201, or any HIS 3__ or higher	3	___	CPS 110 Web Page Design	1
___	COM 101 Elective:	3	___	CPS 122 Beginning Business Computer Apps	3
	<b>Business Majors take COM 101 Speech</b>		___	CPS 322 Advanced Business Computer Apps	3
___	BOT 110 Introduction to Old Testament	3	___	ECO 231 Microeconomics	3
___	BNT 110 Introduction to New Testmanet (BOT 110 and BNT 110 also count toward Bible Core)	<u>3</u> 31	___	ECO 232 Macroeconomics	3
	<b>BIBLE &amp; ELECTIVE CORE</b>		___	FIN 301 Principles of Finance	3
	BOT 110 Introduction to Old Testament		___	MGT 301 Principles of Management	3
	BNT 110 Introduction to New Testament		___	MGT 432 Strategic Management	3
___	BTH 210 Christian Heritage	3	___	MKT 302 Principles of Marketing	<u>3</u> 45
___	___ Bible/Ministry/Theology Elective	3		<b>EMPHASIS:</b>	
___	___ Elective	3	___	Accounting	21
___	___ Elective	3	___	Management	18
___	___ Elective	3	___	Music Business	21
___	___ Elective	3	___	Sport Management	21
___	___ Elective	<u>3</u> 18		<b>ELECTIVES (Mangement Emphasis 9, Others 6)</b>	
	<b>OR OPTIONAL DOUBLE MAJOR IN BIBLE:</b>		___	_____	___
	BOT 110 Introduction to Old Testament		___	_____	___
	BNT 110 Introduction to New Testament		___	_____	___
___	BTH 210 Christian Heritage	3			
___	___ Bible/Ministry/Theology Elective	3			
___	BOT 211 Pentateuch	3			
___	BTH 431 Hermeneutics	3			
	Two of the following:	6			
___	BNT 305 Acts				
___	BNT ___ Gospel Elective				
___	BNT ___ Pauline Literature Elective				
		18		Total Program Hours:	121

**ACCOUNTING EMPHASIS**

___ ACC 301 Financial Accounting-Intermediate	3
___ ACC 302 Financial Statement Analysis-Interm.	3
___ ACC 310 Cost and Managerial Accounting	3
___ ACC 320 Auditing and Control	3
___ ACC 430 Fundamentals of Taxation	3
___ ACC 440 Financial and Administrative Info Syst.	3
___ ACC 450 Financial Accounting-Advanced	<u>3</u>
	21

**MANAGEMENT EMPHASIS**

___ MGT 300 Internship	3
___ MGT 411 Human Resource Management	3
___ MGT 421 Production/Operations Management	3
___ MGT 422 Conflict Resolution/Negotiation	3
___ MGT ___ Management Electives	<u>6</u>
	18

**SPORT MANAGEMENT EMPHASIS**

___ SPM 201 Introduction to Sport Management	3
___ SPM 322 Facility Management	3
___ SPM 332 Sport Communcation/Public Relations	3
___ SPM 411 Advanced Mkting/Promotion	3
___ MGT 321 Principles of Leadership	3
___ MGT 422 Conflict Resolution/Negotiation	3
___ SPM 300 Sport Management Internship	<u>3</u>
	21

**MUSIC BUSINESS EMPHASIS**

**AUDIO TECH OPTION:**

___ MUB 201 Intro to Music Busines	3
___ MST 201 Audio Tech Lab	3
___ MST 301 Audio Engineering Lab I	3
___ MST 302 Audio Engineering Lab II	3
___ MST 401 Audio Engineering Practicum	1
___ MST 402 Audio Engineering Practicum	1
___ MST 403 Audio Engineering Practicum	1
___ MST 404 Audio Engineering Practicum	1
___ MST 410 Digital Audio Workstation	2
___ WOR 401 Multi-Media for Church	<u>3</u>
	21

**CONTEMPORARY MUSIC CENTER OPTION:**

___ MUB 201 Intro to Music Busines	3
___ CMC 300 Faith, Music, and Culture	3
___ CMC 301 Inside the Music Industry	3
___ CMC 403 Practicum	1
___ CMC ___ Artist Management	3
___ CMC ___ Arts and Repertoire	3
___ CMC ___ Music Marketing and Sales	3
___ ___ Business or Music Elective	<u>2</u>
	21



## **BACHELOR OF SCIENCE, MAJOR IN GENERAL BUSINESS**

### **ONLINE DEGREE COMPLETION**

Contact Person: Diane Caudill

Phone: 606-474-3231

Email: dcaudill@kcu.edu

#### **Mission Statement**

The mission of the Office of Distance Education is to implement distance learning strategies and opportunities that assist in educating students for Christian leadership in the church and in professions throughout the world.

#### **Degree Completion Programs Offered**

Bachelor of Science in General Business (in conjunction with the School of Business)

#### **General Information**

The Online Degree Completion program in General Business (BS) builds on the foundation of previously completed college education to equip adults as liberally educated individuals in a Christ-centered academic environment with the values, core competencies, and core knowledge necessary to provide leadership and service for a variety of career opportunities.

The Degree Completion degree track offers coursework available through online education. The program is designed for the working adult.

#### **Admission Requirements for General Business Track**

1. Entrance into the Online Degree Completion programs in the General Business track requires admission to the University.
2. Provide verification the student is at least 25 years of age.
3. Have a minimum of 42 hours of acceptable college transfer credit
4. Provide official transcripts from high school and previously attended colleges or universities.
5. Resume.
6. Provide two satisfactory letters of reference; one from immediate supervisor or previous instructor and one personal reference.

#### **Program Course Requirements for General Business Track**

As this is a degree completion program, applicants for the Biblical Studies track must be at least 25 years of age and have successfully completed (2.0 or higher) a minimum of 42 credit hours at a regionally accredited institution of higher learning or at a college or university that is recognized by the Southern Association of Colleges and Schools and/or the U.S. Department of Education. The minimum number of hours completed at Kentucky Christian University will constitute 48 hours of the degree core.

In addition to the degree core, the student will need to complete the following for graduation candidacy: 30 hours of the General Education core (also known as general studies requirements) and 42 hours of electives. These additional 72 hours may be a combination of transferred college credit (at a C or higher;

2.0 to 4.0 per class); successful passing of DANTES, CLEP, or other acceptable exam that measures college level learning; acceptable professional certifications that have been evaluated and are recognized for credit by the American Council of Education; and prior learning assessment through a portfolio that is assessed by a KCU faculty member. Transfer of credits and the evaluation of credit for prior learning is managed on a case-by-case basis through the KCU Academic Office. Students may take the additional courses beyond the 48 hour core at KCU or at another regionally accredited institution of higher learning or at a college or university that is recognized by the Southern Association of Colleges and Schools and/or the U.S. Department of Education.

A student already holding an earned Bachelor's degree from a regionally accredited institution of higher learning may qualify for a Bachelor's of Science in Biblical Studies from KCU provided that the student has completed the 48 core, has 30 hours that fulfill the requirements of the General Education core at KCU, and has an acceptable number transfer credit earned at a C or higher earned at another regionally accredited institution of higher learning.

Transfer credit will not be accepted for the 48 hour core in biblical studies. Prior learning credit or exam credit will not be applicable to the core in this degree.

Bachelor of Business Administration, Online Degree Completion

Course #	Course Title	Hours	Course #	Course Title	Hours
<b>GENERAL EDUCATION CORE</b>			<b>BUSINESS ADMINISTRATION MAJOR</b>		
___	ENG 101 Composition I OR ENG 100 or 103 (Min. grade "C")	3	___	ACC 201 Principles of Financial Accounting	3
___	ENG 102 Composition II (Min. grade "C")	3	___	ACC 202 Principles of Managerial Accounting	3
___	HIS 1__ History Elective: (HIS 101, 102, 111 or 112)	3	___	BUS 292 Business Statistical Methods	3
___	MAT ___ Math Elective: (Min. grade "C") (Algebra or higher. MAT 220, 221, 241, 302, 321, or 322)	3	___	BUS 411 Legal Environment of Business	3
___	___ Science Elective: (BIO, CHE, PHY)	3	___	ECO 232 Macroeconomics	3
___	___ Humanities/Fine Arts Elective: (Any ENG 2__ or higher, and HUM 3__ or higher, any MHL, MTH, or MUF.)	3	___	FIN 301 Principles of Finance	3
___	___ Social Science Elective: ECO 231, 232, GEO 220, HCP 101, HSO 201, or any HIS 3__ or higher	3	___	MGT 301 Principles of Management	3
___	___ Electives: Any nine credit hours selected from the following disciplines: art, anthropology, computer science, economics, English (200 +), geography, health education, history, humanities, intercultural studies, language, mathematics, music (excluding MAP or MEN), philosophy, psychology, counseling psychology, science, or sociology.	9	___	MGT 432 Strategic Management	3
		30	___	MKT 302 Principles of Marketing	3
			___	CPS 101 Introduction to Computers	3
			___	MGT 321 Leadership	3
			___	MGT 411 Human Resource Management	3
				<b>ELECTIVES (42 hours total)</b>	
				Any course credit earned from a school accredited by an accrediting agency recognized by SACS of the Dept. of Education, prior learning credit, certificate credit, and CLEP exams.	
			___	_____	___
			___	_____	___
			___	_____	___
			___	_____	___
			___	_____	___
			___	_____	___
			___	_____	___
			___	_____	___
			___	_____	___
			___	_____	___
			___	_____	___
			___	_____	___
			___	_____	___
			___	_____	___
			___	_____	___
					42
				<b>Total Hours:</b>	120

## KEERAN SCHOOL OF EDUCATION

Contact Person: Dr. Jerry Sanders, Dean

Phone: 606-474-3285

Email: jrsanders@kcu.edu

### **Mission Statement**

The overall goal of the Keeran School of Education at Kentucky Christian University is to produce teachers who are empowered to: (1) assess students, (2) analyze content, (3) plan instruction, (4) implement instruction, and (5) evaluate instruction and learning. Graduates are expected to be life-long learners and role models in professional and social communities.

### **Objectives**

Keeran School of Education graduates will be able to: design and plan instruction; demonstrate applied content knowledge; create and maintain learning climates; implement and manage instruction; assess and communicate learning results; reflect and evaluate teaching and learning; collaborate with colleagues, parents, and others; evaluate teaching and implement professional development; demonstrate the implementation of technology; and provide leadership within the school, community, and profession.

### **Programs Offered**

Bachelor of Science, Major in Teacher Education- Primary through grade 5

Bachelor of Arts, Major in Teacher Education- Primary through grade 5

Bachelor of Science, Major in Teacher Education- Middle School: Grades 5-9

Bachelor of Arts, Major in Teacher Education- Middle School: Grades 5-9

Bachelor of Science, Major in Teacher Education- Secondary Social Studies: Grades 8-12

Bachelor of Arts, Major in Teacher Education- Secondary Social Studies: Grades 8-12

### **General Information**

PRAXIS II National Licensure Testing Results – Title II

Each teacher education graduate must pass PRAXIS II licensure exams associated with his/her program of preparation before they receive certification to teach. Licensure exam results are reported by the Federal Government in an annual “Title II” report that indicates the pass-rate of program graduates at each institution. The Keeran School of Education of Kentucky Christian University has achieved successful pass rates for the report years of 2001-2012.

### **Praxis Disclaimer**

“Teacher Certification requirements are subject to change. Before registering for the test(s), please refer to the Education Professional Standards Board (EPSB) website at [www.epsb.ky.gov](http://www.epsb.ky.gov) for current requirements or call 502-564-4606 or toll free 888-598-7667.”

*Elementary P-5:* PRAXIS II exams taken by P-5 candidates are Elementary Education: Multiple Subjects, AND Principles of Learning and Teaching.

*Middle School 5-9 English and Social Studies:* PRAXIS II exams taken by 5-9 candidates with Middle School English Language Arts: Middle School Social Studies, AND Principles of Learning and teaching 5-9.

*Middle School 5-9 English and Science:* PRAXIS II exams taken by 5-9 candidates with Middle School English Language Arts, Middle School Science; Principles of Learning and Teaching 5-9.

*Middle School 5-9 English and Mathematics:* PRAXIS II exams taken by 5-9 candidates with Middle School English Language Arts, Middle school Mathematics, AND Principles of Learning and Teaching 5-9.

*Middle School 5-9 Science and Mathematics:* PRAXIS II exams taken by 5-9 candidates with Middle School Science, Middle School Mathematics, AND Principles of Learning and Teaching 5-9.

*Middle School 5-9 Science and Social Studies:* PRAXIS II exams taken by 5-9 candidates with Middle School Science, Middle School Social Studies, AND Principles of Learning and Teaching 5-9.

*Middle School 5-9 Social Studies and Mathematics:* PRAXIS II exams taken by 5-9 candidates with Middle School Social Studies; Middle School Mathematics, AND Principles of Learning and Teaching 5-9.

*Secondary Social Studies 8-12:* PRAXIS II exams taken by Secondary Social Studies candidates are Social Studies: Content and Interpretation, AND Principles of Learning and Teaching 7-12.

KY's pass scores are these tests can be assessed on the Educational Testing Service's (ETS) website- [www.ets.org](http://www.ets.org).

### **Admissions Requirements**

Students seeking teacher certification must apply for and be admitted to an education program that is approved by the Kentucky Education Professional Standards Board. All Kentucky Education Professional Standards Board program changes will supersede any Kentucky Christian University requirements. Applications are accepted for review by the Teacher Education Advisory Council from students who have completed, or will complete during the semester in which they apply, 30 semester hours, including EDF 200 and EDF 223 with a grade of C- or better. Students will be notified of their admission status three weeks following the meeting of the committee. Information considered during the review process includes but is not limited to:

1. Academic record (a minimum overall GPA of 2.75 is required).
2. Recommendations from three instructors familiar with the applicant's dispositions and qualifications (via the Dispositions Survey).
3. Completion of prescribed pre-professional laboratory experiences (EDF 223).
4. Demonstration of proficiency in oral and written communication. (Successful completion of Speech, English Composition I, and English Composition II with a minimum grade of C).
5. Review and sign the Professional Code of Ethics for Kentucky School Certified Personnel (16 KAR 1:020) with a signed declaration affirming a commitment to uphold the code and acknowledging awareness of information required for state certification.

6. Review and sign the character and fitness questionnaire contained in Section III of the TC-1.
7. Submit records providing official scores as evidence of meeting the general academic proficiency requirement (16KAR 5:020). A candidate must meet the following criteria of CASE scores and overall GPA on a required number of hours:
  - A candidate must have a minimum overall GPA of 2.75 (can be rounded-up from 2.745) on a minimum of 30 hours of class work or a 3.0 on the last 30 hours of credit completed.
  - A candidate must have the following minimum scores on the PPST: Reading 176, Mathematics 174, and Writing 174. New scores after September 1, 2014: Reading 156, Mathematics 150, and Writing 162.
8. Demonstration of the following 21st Century (4C) skills: critical thinking, communication, creativity, and collaboration.

Transfer students must apply immediately for admission to the program and meet criteria outlined above. Failure to do so may prolong the program. No undergraduate students may enroll in any educator preparation program courses restricted to admitted candidates. No professional methods courses can be transferred into a student's program in the Keeran School of Education.

Retention in the teacher education program is dependent upon maintenance of the minimum level of performance (2.75 overall GPA) required for admission and adherence to the unit's dispositions. Students denied admission to, or suspended from, the teacher education program may reapply for admission once each semester.

### **Student Teaching**

The Education Professional Standards board (EPSB) regulates the standards for admission, placement, and supervision of student teachers. Applications for student teaching must be completed during the spring semester for fall or spring of the following year. Application forms are obtained from the Coordinator of Student Teaching during the month of February and returned by March 1. To be eligible for the student teaching semester, students must have completed the following requirements (16 KAR 5:040):

1. Admission to, and good standing in, the teacher education program with the required assessments of candidate dispositions on file.
2. Completion of 200 hours of pre-student teaching clinical and field experiences. Candidates must fulfill the field experiences required by the Kentucky regulation.
3. Presentation of cumulative minimum grade point standing of 2.75.
4. Completion of a minimum of 90 semester hours.
5. Completion of prerequisite professional education courses.
6. Completion of 75% of the course requirements in each specialization component or teaching field.
7. Completion of all courses listed in their professional preparation components, areas of specialization, and teaching fields with a grade of C- or higher.
8. Submission of a valid and current record of a medical examination including a tuberculosis test.
9. Submission of a clear federal background check through the process required by the Keeran School of Education.

10. Maintained adherence to the unit candidate dispositions and the professional Code of Ethics for Kentucky School Certified Personnel, as defined in 16 KAR 1:020, is required prior to and during the student teaching experience.
11. Formal applications will be reviewed and approved at the end of each semester before admission is final.

Student teaching placements will be made within a 45 mile driving distance (in Kentucky) from the University campus. All student teachers will complete 70 days in their student teaching assignments. Absences for illness or approved extra-curricular activities cannot exceed three days. Any absence for illness beyond three days will require a physician's verification. Any absences for the above reasons will not reduce the 70-day student teaching requirement. Absences beyond three days without a physician's verification for any reason will lower the student teaching grade. Student teaching is a 12 credit hour program. No other classes (in class, online, independent study) may be taken during student teaching.

### **Recommendation for Certification**

Regulations of the Commonwealth of Kentucky Education Professional Standards Board stipulate that applicants for a teacher's certificate must be recommended by the institution offering the teacher preparation program. The Dean of the Keeran School of Education is the official designated to recommend for certification teacher education graduates of Kentucky Christian University.

Application for the appropriate certificate should be completed early in the semester prior to graduation. Application forms may be obtained from the Dean of the Keeran School of Education.

Students desiring certification must successfully complete the Praxis Series: Praxis II: General and Subject Assessments appropriate for each certification. The test(s) should be taken during the senior year and the expense for these exams is to be paid by students.

Students desiring certification must complete a Form TC-1 when applying for Kentucky teacher certification. The applicant must sign form TC-1, Section III, Character and Fitness. Statements concerning personal and professional fitness are a part of this section. (Also see: Professional Code of Ethics for Kentucky School Certified Personnel [16 KAR 1:020]).

### **Graduation Requirements**

1. Meet successfully the established criteria for admission to the teacher education programs.
2. Maintain a minimum cumulative GPA of 2.75.
3. Complete 200 clinical/field hours prior to student teaching.
4. Successfully complete student teaching experience.
5. Complete all continuous assessment tasks.
6. Successfully complete all program requirements and state certification requirements at stated GPA levels.

### **KSE Appeals Process:**

The Keeran School of Education's appeals policy is as follows:

Step 1: Contact and set up a meeting with the professor with whom the appeal applies.

Step 2: Contact and set up a meeting with the professor and the school dean.

Step 3: Contact and set up a meeting with the Vice President for Academic Affairs. The Vice President may call a meeting with involved parties.

If the appeal is an academic appeal, follow the University's Academic Appeal Policy which is located in the student handbook.



Bachelor of Science, Major in Elementary Education (Primary through Grade Five)  
Provisional Teaching Certificate

Course #	Course Title	Hours	Course #	Course Title	Hours
<b>GENERAL EDUCATION CORE</b>			<b>OTHER REQUIRED COURSES</b>		
___ ENG 101	Composition I OR ENG 100 or 103 (Min. grade "C")	3	___ BIO ___	Biology Lab	1
___ ENG 102	Composition II (Min. grade "C")	3	___ PHY 107	Physical Science Lab	1
___ HIS 111	US History I	3	___ PHY 106	Introduction to Physical Science	3
___ MAT 220	Intermediate Algebra (Min. grade "C")	3	___ ELE 212	School Art	3
___ BIO ___	Biology	3	___ ELE 300	Social Studies for Teachers (P-5)	3
___ FND 101	College 101	1	___ ELE 225	Appalachian Culture	<u>3</u>
___ ENG 223	Masterpieces of American Lit	3			14
___ ECO 2__	Economics Elective	3	<b>PROFESSIONAL EDUCATION COMPONENT</b>		
___ COM 101	Fundamentals of Speech (Min. grade "C-")	3	<b>(No grade lower than "C-")</b>		
___ BOT 110	Introduction to Old Testament	3	___ EDF 101	Introduction to Education	2
___ BNT 110	Introduction to New Testament	<u>3</u>	___ EDF 202	Exceptional Children	3
<b>(The hours from BOT 110 and BNT 110 also count toward Bible.)</b>		31	___ EDF 253	Developmental Educational Psychology	3
			___ EDF 214	Learning Theories & Assessment	3
<b>BIBLE &amp; ELECTIVE CORE</b>			___ EDF 200	Education in Society	2
BOT 110	Introduction to Old Testament		___ EDF 312	Classroom Management	3
BNT 110	Introduction to New Testament		___ ELE 351	Reading/Language Arts Methods (P-5)	3
___ BTH 210	Christian Heritage	3	___ ELE 353	Reading/Language Arts Methods (P-5) Lab	0
___ ___ ___	Bible/Ministry/Theology Elective	3	___ ELE 352	Reading/Language Arts Methods II (P-5)	3
___ ___ ___	Elective	3	___ ELE 354	Reading/Language Arts Methods II (P-5) Lab	0
___ ___ ___	Elective	3	___ ELE 393	Math Methods (P-5)	3
___ ___ ___	Elective	3	___ ELE 394	Math Methods (P-5) Lab	0
___ ___ ___	Elective	<u>3</u>	___ ELE 312	Science Methods (P-5)	3
		18	___ ELE 313	Science Methods (P-5) Lab	0
<b>OR OPTIONAL DOUBLE MAJOR IN BIBLE:</b>			___ ELE 314	Social Studies Methods (P-5)	3
BOT 110	Introduction to Old Testament		___ ELE 315	Social Studies Methods (P-5) Lab	0
BNT 110	Introduction to New Testament		___ EDF 302	Educational Technology **	2
___ BTH 210	Christian Heritage	3	___ EDF 223	Sophomore Practicum I	0.5
___ ___ ___	Bible/Ministry/Theology Elective	3	___ EDF 224	Sophomore Practicum II	0.5
___ BOT 211	Pentateuch	3	___ EDF 323	Junior Practicum I (P-5)	0.5
___ BTH 431	Hermeneutics	3	___ EDF 324	Junior Practicum II (P-5)	0.5
	Two of the following:	6	___ ELE 414	Student Teaching (Min. C)	<u>12</u>
___ BNT 305	Acts				47
___ BNT ___	Gospel Elective		<b>ACADEMIC EMPHASIS: INTERDISCIPLINARY</b>		
___ BNT ___	Pauline Literature Elective		___ ELE 212	School Art	
		18	___ EMU 102	Music for Teachers	3
			___ MAT 211	Math for Teachers I	3
			___ MAT 212	Math for Teachers II	3
			___ ELE 371	Children's Literature	3
			___ ELE 213	Physical Education Methods/Health (P-5)	<u>2</u>
					14
Total Program Hours:					124

Bachelor of Science, Major in Teacher Education (Grades 5-9)  
Provisional Teaching Certificate

Course #	Course Title	Hours	Course #	Course Title	Hours
<b>GENERAL EDUCATION CORE</b>			<b>PROFESSIONAL EDUCATION COMPONENT</b>		
			<b>(No grade below "C-")</b>		
___ ENG 101	Composition I OR ENG 100 or 103 (Min. grade "C")	3	___ EDF 101	Introduction to Education	2
___ ENG 102	Composition II (Min. grade "C")	3	___ EDF 202	Exceptional Children	3
___ HIS 1__	History Elective based on concentrations	3	___ EDF 253	Developmental Educational Psychology	3
___ MAT 2__	MAT 220 Intermediate Algebra or higher	3	___ EDF 214	Learning Theories & Assessment	3
___ ___	Science Elective based on concentrations	3(4)	___ EDF 200	Education in Society	2
___ FND 101	College 101	1	___ EDF 312	Classroom Management	3
___ ENG 223	Masterpieces of American Lit	3	___ EMS 351	Reading/Language Arts Methods (5-9)	3
___ ECO 2__	Economics Elective	3	___ EMS 353	Reading/Language Arts Methods (5-9) Lab	0
___ COM 101	Fundamentals of Speech (Min. grade "C-")	3	___ EMS 352	Reading/Language Arts Methods II (5-9)	3
___ BOT 110	Introduction to Old Testament	3	___ EMS 354	Reading/Language Arts Methods II(5-9)Lab	0
___ BNT 110	Intoduction to New Testament	<u>3</u>	___ EMS 371	Literature Across the Content Areas	3
	<b>( BOT 110 and BNT 110 also count toward Bible.)</b>	31 (32)	___ EDF 302	Educational Technology **	2
<b>BIBLE &amp; ELECTIVE CORE</b>			___ EDF 223	Sophomore Practicum I	0.5
___ BOT 110	Introduction to Old Testament		___ EDF 224	Sophomore Practicum II	0.5
___ BNT 110	Introduction to New Testament		___ EDF 323	Junior Practicum I (5-9)	0.5
___ BTH 210	Christian Heritage	3	___ EDF 324	Junior Practicum II (5-9)	0.5
___ ___	Bible/Ministry/Theology Elective	3	___ EMS 414	Student Teaching (Min. "C")	<u>12</u>
___ ___	Elective	3			41
___ ___	Elective	3			
___ ___	Elective	3			
___ ___	Elective	<u>3</u>			
		18			
<b>OR OPTIONAL DOUBLE MAJOR IN BIBLE:</b>			<b>Pick two of the following concentrations:</b>		
___ BOT 110	Introduction to Old Testament			English	
___ BNT 110	Introduction to New Testament			Mathematics	
___ BTH 210	Christian Heritage	3		Science	
___ ___	Bible/Ministry/Theology Elective	3		Social Studies	
___ BOT 211	Pentateuch	3			
___ BTH 431	Hermeneutics	3			
	Two of the following:	6			
___ BNT 305	Acts				
___ BNT ___	Gospel Elective				
___ BNT ___	Pauline Literature Elective	___			
		18			

Bachelor of Science, Major in Teacher Education (Grades 5-9)  
 Provisional Teaching Certificate

**Concentrations (Pick two):**

**English & Communication**

COM 101	Fundamental of Speech	
ENG 101	English Composition I	
ENG 102	English Composition II	
ENG 223	Masterpieces of American Literature	
___ ENG 302	Creative Writing	3
___ ENG 303	Grammar of the English Language	3
___ ENG/COM	English/Communication Elective	3
EMS 371	Literature Across the Content Areas	___
		9

**Mathematics**

___ EMS 393	Math Methods (5-9)	3
___ EMS 394	Math Methods Lab (5-9)	0
___ MAT 211	Math for Teachers I (Min. "C")	3
___ MAT 212	Math for Teachers II (Min. "C")	3
MAT 231	Pre-Calculus	
___ MAT 235	Computer Programming (Min. "C")	1
___ CPS 110	Web Page Design	1
___ MAT 241	Geometry	3
___ MAT 302	Introduction to Statistics	3
___ MAT 321	Calculus I	4
___ MAT 324	Problem Solving for Teachers	<u>3</u>
		24

**Science**

___ EMS 312	Science Methods (5-9)	3
___ EMS 313	Science Methods (5-9) Lab	0
BIO 109	Principles of Biology and BIO 110 Lab	
___ BIO 108	Human Biology and BIO 106 Lab	4
___ PHY 102	Intro to Earth Science and PHY 103 Lab	4
___ PHY 106	Intro to Physical Science and PHY 107 Lab	4
___ PHY 301	General Physics and PHY 303 Lab	4
___ CHE 211	General Chemistry I and CHE 213 Lab	<u>4</u>
		23

**Social Studies**

___ EMS 314	Social Studies Methods (5-9)	3
___ EMS 315	Social Studies Methods (5-9) Lab	0
___ GEO 220	Intro to Historical Geography	3
HIS 101	World History I	
___ HIS 102	World History II	3
___ HIS 111	U.S. History I	3
___ HIS 112	U.S. History II	3
___ HIS 220	American Civics	3
___ HIS 250	Historical Methods	3
ECO 23_	Economics Elective	___
		21

Bachelor of Science, Major in Teacher Education (Grades 8-12) Secondary Social Studies  
Provisional Teaching Certificate

Course #	Course Title	Hours	Course #	Course Title	Hours
<b>GENERAL EDUCATION CORE</b>			<b>PROFESSIONAL PREPERATION COMPONENT</b>		
			<b>(No grade below "C-")</b>		
___ ENG 101	Composition I OR ENG 100 or 103 (Min. grade "B")	3	___ EDF 101	Introduction to Education	2
___ ENG 102	Composition II (Min. grade "B")	3	___ EDF 202	Exceptional Children	3
___ HIS 1__	World History I or II	3	___ EDF 253	Developmental Educational Psychology	3
___ MAT 2__	Intermediate Algebra or higher (Min. grade "C")	3	___ EDF 214	Learning Theories & Assessment	3
___ _____	Science Elective: (BIO, CHE, PHY)	3	___ EDF 200	Education in Society	2
___ FND 101	College 101	1	___ EDF 302	Educational Technology	2
___ _____	200/300 level Literature or Humanities Elective	3	___ EDF 223	Sophomore Practicum I	0.5
___ ECO 231	Microeconomics	3	___ EDF 224	Sophomore Practicum II	0.5
___ COM 101	Fundamentals of Speech (Min. grade "B")	3	___ EDF 323	Junior Practicum I (8-12)	0.5
___ BOT 110	Introduction to Old Testament	3	___ EDF 324	Junior Practicum II (8-12)	0.5
___ BNT 110	Introduction to New Testament	<u>3</u>	___ ESE 414	Student Teaching (Min. grade "C")	12
	<b>(BOT 110 and BNT 110 also count toward Bible.)</b>	31	___ EDF 320	Methods & Literacy for Sec. Ed I	3
<b>BIBLE &amp; ELECTIVE CORE</b>			___ EDF 321	Methods & Literacy for Sec. Ed II	3
BOT 110	Introduction to Old Testament		___ EDF 312	Classroom Management	<u>3</u>
BNT 110	Introduction to New Testament				38
___ BTH 210	Christian Heritage	3	<b>TEACHING FIELD: SOCIAL STUDIES</b>		
___ _____	Bible/Ministry/Theology Elective	3	<b>(No grade below "C-")</b>		
___ _____	Elective	3	___ GEO 220	Intro to Historical Geography	3
___ _____	Elective	3	___ HIS 111	US History I	3
___ _____	Elective	3	___ HIS 112	US History II	3
___ _____	Elective	<u>3</u>	___ HIS 101	World History I	
		18	___ HIS 102	World History II	3
<b>OR OPTIONAL DOUBLE MAJOR IN BIBLE:</b>			___ HIS 200+	American History Elective	3
BOT 110	Introduction to Old Testament		___ HIS 200+	Non-Western/European History Elective	3
BNT 110	Introduction to New Testament		___ HIS 321	20th Century History Elective	3
___ BTH 210	Christian Heritage	3	___ HIS 301	Kentucky History	3
___ _____	Bible/Ministry/Theology Elective	3	___ HIS 215	American State and Local Government	3
___ BOT 211	Pentateuch	3	___ HIS 250	Historical Methods	3
___ BTH 431	Hermeneutics	3	___ HIS 400	Archaeological Theory and Practice	3
	Two of the following:	6	___ ECO 232	Macroeconomics	<u>3</u>
___ BNT 305	Acts				36
___ BNT ___	Gospel Elective			<b>Total Program Hours:</b>	<b>123</b>
___ BNT ___	Pauline Literature Elective	___			
		18			

## SACK SCHOOL OF BIBLE AND MINISTRY

Contact Information: Dr. Brian Baldwin, Dean

Phone: 606-474-3244

Email: bb@kcu.edu

### Mission Statement

The mission of the Sack School of Bible and Ministry is to educate and equip our majors for vocational ministry and to instill a Christian worldview in all students of Kentucky Christian University.

### Objectives

1. Demonstrate competence in basic biblical study using primary Bible study tools.
2. Possess a working knowledge of basic biblical doctrines, especially regarding the person and work of Christ.
3. Demonstrate growth in basic familiarity of major people, places, events, and passages of the Old and New Testaments.
4. Produce a coherent Christian worldview, drawing together Old and New Testament texts.

### Bible Curriculum General Information

The mission of Kentucky Christian University demands that the entire curriculum be Bible-centered and that students be given adequate courses with biblical and doctrinal content to ensure them a foundational knowledge in these areas. Underlying this demand is the belief that a person is not truly well educated without a basic knowledge of the Bible's teaching. The foundation for this conviction lies in our confidence that the Bible is the very Word of God and speaks with Divine authority and absolute trustworthiness about the nature of man and the universe and about the meaning of human history and life.

All students seeking a Bachelor's degree at Kentucky Christian University are required to complete at least 12 hours of Bible, theology, or ministry courses. This basic Bible core is designed to equip students to handle the Word of God properly, and to integrate biblical principles and values into their lives, their homes, and their vocations. This basic core is described below.

### Bible & Elective Core

BOT 110 Introduction to Old Testament

BNT 110 Introduction to New Testament

(The hours from BOT 110 and BNT 110 are counted in the General Education Core)

BTH 210 Christian Heritage 3

\_\_\_ \_\_\_ Bible/Ministry/Theology Elective 3

\_\_\_ \_\_\_ Elective 3

\_\_\_ \_\_\_ Elective 3

___	___	Elective	3
___	___	Elective	3

Total Hours: 24

**Bible Double Major (for students not majoring in Bible & Ministry)**

BOT	110	Introduction to Old Testament	
BNT	110	Introduction to New Testament	
(The hours from BOT 110 and BNT 110 are counted in the General Education Core)			
BTH	210	Christian Heritage	3
___	___	Bible/Ministry/Theology Elective	3
BOT	211	Pentateuch	3
BTH	431	Hermeneutics	3
Plus two of the three below:			
BNT	305	Acts	3
BNT	___	Gospel Elective	3
BNT	___	Pauline Literature Elective	3

Total Hours: 24

Those students majoring in Bible and Ministry must also complete the 45-hour Bible and Ministry Core to qualify for graduation. This 45-hour core is described in the catalog section detailing the program in Bible and Ministry. Students pursuing a major in Advanced Biblical Studies must complete the 69-hour Bible and biblical language requirements. This is described in the catalog section detailing the Advanced Biblical Studies program. Students seeking to major in Bible and Ministry must apply for and be admitted to the Pastoral Development Program of the School of Bible and Ministry. Students are required to meet admission standards concurrent with their application to the Bible and Ministry program.

**Graduation Requirements**

Prior to graduation, all students will complete the following assessment procedures:

1. The required minimum Bible Core with a cumulative grade point average of 2.4 (2.0 for University Studies majors only).
2. Successful completion of an additional major or minor, as the program specifies.
3. For all majors except University Studies, the completion of an internship of at least 400 hours with a grade no lower than "C". For Bible and Ministry majors, the completion of an internship in the declared emphasis of at least 1200 hours with a grade no lower than "C".

**Programs Offered**

Bachelor of Arts, Major in Advanced Biblical Studies

Bachelor of Arts, Major in Bible and Ministry

Bachelor of Arts, Major in University Studies

Bachelor of Science, Major in Bible and Ministry

Bachelor of Science, Major in University Studies

Minor in Religious Thought

Minor in Ministry

Minor in Worship

### **General Information**

Majors offered by the Sack School of Bible and Ministry are designed to prepare graduates for service and leadership in the church and in the world. In particular, students completing these majors generally pursue careers in church ministry, parachurch and not-for-profit organizations, and in biblical/theological scholarship and Christian higher education. The growing complexity of potential areas of vocational ministry, including youth ministry, children's ministry, family life ministry, small group ministry, and so forth, provide graduates with a wide variety of potential career choices.

Programs intended to prepare graduates for careers in vocational ministry include a major in Advanced Biblical Studies and a major in Bible and Ministry. These programs are described in detail in the following sections of this catalog.

Students graduating with a major in Advanced Biblical Studies will minimally have a curriculum comprised of the following components:

General Education Core	31
Bible and Theology Core	18
Advanced Studies	27
Biblical Language	18
Ministry Electives	9
Minor	18

Total Hours: 121

Students graduating from Kentucky Christian University with a major in Bible and Ministry will have completed a double major comprised of the following components:

General Education Core	31
Bible and Ministry Core	45
Bible and Theology Core	18
Emphasis	9

Internship 12

Electives 6

Total Hours: 121

### **Emphases and Minors**

In the Sack School of Bible and Ministry, Emphases offer foundational training in a variety of ministry areas to students who major in Bible and Ministry (or take minors in Ministry).

Minors within the Sack School of Bible and Ministry provide KCU students an opportunity to broaden their skills in various areas of Christian service and church life. The mission of Kentucky Christian University calls for the participation of all Christians in providing leadership in the Church and in the world. These minors recognize the value of professional church leadership and the necessity of the ministry of all believers.

The Sack School of Bible and Ministry offers the following concentrations and minors:

#### **Concentrations:**

##### **Preaching Ministry**

CMP	321	Expository Preaching	3
CMP	440	Contemporary Preaching	3
CMP	404	Advanced Preaching	3

Total Hours: 9

##### **Youth and Family**

CMY	314	Creative Bible Teaching	3
CMY	331	Introduction to Youth Ministries	3
CMY	332	Children's Ministry OR	3
CMY	342	Family Life Ministries	3

Total Hours: 9

##### **Small Group Ministry**

CMY	321	Small Group Ministry	3
CMM	441	Discipleship	3
CMY	314	Creative Bible Teaching	3

Total Hours: 9



**Christian Leadership**

CML	432	Conflict Management	3
CML	442	Leadership	3
CML	441	Discipleship	3

Total Hours: 9

**Missions**

IST	312	World Religions	3
IST	324	Global Cultures	3
CMM	311	World Evangelism	3

Total Hours: 9

**Camp Management**

CMG	208	Adventure-Based Christian Ed.	3
FIN	432	Non-Profit Financial Management	3
CMG	334	Group Retreat Ministry	3

Total Hours: 9

**Pastoral Care**

BTH	454	Ethics and Medicine (Bioethics)	3
BTH	421	Theology and Wellness OR	3
BTH	412	Providence and Suffering	3
CMM	412	Advanced Pastoral Care	3

Total Hours: 9

**Worship**

MTH	111	Theory I (Humanities Elective)	
CMM	321	Christian Worship (Ministry Core)	
MTH	112	Theory II	3
MTH	113	Sight Singing and Ear Training I	1
MTH	114	Sight Singing and Ear Training II	1
MEN	231	Worship Ensemble (4-1 credit hour)	4

Total Hours: 9 (15 total)

**Minors:**

**Bible**

BOT	110	Intro to Old Testament	3
BNT	110	Intro to New Testament	3
BTH	210	Christian Heritage	3
___	___	Bible/Ministry/Theology Elective	3
BOT	___	Old Testament Elective	3
BNT	___	New Testament Elective	3

Total Hours: 18

**Religious Thought**

BTH	321	Special Topics: C. S. Lewis	3
HIS	420	History of the Middle East	3
BTH	401	Masterpieces/Christian Thought	3
IST	312	World Religions	3
BTH	432	Apologetics	3
___	___	Theology Elective	3

Total Hours: 18

**Ministry**

CMM	102	Introduction to Christian Ed.	3
CMM	201	Introduction to Ministry	3
CMY	201	Principles of Teaching OR	3
CMP	240	Introduction to Preaching	3
CM__	___	Hours from Emphasis or elective	3
CM__	___	Hours from Emphasis or elective	3
CM__	___	Hours from Emphasis or elective	3

Total Hours: 18

**Worship**

MTH 111	Theory I (Humanities Elective)	
CMM 321	Christian Worship (Ministry Core)	
MTH 112	Theory II	3
MTH 113	Sight Singing and Ear Training I	1
MTH 114	Sight Singing and Ear Training II	1
MEN 231	Worship Ensemble (1 credit hour each)	4
MTH 325	Songwriting and Arranging	3

Total Hours: 18

## **BACHELOR OF SCIENCE, BACHELOR OF ARTS, MAJOR IN UNIVERSITY STUDIES**

Contact Person: Dr. Dennis Durst, Program Director

Phone: 606-474-3110

Email: [durst@kcu.edu](mailto:durst@kcu.edu)

### **Mission Statement**

The mission of the major in University Studies is to provide maximum flexibility for the student to pursue a wide range of interests while still ensuring a basic core of education in Bible and general studies.

### **Objectives**

Graduates will:

1. Achieve the general objectives of the Sack School and Kentucky Christian University.
2. Receive a broad educational experience in several academic disciplines.

### **Programs Offered**

Bachelor of Science, University Studies

Bachelor of Arts, University Studies (12 hours language)

### **General Information**

The program provides a General Education core. Graduates must also complete an approved minor.

### **Admission Requirements**

There is an open admission policy for this program of study.

### **Graduation Requirements**

1. Application must be made to the Sack School of Bible and Ministry.
2. All KCU Graduation Requirements must be met.
3. Students earning this degree will pass at least 45 credit hours of upper-division (300- or 400-level) classes.

Bachelor of Science, Major in University Studies

Course #	Course Title	Hours	Course #	Course Title	Hours
<b>GENERAL EDUCATION CORE</b>			<b>BIBLE &amp; ELECTIVE CORE</b>		
___ ENG 101	Composition I OR ENG 100 or 103 (Min. grade "C")	3	BOT 110	Introduction to Old Testament	
___ ENG 102	Composition II (Min. grade "C")	3	BNT 110	Introduction to New Testament	
___ HIS 1__	History Elective: (HIS 101, 102, 111 or 112)	3	___ BTH 210	Christian Heritage	3
___ MAT ___	Math Elective: (Min. grade "C") (Algebra or higher. MAT 220, 221, 222, 241, 302, 321, or 322)	3	___ ___	Bible/Ministry/Theology Elective	3
___ ___	Science Elective:	3	___ ___	Elective	3
___ FND 101	College 101	1	___ ___	Elective	3
___ ___	Humanities/Fine Arts Elective: (Any ENG 2__ or higher, and HUM 3__ or higher, any MHL, MTH, or MUF.	3	___ ___	Elective	3
___ ___	Social Science Elective: ECO 231, 232, GEO 220, HCP 101, HSO 201 or HIS 3__ or higher.	3	___ ___	Elective	3
___ ___	Arts & Science Elective: Any three credit hours selected from the following disciplines: art, anthropology, computer science, economics, English (200 +), geography, health education, history, humanities, intercultural studies, language, mathematics, music (excluding MAP or MEN), philosophy, psychology, counseling psychology, science, or sociology.	3	___ ___	Elective	3
___ BOT 110	Introduction to Old Testament	3	<b>OR OPTIONAL DOUBLE MAJOR IN BIBLE:</b>		
___ BNT 110	Introduction to New Testament (BOT 110 and BNT 110 also count toward Bible )	3 31	BOT 110	Introduction to Old Testament	
			BNT 110	Introduction to New Testament	
			___ BTH 210	Christian Heritage	3
			___ ___	Bible/Ministry/Theology Elective	3
			___ BOT 211	Pentateuch	3
			___ BTH 431	Hermeneutics	3
				Two of the following:	6
			___ BNT 305	Acts	
			___ BNT ___	Gospel Elective	
			___ BNT ___	Pauline Literature Elective	
					18
			<b>GENERAL STUDIES (54 HOURS OF ELECTIVES)</b>		
			Of the 121 credit hours, students must earn at least 45 hours in upper division (300-400- level) classes.		
			___ ___	_____	___
			___ ___	_____	___
			___ ___	_____	___
			___ ___	_____	___
			___ ___	_____	___
			___ ___	_____	___
			___ ___	_____	___
			___ ___	_____	___
		18			54
			Total Program Hours: 121		

## **BACHELOR OF SCIENCE, MAJOR IN BIBLICAL STUDIES**

### **ONLINE DEGREE COMPLETION**

Contact Person: Calvin Lindell

Phone: 606-474-3273

Email: colindell@kdu.edu

#### **Mission Statement**

The mission of the Degree Completion in the Biblical Studies program is to implement distance learning strategies and opportunities that assist in educating students for Christian leadership in the church and in professions throughout the world.

#### **Degree Completion Programs Offered**

Bachelor of Science in Biblical Studies

#### **General Information**

The Online Degree Completion program in Biblical Studies (BS) builds on the foundation of previously completed college education to equip adults as liberally educated individuals in a Christ-centered academic environment with the values, core competencies, and core knowledge necessary to provide leadership and service for a variety of career opportunities.

The Degree Completion degree track offers coursework available through online education. The program is designed for the working adult.

#### **Admission Requirements for Biblical Studies Track**

1. Entrance into the Online Degree Completion programs in Biblical Studies tracks requires admission to the university.
2. Provide verification the student is at least 25 years of age.
3. Have a minimum of 42 hours of acceptable college transfer credit.
4. Provide official transcripts from high school and previously attended colleges or universities.
5. Resume.
6. Provide two satisfactory letters of reference; one from immediate supervisor or previous instructor and one personal reference.

#### **Program Requirements for Biblical Studies Track**

The Online Degree Completion Program requires students to meet the same academic and progress requirements as regular undergraduate students outlined in their current Catalog.

#### **Program Course Requirements for Biblical Studies Track**

As this is a degree completion program, applicants for the Biblical Studies track must be at least 25 years of age and have successfully completed (2.0 or higher) a minimum of 42 credit hours at a regionally accredited institution of higher learning or at a college or university that is recognized by the Southern

Association of Colleges and Schools and/or the U.S. Department of Education. The minimum number of hours completed at Kentucky Christian University will constitute 48 hours of the degree core.

In addition to the degree core, the student will need to complete the following for graduation candidacy: 30 hours of the General Education core (also known as general studies requirements) and 42 hours of electives. These additional 72 hours may be a combination of transferred college credit (at a C or higher; 2.0 to 4.0 per class); successful passing of DANTES, CLEP, or other acceptable exam that measures college level learning; acceptable professional certifications that have been evaluated and are recognized for credit by the American Council of Education; and prior learning assessment through a portfolio that is assessed by a KCU faculty member. Transfer of credits and the evaluation of credit for prior learning is managed on a case-by-case basis through the KCU Academic Office. Students may take the additional courses beyond the 48 hour core at KCU or at another regionally accredited institution of higher learning or at a college or university that is recognized by the Southern Association of Colleges and Schools and/or the U.S. Department of Education.

A student already holding an earned Bachelor's degree from a regionally accredited institution of higher learning may qualify for a Bachelor's of Science in Biblical Studies from KCU provided that the student has completed the 48 core, has 30 hours that fulfill the requirements of the General Education core at KCU, and has an acceptable number transfer credit earned at a C or higher earned at another regionally accredited institution of higher learning.

Transfer credit will not be accepted for the 48 hour core in biblical studies. Prior learning credit or exam credit will not be applicable to the core in this degree.

Bachelor of Arts or Bachelor of Science, Majors in Bible and Ministry  
 Online Degree Completion

Course #	Course Title	Hours	Course #	Course Title	Hours
<b>GENERAL EDUCATION CORE</b>			<b>BIBLE &amp; THEOLOGY CORE</b>		
___ ENG 101	Composition I OR ENG 100 or 103 (Min. grade "C")	3	___ BTH 210	Christian Heritage	3
___ ENG 102	Composition II (Min. grade "C")	3	___ BOT 110	Introduction to Old Testament	3
___ HIS 1__	History Elective: (HIS 101, 102, 111 or 112)	3	___ BNT 110	Introduction to New Testament	3
___ MAT ___	Math Elective: (Min. grade "C") (Algebra or higher. MAT 220, 221, 241, 302, 321, or 322)	3	___ BNT 305	Acts	3
___ ___ ___	Science Elective: (BIO, CHE, PHY)	3	___ BOT 211	Pentateuch	3
___ ___ ___	Humanities/Fine Arts Elective: (Any ENG 2__ or higher, or HUM 3__ or higher, any MHL, MTH, or MUF)	3	___ BTH 403	Ethics	3
___ ___ ___	Social Science Elective: ECO 231, ECO 232, GEO 220, HCP 101, HSO 201 or HIS 3__ or higher.	3	___ CMM 201	Introduction to Ministry	3
___ ___ ___	Electives: Any nine credit hours selected from the following disciplines: art, anthropology, computer science, economics, English (200 +), geography, health education, history, humanities, intercultural studies, language, mathematics, music (excluding MAP or MEN), philosophy, psychology, counseling psychology, science, or sociology.	9	___ BTH 202	Spiritual Formation	3
___		30	___ BNT 230	Life and Teaching of Jesus	3
			___ BNT 235	John	3
			___ CMM 301	Evangelism in the Local Church	3
			___ CMM 321	Christian Worship	3
			___ CMM 313	Church Administration	3
			___ BNT 339	Thessalonians and Galatians	3
			___ BNT 342	Pastoral Epistles	3
			___ BTH 432	Apologetics	<u>3</u>
					48
			<b>ELECTIVES (42 hours)</b>		
			Any course credit earned from a school accredited by an accrediting agency recognized by SACS, of the Dept. of Education, CHEA, prior learning credit, certificate credit, and CLEP exams.		
			___	___	___
			___	___	___
			___	___	___
			___	___	___
			___	___	___
			___	___	___
			___	___	___
			___	___	___
			___	___	___
			___	___	___
			___	___	___
			___	___	___
					42
<b>Total Program Hours:</b>					<b>120</b>



## **BACHELOR OF ARTS, MAJOR IN ADVANCED BIBLICAL STUDIES**

Contact Person: Dr. Dennis Durst, Program Director

Phone: 606-474-3110

Email: [durst@kcu.edu](mailto:durst@kcu.edu)

### **Mission Statement**

The mission of the Advanced Biblical Studies program is to prepare students to effectively provide Christian leadership and service in the church and in the world through understanding and teaching the Bible with attention to its original languages and grammatical and historical context.

### **Objectives**

Graduates will:

1. Achieve the general objectives of the Sack School of Bible and Ministry.
2. Demonstrate a working knowledge of original languages equivalent to that expected from two years of college level New Testament Greek and one year of college level Old Testament Hebrew.
3. Demonstrate preparation for graduate level work in Bible or Ministry.

### **Program Offered**

Bachelor of Arts, Advanced Biblical Studies

### **General Information**

The major in Advanced Biblical Studies includes three years of biblical languages and is a good choice for those students preparing for seminary work. The program provides a General Education core, Bible and Theology core, and an Advanced Biblical Studies Major, which includes a biblical languages component and a ministry component. Graduates must also complete an approved minor.

### **Admission Requirements**

Students wishing to major in Advanced Biblical Studies must “maintain Christian character and conduct of such quality” that the Sack School of Bible and Ministry can in good conscience recommend the graduate for employment in churches and other ministries (see KCU Student Handbook)

### **Graduation Requirements**

1. Demonstrate growth in familiarity with people, places, events, and concepts in passages of the Old and New Testaments through the Bible knowledge tests administered in the freshman and senior years.
2. Successfully complete all courses required for this program.
3. Complete all Advanced Biblical Studies courses with at least a C and attain a minimum cumulative GPA of 2.4 for all Bible courses.
4. Satisfy all KCU Graduation Requirements.

Bachelor of Arts, Major in Advanced Biblical Studies

Course #	Course Title	Hours	Course #	Course Title	Hours
<b>GENERAL EDUCATION CORE</b>			<b>ADVANCED BIBLICAL STUDIES</b>		
___ ENG 101	Composition I OR ENG 100 or 103 (Min. grade "C")	3	___ HIS 425	History of the Restoration Movement	3
___ ENG 102	Composition II (Min. grade "C")	3	___ ENG ___	Literature Elective	3
___ HIS 1__	History Elective: (HIS 101, 102, 111 or 112)	3	___ BHI 4__	Biblical Archaeology Elective	3
___ MAT ___	Math Elective: (Min. grade "C") (Algebra or higher. MAT 220, 221, 241, 302, 321, or 322)	3	___ B___	Bible Elective	3
___ ___	Science Elective: (BIO, CHE, PHY)	3	___ B___	Bible Elective	3
___ FND 101	College 101	1	___ B___	Bible Elective	3
___ ___	Humanities/Fine Arts Elective: (Any ENG 2__ or higher, and HUM 3__ or higher, any MHL, MTH, or MUF.)	3	___ B___	Bible/Theology Elective	0
___ ___	Social Science Elective: ECO 231, 232, GEO 220, HCP 101, HSO 201 or HIS 3__ or higher.	3	___ B___	Bible/Theology Elective	3
___ ___	Arts & Sciences Elective: Any three credit hours selected from the following disciplines: art, anthropology, computer science, economics, English (200 +), geography, health education, history, humanities, intercultural studies, language, mathematics, music (excluding MAP or MEN), philosophy, psychology, counseling psychology, science, or sociology.	3	___ BLA ___	Advanced Exegetical Seminar	<u>3</u>
___ BOT 110	Introduction to Old Testament	3			27
___ BNT 110	Introduction to New Testament (BOT 110 and BNT 110 also count toward Bible.)	<u>3</u> 31	<b>LANGUAGE COMPONENT</b>		
			___ BLA 241	Beginning Greek I	3
			___ BLA 242	Beginning Greek II	3
			___ BLA 341	Intermediate Greek I	3
			___ BLA 342	Intermediate Greek II	3
			___ BLA 251	Beginning Hebrew I	3
			___ BLA 252	Beginning Hebrew II	<u>3</u>
					18
			<b>MINISTRY COURSES</b>		
			___ CM ___	Ministry Elective	3
			___ CM ___	Ministry Elective	3
			___ CM ___	Ministry Elective	<u>3</u>
					9
			<b>MINOR</b>		
			Advanced Biblical Studies majors must complete an approved minor of at least 18 hours.		
			___ ___	_____	3
			___ ___	_____	3
			___ ___	_____	3
			___ ___	_____	3
			___ ___	_____	<u>3</u>
			___ BNT 305	Acts	18
			___ BNT 23__	Gospel Literature Elective	3
			___ BOT 211	Pentateuch	3
			___ BNT 3__	Pauline Literature Elective	3
			___ BTH 403	Ethics	<u>3</u>
		18			
			Total Program Hours: 121		

## **BACHELOR OF SCIENCE, BACHELOR OF ARTS, MAJOR IN BIBLE & MINISTRY**

Contact Person: Dr. Rob O'Lynn, Program Director

Phone: 606-474-33230

Email: rolynn@kcu.edu

### **Mission Statement**

The mission of the Bible and Ministry Program is to equip students to provide quality leadership for the Church by introducing them to a general working knowledge of basic pastoral, general, and evangelistic ministry skills and to a strong foundation for vocational ministry in the local church.

### **Objectives**

Graduates will:

1. Develop entry-level ministry skills for evangelistic and pastoral settings.
2. Demonstrate a working knowledge of basic biblical content and methods of Bible study.
3. Be able to prepare and deliver sermons and lessons that effectively communicate biblical truth and its contemporary significance.
4. Integrate biblical understanding and ministry skills into a working approach to church leadership.
5. Be able to minister to people in difficult or crisis situations, and to share their faith with non-believers.
6. Be equipped and motivated to grow and develop ministry skills and competencies after graduation, understanding that preparation for ministry is a lifelong pursuit.

### **Programs Offered**

Bachelor of Arts, Bible and Ministry

Bachelor of Science, Bible and Ministry

Minor in Ministry

Minor in Worship

### **General Information**

This program provides a General Education core and a dual major in Bible and Ministry. As part of their education in ministry, graduates must complete an emphasis in a specific of ministry. Graduates must also complete an approved minor, or a cognate minor composed of additional emphases and electives. Graduates must also successfully complete the Pastoral Development program.

Pastoral Development is designed to be a holistic, formative evaluation process to stand alongside the School of Bible and Ministry course of study at KCU. In keeping with KCU's three Core Values (Christ, Character, and Career), the School of Bible and Ministry seeks to ensure that ministry graduates are excellent candidates for work within the church, especially work requiring ordination.

Pastoral Development is designed to provide pastoral accountability and growth assessment for students seeking the Bible and Ministry degree. Most students seeking this degree see themselves as preparing

to serve the church in full-time vocational ministry, and most of churches see this degree as a foundation for such work.

The program will consist of two modules: E-portfolios and Annual Interviews. The E-Portfolio is designed to assess academic success and ministry competencies. The Annual Interviews are designed to assess spiritual and character formation and holistic contextualization. The program is designed to be formative and redemptive.

Students must maintain a Student Portfolio of selected assignments from required coursework. Students must apply for and complete an Annual Interview with the Bible and Ministry Program Director and the Dean of the School of Bible and Ministry. (For more information about the Pastoral Development program, see the Pastoral Development Student Handbook.)

### **Admission Requirements**

Students who choose to major in Bible and Ministry will be assigned an advisor from the Bible and Ministry faculty as an entering student. The advisor will guide them through the admissions process. Students seeking to major in Bible and Ministry must apply for and be admitted to the Pastoral Development Program of the School of Bible and Ministry. Students are required to meet admission standards concurrent with their application to the Pastoral Development Program.

Students should apply for admission to the Pastoral Development Program during the second semester of the sophomore year. Failure to apply by this time will result in an extended program.

Retention in the Pastoral Development Program is dependent upon the maintenance of the levels of performance required for admission.

Students denied admission to, or conditionally admitted to the Pastoral Development Program may re-apply for admission once each semester through the Program Director of the School of Bible and Ministry. Continued progress through the program is dependent upon meeting program requirements and benchmarks.

### **The following guidelines are used to determine status of candidates for admission to the Pastoral Development Program:**

1. Formal application is filed upon the successful completion of 24 hours. Application should be made during the fall semester of the applicant's sophomore year. Transfer students (having completed 40 hours or more) must apply immediately and meet the admission criteria. The Dean of the School of Bible and Ministry may permit transfer students to be provisionally admitted pending the processing of students' applications for admission.
2. Successful applicants will have a minimum GPA of 2.4.
3. Bible and Ministry majors are required to complete CMM 102 (Introduction to Christian Education) and CMM 201 (Introduction to Ministry) prior to admission to the Bible and Ministry degree program. Both courses must be completed with a minimum final grade of 80.
4. Bible and Ministry majors are required to complete the self-clearing forms and background check/drug test prior to admission. Applications without self-clearing forms and background check/drug test results will not be considered.
5. Successful applicants are required to complete an Entrance Interview with the Bible and Ministry program director and the Dean of the School of Bible and Ministry.

Students will be admitted to the Pastoral Development program upon successful completion of the application and interview. Admitted students will be informed in writing of their admission after the Entrance Interview. Admitted students who drop out, or are dismissed, may be readmitted, providing that selected portions of the application procedures are repeated successfully.

**Failure to meet all of the above requirements for admission to the School of Bible and Ministry will result in a delayed program or removal from the program of study.**

#### **Continuance in the Pastoral Development Program:**

Pastoral Development students must reapply each year to maintain status in the program. Students must continue to meet program admissions standards as well as academic program standards. Moving forward in Pastoral Development is outlined in the "Moving Forward" section of the Pastoral Development Program Student Handbook.

Students who believe that they have been treated unfairly in any way may consider using the Appeals Process outlined in the Pastoral Development Program Student Handbook.

#### **Graduation Requirements**

1. Deliver an acceptable sermon/speech.
2. Demonstrate skills in an appropriate internship.
3. Satisfy all KCU General Graduation Requirements.
4. KCU does not allow students to take more than 49% of their classes in a non-traditional format (online classes).
5. Complete the Bible and Ministry academic curriculum as outlined in the Academic Catalog.
6. Complete the Pastoral Development Program. Students who are not moved forward through Pastoral Development may seek to receive the University Studies Degree upon approval of the University Studies Program Director and the Dean of the School of Bible and Ministry.

Bachelor of Arts or Bachelor of Science, Majors in Bible and Ministry

Course #	Course Title	Hours	Course #	Course Title	Hours
<b>GENERAL EDUCATION CORE</b>			<b>MINISTRY</b>		
___	ENG 101 Composition I OR ENG 100 or 103 (Min. grade "C")	3	___	CMM 102 Introduction to Christian Education	3
___	ENG 102 Composition II (Min. grade "C")	3	___	CMM 201 Introduction to Ministry	3
___	HIS 1__ History Elective: (HIS 101, 102, 111 or 112)	3	___	CMY 201 Principles of Teaching	3
___	MAT ___ Math Elective: (Min. grade "C") (Algebra or higher. MAT 220, 221, 241, 302, 321, or 322)	3	___	CMY 202 Principles of Teaching Lab	0
___	___ Science Elective: (BIO, CHE, PHY)	3	___	CMP 240 Intro to Preaching	3
___	FND 101 College 101	1	___	CMP 241 Intro to Preaching Lab	0
___	___ Humanities/Fine Arts Elective: (Any ENG 2__ or higher, and HUM 3__ or higher, any MHL, MTH, or MUF)	3	___	CML 313 Church Administration	3
___	HIS 426 Social Science Elective: <b>HIS 426 History of Christianity</b>	3	___	CMM 321 Christian Worship	3
___	___ Electives: Any three credit hours selected from the following disciplines: art, anthropology, computer science, economics, English (200 +), geography, health education, history, humanities, intercultural studies, language, mathematics, music (excluding MAP or MEN), philosophy, psychology, counseling psychology, science, or sociology.	3	___	CM_ ___ Pastoral Ministry Elective (HSW 200, HCP 221, HCP 302, HCP 304, CMM 412, CML 432)	3
___	BOT 110 Introduction to Old Testament	3	___	HIS 411 Restoration History	3
___	BNT 110 Introduction to New Testament (BOT 110 and BNT 110 also count toward Bible.)	<u>3</u> 31	___	CMM 3__ Evangelism Elective (CMM, 301, CMM 311, CMM 401)	3
<b>BIBLE CORE</b>			___	BTH 456 Theology and Practice of Ministry	3
___	BOT 110 Introduction to Old Testament	3	___	CMM 210 Practical Lab I	<u>1</u>
___	BNT 110 Introduction to New Testament	3	___	CMM 211 Practical Lab II	<u>1</u>
___	BTH 210 Christian Heritage	3	___	CMM 212 Practical Lab III	<u>1</u>
___	___ Bible/Ministry/Theology Elective	3	<b>EMPHASIS</b>		
___	BNT 23_ Gospel Elective	3	Each student will take 9 prescribed hours as an emphasis.		
___	BNT 305 Acts	3	___	___	3
___	BNT 3__ Pauline Literature Elective	3	___	___	3
___	BNT 3__ Non-Pauline Literature Elective	3	___	___	<u>3</u>
___	BTH 405 Systematic Theology	3	<b>ELECTIVES</b>		
___	BTH 431 Hermeneutics	<u>3</u> 30	___	___	3
<b>INTERNSHIP</b>			<b>BACHELOR OF SCIENCE</b>		
Each student will experience a 6-8 month internship in a situation appropriate to their emphasis.			___	___	3
___	CM_ ___ Internship	12	___	___	3
			___	BTH 403 Ethics	3
			___	IST 3__ Cultural Elective	<u>3</u>
			___	___	12
			<b>OR</b>		
			<b>BACHELOR OF ARTS</b>		
			___	<b>BLA 251</b> Hebrew I	3
			___	<b>BLA 252</b> Hebrew II	3
			___	<b>BLA 241</b> Greek I	3
			___	<b>BLA 242</b> Greek II	<u>3</u>
			<b>Total Program Hours:</b>		
			124		

## **SCHOOL OF SOCIAL WORK AND HUMAN SERVICES**

Contact Person: Margaret McLaughlin, Dean

Phone: 606-474-3287

Email: mclaughlin@kcu.edu

### **Mission Statement**

The mission of the School of Social Work and Human Services of Kentucky Christian University is to prepare students for careers as Christian human service professionals.

### **Departmental Goals**

Graduates will:

1. Demonstrate sensitivity to the hurting and the different.
2. Demonstrate preparation for careers that advance service to others.
3. To focus our preparation for service within a Christian worldview.

### **School Learning Outcomes**

Graduates will:

1. Demonstrate both Christian and professional values, stressing the intrinsic worth of the poor and the hurting.
2. Demonstrate awareness of, and respect for, cultural, social, and physical differences.
3. Struggle with personal issues related to their intended careers and clientele.
4. Demonstrate preparation for careers in recognized professions, and their undergraduate preparation will be within professionally recognized expectations.
5. Provide service to individuals, which may include social, national, and international concerns.
6. Prepare for graduate study within their chosen field.
7. Demonstrate an understanding of the Scriptures and their relevance to our world generally and their professions specifically.
8. Develop a personal understanding of various points of controversy between their professions and the Church.
9. Show sensitivity to both Christian and professional ethical concerns related to their professional conduct.

These nine objectives will be evaluated by each program through course instruction and evaluation by faculty. Each program will provide evidence of student's successful mastery of program content and ability to succeed in respective professions.

### **Programs Offered**

Bachelor of Social Work

Bachelor of Science, Major in Counseling Psychology

Minor in Human Services

Minor in Counseling Psychology

Minor in Child and Family Studies

Minor in Psychology

**General Information**

The intent of the School of Social Work and Human Services is to integrate Christianity and the study of human behavior. The School of Social Work and Human Services takes a holistic approach to mental health, believing that physical, mental, social/interpersonal, emotional and spiritual health are inseparable.

**Minors:**

**Human Services**

HCP	201	Developmental Psychology	3
HCP	312	Techniques of Counseling	
		OR	3
HCP	304	Christian Counseling	
HCP	344	Group Counseling: Theory & Technique	3
HSW	204	Crisis Management	3
HSW	201	Social Welfare: History, Services, Policy	3
HSW	352	Human Diversity	
		OR	3
HCP	424	Special Topics in Counseling	
—	—	HCP, HSO, HSW Elective	3

Total Hours: 21



## **BACHELOR OF SCIENCE, MAJOR IN COUNSELING PSYCHOLOGY**

Contact Person: Allison Jackson, Program Coordinator

Phone: 606-474-3280

Email: [ajackson@kcu.edu](mailto:ajackson@kcu.edu)

### **Mission Statement**

The mission of the counseling psychology program is to equip students with an understanding of psychological theory and practice with a foundation of biblical/theological knowledge and research that will provide the students with the pre-requisites for graduate study in psychology, counseling, and other related human services fields as well as service in the church and community as an entry-level human services worker.

### **Programs Offered**

Bachelor of Science, Major in Counseling Psychology

Minor in Counseling Psychology

Minor in Child and Family Studies

Minor in Psychology

### **Program Objectives for Major in Counseling Psychology**

Graduates will:

1. Successfully complete an undergraduate program of study which will prepare one for graduate study within a chosen human services field.
2. Develop a broad understanding of the relevance of the Scriptures to the world generally and to human services professions specifically.
3. Learn both Christian and Professional values stressing the intrinsic worth of people struggling with the stigmatization of racism, poverty, illness, and life crises.
4. Develop an awareness of and respect for cultural, ethnic, and socio-economic differences.
5. Struggle with personal issues related to one's intended career and clientele.
6. Understand the legal and ethical requirements of working in a human services field.
7. Be prepared to provide service to individuals, families, organizations, and communities involving local, national, and international issues.

### **Admission Requirements – Major in Counseling Psychology**

Students who choose counseling psychology as a major will be assigned an advisor from the Counseling Faculty as an entering student at KCU. The advisor will guide them through the admissions process.

Students apply for admission to the Counseling Psychology program in the fall of their sophomore year or when they have completed 30 undergraduate credit hours.

Transfer students entering with 30 or more undergraduate hours may begin the admission process to the Counseling Psychology program with the permission of the program director.

In order to be admitted to the Counseling Psychology program students must demonstrate through transcript evidence that they have completed 30 or more undergraduate hours, six of which must be in psychology and they must have a cumulative grade point average of 2.5 or higher or they must have an ACT Composite of 18 or an SAT Verbal of 450 and Math of 450.

### **Graduation Requirements for Major in Counseling Psychology**

1. Complete each course in the Counseling Psychology core with a minimum cumulative grade point average of 2.5. A grade of less than C for any course in the Counseling Psychology Core will not be accepted towards graduation.
2. Complete the Bible/Theology core with a minimum cumulative grade point average of 2.5.
3. Successfully demonstrate skills in an appropriate internship approved by the Program Director.
4. Complete all written requirements for the internship portfolio no later than one month prior to projected graduation.
5. Complete the General portion of the Graduate Record Exam no later than three months prior to the planned graduation date. Diplomas will be held until official notification of test results is received.
6. Honors graduation requires a cumulative grade point average of 3.4 or higher and preparation and submission for publication of a research article approved by the Counseling Psychology faculty.
7. Complete an exit interview and program evaluation with the Program Director.

### **Minor**

The following minors are available through the Counseling Psychology Program\*:

#### **Psychology**

HCP 101	Intro to Psychology (Fall)	3
HCP 201	Developmental Psychology (Spring)	3
HSO 201	Intro to Sociology (Fall)	3
HCP 401	Abnormal Psychology (Fall)	3
HCP 403	Personality Theories (Fall-Odd)	3
HCP 404	Social Psychology (Fall-Even)	3

Total Hours: 18

#### **Counseling Psychology**

HCP 201	Developmental Psychology (Spring)	3
HCP 312	Techniques of Counseling (Spring)	3
HCP 344	Group Counseling (Spring-Odd)	3
HCP 426	Addictions Counseling (Spring-Even)	3

HCP	401	Abnormal Psychology (Fall)	3
HCP	424	Special Topics in Counseling (Fall)	3

Total Hours: 18

**Child and Family Studies**

HCP	201	Developmental Psychology (Spring)	3
HCP	346	Child Psychology (Spring-Odd)	3
HCP	348	Adolescent Psychology (Spring-Even)	3
HCP	312	Techniques of Counseling (Spring)	3
HCP	342	Marriage and Family Therapy (Spring-Even)	3
HSW	221	Marriage and Family (Spring-Even)	
		OR	3
HSW	204	Crisis Management (Spring-Odd)	

Total Hours: 18

\*Substitutions based on the student's academic program may be made with the approval of the program director.

Bachelor of Science, Major in Counseling Psychology

Course #	Course Title	Hours	Course #	Course Title	Hours
<b>GENERAL EDUCATION CORE</b>			<b>COUNSELING PSYCHOLOGY MAJOR</b>		
___ ENG 101	Composition I OR ENG 100 or 103 (Min. grade "C")	3	___ HCP 201	Developmental Psychology	3
___ ENG 102	Composition II (Min. grade "C")	3	___ HSW 204	Crisis Management, Prevention & Interv.	3
___ HIS 1__	History Elective	3	___ HSW 221	Marriage and Family	3
___ MAT ___	Math Elective (Min. grade "C") (Algebra or higher. MAT 220, 221, 241, 302, 321, or 322)	3	___ HCP 222	Introduction to Statistics	3
___ BIO 108	Science Elective: <b>CP majors take BIO 108, Human Biology</b>	3	___ HCP 403	Personality Theory	3
___ FND 101	College 101	1	___ HCP 304	Social Psychology	3
___ ___	Humanities/Fine Arts Elective: (Any ENG 2__ or higher, and HUM 3__ or higher, any MHL, MTH, or MUF)	3	___ HCP 312	Techniques of Counseling	3
___ HCP 101	Social Science Elective: <b>CP Majors take HCP 101, Intro to Psychology</b>	3	___ HCP 322	Social Sciences Research Methods	3
___ ___	Elective	3	___ HCP 342	Marriage and Family Therapy	3
___ BOT 110	Introduction to Old Testament	3	___ HCP 344	Group Counseling: Theory & Tech	3
___ BNT 110	Introduction to New Testament (BOT 110 and BNT 110 also count toward Bible)	<u>3</u> 31	___ HSW 352	Human Diversity	3
			___ HCP 401	Abnormal Psychology	3
			___ HCP 422	Tests & Measures	3
			___ HCP 423	History and Systems of Psychology	3
			___ HCP 424	Special Topics in Counseling	3
			___ HCP 426	Addictions Counseling	3
			___ HCP 432	Christianity and the Behavioral Sciences	3
			___ HCP 439	Professional Transitions	1
			___ HCP 462	Counseling Practicum	<u>12</u>
					64
<b>BIBLE &amp; ELECTIVE CORE</b>					
	BOT 110 Introduction to Old Testament				
	BNT 110 Introduction to New Testament		___ ___	HCP, SOC, HSW Electives	7
___ BTH 210	Christian Heritage	3	Total Program Hours: 120		
___ ___	Bible/Ministry/Theology Elective	3			
___ ___	Elective	3			
___ ___	Elective	3			
___ ___	Elective	3			
___ ___	Elective	<u>3</u>			
		18			
<b><u>OR</u> OPTIONAL DOUBLE MAJOR IN BIBLE:</b>					
	BOT 110 Introduction to Old Testament				
	BNT 110 Introduction to New Testament				
___ BTH 210	Christian Heritage	3			
___ ___	Bible/Ministry/Theology Elective	3			
___ BOT 221	Pentateuch	3			
___ BTH 431	Hermeneutics	3			
	Two of the following:	6			
___ BNT 305	Acts				
___ BNT ___	Gospel Elective				
___ BNT ___	Pauline Literature Elective				
		18			

## **BACHELOR OF SOCIAL WORK**

Contact Person: Margaret McLaughlin, Dean

Phone: (606) 474-3287

E-mail: mclaughlin@kcu.edu

### **Mission Statement**

The Social Work Program at Kentucky Christian University, a Christian faith-based institution of higher learning in rural Appalachia, exists to offer students

- An opportunity to learn and practice the values, skills, and knowledge of an entry level generalist social work practitioner,
- A Safe Place for students to assess their own personal values in light of Biblical and Social Work values; and
- Empowerment, in light of the university mission statement, to feel competent in their ability to value diversity and practice social work within the context of the profession's values and ethics.

### **Program Curriculum Goals**

Graduates will:

1. Demonstrate sensitivity to the hurting and the different.
2. Demonstrate preparation for careers that advance service to others.
3. Develop and practice their self-awareness of their responsibility as Christians and Social Workers to continue their spiritual, personal, and professional growth and development.

### **Programs Offered**

Bachelor of Social Work

### **Admission Requirements**

The Bachelor of Social Work Program at Kentucky Christian University is accredited by the Council on Social Work Education (CSWE).

1. Enrollment in Introductory Social Work Courses. All students who wish to be a part of the Social Work program will be impartially considered. Students who declare their professional choice to be that of Social Work will be assigned a Social Work faculty advisor who will assist them through the admissions process.
2. Application for Admission to the Social Work Program.

Students apply for admission to the Social Work program after successful completion of HSW 201 and HSW 202. Upper class transfer students may make application with permission of the Program Director. Application forms are in the Social Work Student Handbook which is given to students in HSW 201. Students may also obtain it on the Social Work Program page of the KCU website ([www.kcu.edu](http://www.kcu.edu)) or from the Social Work Program office.

The admission process begins when students petition the Social Work Program Director for admission. Consultation with the Social Work advisor must be completed. Completion of the following criteria is necessary before admission to the program can be granted:

- Minimum GPA of 2.0 overall
- ACT composite score of 18 or an SAT Verbal score of 450 and Math of 450. Provisional admission will be considered for students with a lower ACT or SAT score IF the student has a minimum GPA of 3.0 overall in 100 level and higher college course work completed.
- Completion of the program application form.

Students will be admitted to the Social Work program upon successful completion of the admission process and informed of their admittance in writing after the entrance interview. Admitted students who drop out, or are dismissed, may be readmitted, providing that selected portions of the application procedures are repeated successfully.

Successful completion of the entrance interview, where student achievement of Graduation Competencies at the “novice” level occurs, is evaluated, and documented in the “Student Portfolio”. (For more information about Student Portfolio, see section entitled “Student Portfolio” in the Social Work Program Student Handbook.)

#### 1. Continuance in the Social Work Program

Although students who apply for the Social Work Program may meet admissions qualifications, they may later exhibit behaviors that would not produce an acceptable level of performance as a beginning professional social worker. Student performance is reviewed by Social Work faculty during three separate competency evaluations. Field Faculty input will also play a role in this process. The Social Work faculty makes the final decision about whether a student should, or should not, continue in the Social Work Program. Continuance in the Social Work Program requires the following:

- Minimum of GP A of 2.0 in all course work.
- Minimum cumulative GPA of 2.5 in professional course work by the end of the junior year.
- Demonstrated personal qualities essential for working with people (as evaluated during competency reviews). These qualities include, but are not limited to:
  - a. Value orientation consistent with the Social Work profession
  - b. Sensitivity to the needs of people
  - c. Self-awareness
  - d. A sense of responsibility
- Completion of Student Self-Clearing Statement.
- Successful completion of the continuance interview, where student achievement of Graduation competencies at the “Intermediate” level occurs, is evaluated and documented in the “Student Portfolio”.

#### 2. Notification of Deficit Requirements

It is the student’s responsibility to be aware and notify his/her advisor of deficits in meeting program requirements. The student who proactively works with his/her advisor in identifying and addressing deficits has a much better chance of rectifying problems. Failure to notify advisor of deficits may result in termination from the program.

Students may also be placed on probationary status if they do not successfully complete the requirements for continuance or graduation. Normally, this probation will be limited to one semester, although two semesters may be granted in a case with extenuating circumstances. Students who do not remediate their performance during the probationary period will be dismissed from the program.

3. Termination

KCU's Social Work program measures student outcomes in courses based on demonstrated competencies in knowledge, values, and skills of the social work profession. These competencies are documented in the interview process (admission, continuance, exit).

Students are also expected to engage in behavior consistent with their Christian values and the National Association of Social Workers Code of Ethics. A breach of NASW's Code of Ethics could result in termination from the Social Work program at KCU.

When students are unable to achieve academic standards consistent with items listed for continuance in the Social Work Student Handbook, they will be dismissed from the Social Work Program and will be informed in writing. They will have the opportunity to meet with the Program Director to discuss their status. Readmission may be granted if deficiencies are corrected.

If a student is dismissed from Kentucky Christian University, then participation in the Social Work program is also terminated. If a student believes that he/she has been treated unfairly, he/she may appeal this decision as described in the appeals procedure in the Social Work Student Handbook.

4. Reapplying to the Program

The student is responsible for seeing that necessary forms are completed and formal evaluation conferences are scheduled to assure continuance. The student will work with his/her faculty advisor regarding any actions that result from competency evaluations.

Any students who voluntarily withdraw, or was dismissed from the program and wish to reapply, should:

- Schedule an appointment with the Director of the Social Work Program.
- Repeat the application process with the appropriate referrals.
- Schedule an interview with the Social Work Faculty.

5. Due Process

Whenever a student believes that he/she have been treated unfairly or in a way that abridges his/her rights, the student may consider using the Appeals Process as outlined in the Social Work Student Handbook.

6. Graduation Competencies

Prior to graduation, each Social Work Major will:

1. Meet requirements for formal admission into the program.
2. Complete the prescribed courses with a minimum grade of C (C- is not acceptable).
3. Complete program exit testing.
4. Successful completion of the exit interview, where student achievement of Graduation Competencies at the "Proficient" level occurs, is evaluated and documented in the "Student Portfolio".
5. Maintain the required GPA for continuation in the program (minimum overall GPA of 2.0; minimum cumulative GPA of 2.5 in professional course work).
6. Demonstrated personal qualities essential for working with people (as evaluated during competency reviews). These qualities include, but are not limited to:
  - Value orientation consistent with the Social Work profession

- Sensitivity to the needs of people
  - Self-awareness
  - A sense of responsibility
7. Completion of Student Self-Clearing Statement.
  8. Meet all University requirements set forth for graduation as noted in the catalog in which the student enters the University

### **Transfer Students**

Transfer credits for Social Work courses will be accepted by the KCU Social Work Program for comparable coursework from other CSWE accredited programs. Only “C+” or higher work will be accepted. All transfer students must have a minimum cumulative grade point average of 2.5 on a 4.0 scale at the last institution attended. Official transcripts from all previous colleges attended are necessary.

Students wishing to transfer Social Work course work to KCU from a non- CSWE accredited program should submit course syllabi for comparison and evaluation by Social Work faculty, along with documentation of instructors’ credentials. (See Advisor for procedure.)

No Social Work practice courses or Practicum experience will be transferable from any other institution.



Bachelor of Social Work

Course #	Course Title	Hours	Course #	Course Title	Hours
<b>GENERAL EDUCATION CORE</b>			<b>SOCIAL WORK MAJOR ( Min. Grade "C")</b>		
___	ENG 101 Composition I OR ENG 100 or 103 (Min. grade "C")	3	___	HSW 201 Social Welfare: History, Services, Policy	3
___	ENG 102 Composition II (Min. grade "C")	3	___	HSW 202 Social Work Values & Ethics	3
___	HIS 1__ History Elective: (HIS 101, 102, 111 or 112)	3	___	HSW 204 Crisis Management	3
___	MAT ___ Math Elective: (Min. grade "C") (Algebra or higher. MAT 220, 221, 241, 302, 321, or 322)	3	___	HSW 301 Generalist Practice I	3
___	___ Science Elective: <b>(Human Biology preferred)</b>	3	___	HSW 402 Generalist Practice II	3
___	___ Life Science Lab: <b>(Human Biology preferred)</b>	1	___	HSW 341 Human Behavior & Social Environment	3
___	FND 101 College 101	1	___	HSW 322 Social Science Research Methods	3
___	ENG 2__ Humanities/Fine Arts Elective: <b>SW requires ENG 2__ + Literature</b>	3	___	HSW 352 Human Diversity	3
___	PHI 301 Elective: <b>SW requires PHI 301 Intro to Philosophy</b>	3	___	HSW 361 Social Policy	3
___	___ Elective	3	___	HSW 403 Generalist Practice III	3
___	BOT 110 Introduction to Old Testament	3	___	HSW 445 Practicum	12
___	BNT 110 Introduction to New Testament (BOT 110 and BNT 110 also count toward Bible)	<u>3</u> 32	___	HSW 444 Senior Seminar	3
<b>BIBLE &amp; ELECTIVE CORE</b>			___	HSW 439 Professional Transitions	<u>1</u> 46
___	BOT 110 Introduction to Old Testament	3	<b>SUPPORT COURSES (Min. Grade "C")</b>		
___	BNT 110 Introduction to New Testament	<u>3</u>	___	HSO 201 Introduction to Sociology	3
___	BTH 210 Christian Heritage	3	___	HCP 101 Introduction to Psychology	3
___	___ Bible/Ministry/Theology Elective	3	___	HCP 201 Developmental Psychology	3
___	___ Elective	3	___	HCP 222 Introduction to Statistics	3
___	___ Elective	3	___	HCP 401 Abnormal Psychology	3
___	___ Elective	3	___	ECO 232 Macroeconomics	3
___	___ Elective	<u>3</u>	___	___ Focus Area Elective	3
		18	___	___ Focus Area Elective	<u>3</u>
<b>OR OPTIONAL DOUBLE MAJOR IN BIBLE:</b>			Total Program Hours: 120		
___	BOT 110 Introduction to Old Testament	3			
___	BNT 110 Introduction to New Testament	3			
___	BTH 210 Christian Heritage	3			
___	___ Bible/Ministry/Theology Elective	3			
___	BOT 221 Pentateuch	3			
___	BTH 431 Hermeneutics	3			
	Two of the following:	6			
___	BNT 305 Acts	3			
___	BNT ___ Gospel Elective	3			
___	BNT ___ Pauline Literature Elective	___			
		18			

## **YANCEY SCHOOL OF NURSING**

Contact Person: Dr. Nikole Hicks, Dean

Phone: 606-474-3255

Email: nhicks@kcu.edu

### **Mission Statement**

The mission of the Kentucky Christian University Yancey School of Nursing is to equip students as liberally educated nurses in a Christ-centered academic environment, with the values, core competencies, and core knowledge necessary to provide leadership and service for the nursing profession. A population-focused health care approach emphasizing health promotion and maintenance serves as the foundation to prepare graduates to function autonomously as clinical decision makers in multiple health care settings and to pursue advanced professional education.

### **Program Outcomes**

A Yancey School of Nursing Graduate is:

1. A caring and competent provider, designer, and coordinator of nursing care who demonstrates integrity, biblical values, and nondiscrimination while utilizing emerging technology in clinical prevention a population focused health.
2. A critical thinker who employs the nursing process and provides evidence-based health care information to individuals, families, and communities empowering them to make informed choices and decisions.
3. A caring and competent manager and delegator of nursing care in a variety of settings respecting the dignity and worth of each patient regardless of ethnic identity, race, gender, age, status, diagnosis, or ability to pay.
4. An effective communicator who uses leadership skills to collaborate and partner with patients, families, communities, and other health care providers to promote wellness and effect social change for a healthy environment.
5. A professional practitioner and lifelong learner who understands health care systems and health care policy, encouraging legislation and policy consistent with the advancement of nursing care and health care.

### **Programs Offered**

Bachelor of Science in Nursing, Prelicensure

Bachelor of Science in Nursing, RN-BSN (Online)

Master's of Science in Nursing (MSN-APRN), Family Nurse Practitioner (Online)

## BACHELOR OF SCIENCE IN NURSING, PRELICENSURE

Contact Person: Linda Justice, Program Coordinator

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The Bachelor of Science in Nursing (BSN), Prelicensure program is a generalist program to prepare students for entry-level practice as registered nurses (RNs). The prelicensure BSN program is a traditional on campus program in which students complete coursework and clinical requirements with YSN nursing faculty. Prelicensure students typically complete one year of prerequisite courses prior to enrolling in nursing clinical courses.

### **Admission Requirements**

Applicants for undergraduate admission to Kentucky Christian University who meet specific criteria may be admitted directly into the nursing major as a first-year KCU student. First-year KCU nursing majors will complete courses in the General Education core, Bible core, and pre-requisite nursing support courses. First-year KCU nursing majors who remain in good standing will be eligible to progress to the sophomore nursing courses.

First-year applicants who are admitted to KCU but are not eligible for admission directly into the nursing major will be designated as undecided major and may be eligible to apply for regular admission to the nursing major. Undergraduate transfer applicants may also be eligible to apply for regular admission to the nursing major. Regular admission to the nursing major for the sophomore nursing courses is determined on a competitive basis according to space available. Applicants are advised to adhere to application deadlines posted on the KCU website.

### **Direct Admission**

Applicants for undergraduate admission to Kentucky Christian University who meet the following criteria will be admitted directly into the nursing major as a first-year KCU student:

1. Minimum ACT composite score of 22 and ACT Math sub-score of 19.
2. Minimum cumulative unweighted high school GPA 3.25 on a 4.0 scale.
3. Completion of college preparatory curriculum including four years of mathematics and science (including algebra, biology and chemistry).
4. Minimum TOEFL iBT English proficiency score of 84 and speaking score of 26 required for applicants for whom English is not their native language.

A first-year KCU nursing student must meet the following criteria to remain in good standing and progress to the sophomore nursing courses:

1. Complete a minimum of 30 credit hours or more of college level course work (courses numbered below the 100 level will not be considered as part of the required 30 hours).
2. Maintain a minimum GPA of 3.0 on a 4.0 scale (science grades are averaged if courses are repeated).
3. Successfully complete ENG 101, ENG 102, BIO 113, BIO 114, BIO 115, and HCP 101 with a grade of "C" or above.

## Regular Admission

Applicants must meet the following minimum requirements to be eligible to apply for regular admission:

1. Successful completion of the following prerequisite or equivalent courses with a "C" or above:
  - ENG 101: English Composition I
  - ENG 102: English Composition II
  - BIO 113: Anatomy & Physiology I
  - BIO 114: Anatomy & Physiology II
  - BIO 115: Anatomy & Physiology Lab
  - HCP 101: Introduction to Psychology
2. Completion of a minimum of 30 credit hours or more of college level course work (courses numbered below the 100 level will not be considered as part of the required 30 hours).
3. A minimum cumulative GPA of a 3.0 on a 4.0 scale in all college courses taken (as a high school or college student). Science grades are averaged if courses have been repeated.
4. Minimum ACT Composite score of 21 or previously completed degree from an accredited institution.
5. Minimum TOEFL iBTA English proficiency score of 84 and speaking score of 26 required for applicants for whom English is not their native language.
6. Personal statement describing the applicant's interest in nursing as a career and the reason for desiring to enroll in the nursing major.
7. Anatomy & Physiology I & II (life sciences course) must have been completed within 5 years prior to application to the nursing major.
8. Personal interviews may be required.

Applicants with more than 2 failures of required courses within 3 years of application to the nursing major are ineligible to apply.

## Enrollment Requirements

To be eligible to enroll and progress in nursing courses, nursing majors must:

- Have a personal portable/mobile computing device for use in class that complies with current YSN technology requirements.
- Complete an American Heart Association Basic Life Support-Healthcare Provider certification.
- Provide documentation of compliance with requirements for immunization and tuberculosis (TB) screening according the current Centers for Disease Control (CDC) guidelines.
- Successfully complete a criminal background check and drug test.

Yancey School of Nursing does not accept responsibility for any student being ineligible for course work, continued enrolled in the School or University, or subsequent licensure as a nurse for any reason. Students who provide false information in any documents relating to their attendance at Kentucky Christian University are subject to immediate dismissal. Failure to disclose correct information at any time may also be the basis for professional discipline and/or denial of licensure.

## **Graduation Requirements**

1. Completion of university core requirements.
2. Achieve a minimum cumulative GPA of 2.0 on a 4.0 scale.
3. Achieve safe nursing practice in clinical performance as well as a passing grade in clinical practice.
4. Earn a minimum grade of C in all science and nursing courses.
5. Adhere to the YSN Graduation Exit Exam Policy.
6. See the Yancey School of Nursing Prelicensure BSN Handbook for further criteria.

Please refer to the Yancey School of Nursing Prelicensure BSN Handbook for admission, progression and graduation policies.

Bachelor of Science in Nursing

Course #	Course Title	Hours	Course #	Course Title	Hours
<b>GENERAL EDUCATION CORE</b>			<b>NURSING SUPPORT COURSES</b>		
___ ENG 101	Composition I OR ENG 100 or 103 (Min. grade "C")	3	___ BIO 114	Anatomy and Physiology II	3
___ ENG 102	Composition II (Min. grade "C")	3	___ BIO 115	Anatomy and Physiology Lab	2
___ HIS 1__	History Elective: (HIS 101, 102, 111 or 112)	3	___ MAT 2__	Choose MAT 213, 220, or 221	3
___ MAT ___	Math Elective: (Min. grade "C")	3	___ BIO 211	Principles of Microbiology	3
	<b>MAT 302 Statistics (Prerequisite: MAT 213, 220 or 221.)</b>		___ BIO 212	Microbiology Lab	1
___ ___	Science Elective:	3	___ BIO 312	Pathophysiology	3
	<b>BIO 113 Anatomy &amp; Physiology I</b>		___ BIO 210	Medical Terminology	<u>3</u>
___ FND 101	College 101	1			18
___ ___	Humanities/Fine Arts Elective: (Any ENG 2__ or higher, and HUM 3__ or higher, any MHL, MTH, or MUF)	3	<b>NURSING COURSES</b>		
___ HCP 101	Social Science Elective: <b>HCP 101 Intro to Psychology</b>	3	___ NUR 207	Fundamentals of Nursing Caring Process	4
___ HCP 201	Electives: <b>HCP 201 Developmental Psych</b>	3	___ NUR 209	Health Assessment/Clinical Prevention	3
___ BOT 110	Introduction to Old Testament	3	___ NUR 230	Pharmacology in Nursing I	2
___ BNT 110	Introduction to New Testament (BOT 110 and BNT 110 also count toward Bible)	<u>3</u> 31	___ NUR 330	Pharmacology in Nursing II	2
	<b>BIBLE &amp; ELECTIVE CORE</b>		___ NUR 212	Intro to Adult Nursing/Caring	6
BOT 110	Introduction to Old Testament		___ NUR 307	Nursing Care of Women and Childbearing	4
BNT 110	Introduction to New Testament		___ NUR 308	Intro to Nursing Research	3
___ BTH 210	Christian Heritage	3	___ NUR 311	Nursing Care of Children	4
___ BTH 454	Ethics & Medicine	3	___ NUR 309	Adult Nursing and the Caring Process	6
___ ___	Elective	3	___ NUR 315	Mental Health Nursing	4
___ ___	Elective	3	___ NUR 450	Advanced Medical-Surgical Concepts	5
___ ___	Elective	3	___ NUR 405	Community Health Nursing	5
___ ___	Elective	<u>3</u>	___ NUR 403	Nursing Leadership & Management	3
		18	___ NUR 406	Professional Practice Issues	2
	<b>OR OPTIONAL DOUBLE MAJOR IN BIBLE:</b>		___ NUR 418	Clinical Integration Practicum	<u>5</u>
BOT 110	Introduction to Old Testament				
BNT 110	Introduction to New Testament				
___ BTH 210	Christian Heritage	3			
___ BTH 454	Ethics & Medicine	3			
___ BOT 221	Pentateuch	3			
___ BTH 431	Hermeneutics	3			
	Two of the following:	6			
___ BNT 305	Acts				
___ BNT ___	Gospel Elective				
___ BNT ___	Pauline Literature Elective				
		18			
				Total Program Hours:	125

## **BACHELOR OF SCIENCE IN NURSING, RN-BSN**

Contact Person: Christie Phillips-Fearis, MSN, RN

Phone: 606-474-3105

Email: cfearis@kcu.edu

The Bachelor of Science in Nursing, RN-BSN program builds on the foundation of Associate Degree or Diploma education for qualified nurses (RNs).

The RN-BSN program coursework is completed online, and students negotiate individual schedules to complete clinical requirements with KCU approved preceptors in their home community. The program is designed for the working RN.

### **Admission Requirements**

Admission is determined on a competitive basis. The total number of students admitted to the program is based upon available faculty.

1. Entrance into the RN-BSN program requires admission to both the university and Yancey School of Nursing.
2. Cumulative college GPA of 2.0 on a 4.0 scale.
3. Provide verification of valid unrestricted RN license.
4. The new graduate who has taken NCLEX-RN may be admitted to the RN-BSN program before the test results are available (non-clinical courses only). In the event RN licensure is not received, withdrawal from the RN-BSN program is mandatory at the end of the current semester.
5. Provide official transcripts from high school and all colleges and universities attended.
6. Provide current curriculum vitae (CV) or resume.
7. Provide two satisfactory letters of reference, one from immediate supervisor and one personal reference.

### **Program Requirements**

The Yancey School of Nursing considers a grade of "C" (2.0) as the minimum passing grade for all required nursing courses. Nursing courses graded with less than a "C" must be repeated.

An average of "C" must be earned in all non-nursing courses. Students must satisfactorily complete the following courses with a minimum grade of "C" 2.0: ENG 101 and ENG 102, and a "C" in MAT 220 or higher. RN students are responsible for verifying they have met degree requirements. Students are responsible for making arrangements for clinical practice, verifying arrangements meet Yancey School of Nursing requirements, and that practice falls within the chosen agency and state licensure guidelines.

### **Program Course Requirements**

Course credits earned for completion of the associate or diploma degree in nursing are eligible for transfer to meet degree requirements if transferred from a higher education institution accredited by an agency recognized by CHEA or the Department of Education. Transfer of credits is managed on a case-by-case basis through the KCU Academic Office.

Bachelor of Science in Nursing (RN-BSN)

Course #	Course Title	Hours	Course #	Course Title	Hours
<b>GENERAL EDUCATION CORE</b>			<b>NURSING COURSES</b>		
___	ENG 101 Composition I OR ENG 100 or 103 (Min. grade "C")	3	___	NUR 209 Health Assessment/Clinical Prevention	3
___	ENG 102 Composition II (Min. grade "C")	3	___	NUR 290 Transition to Professional Nursing	1
___	HIS 1__ History Elective: (HIS 101, 102, 111 or 112)	3	___	NUR 293 Holistic Nursing	3
___	MAT 302 Math Elective: <b>MAT 302 (Prerequisite MAT 213, 220 or 221.)</b>	3	___	NUR 308 Intro to Nursing Research	3
___	BIO 113 Anatomy & Physiology I	3	___	NUR 405 Community Health Nursing	5
___	BIO 114 Anatomy & Physiology II	3	___	NUR 403 Nursing Leadership & Management	3
___	___ Humanities/Fine Arts Elective: (Any ENG 2__ or higher, and HUM 3__ or higher, any MHL, MTH, or MUF.)	3	___	NUR 406 Professional Practice Issues	2
___	HCP 101 Social Science Elective: <b>HCP 101 Intro to Psychology</b>	3	___	NUR 495 Clinical Practice Concepts	<u>4</u>
___	HCP 201 Developmental Psychology	3			24
___	BTH 421 Theology of Wellness (Also counts toward Bible & Theology core)	<u>3</u> 30			
<b>BIBLE &amp; THEOLOGY CORE</b>					
___	BTH 210 Christian Heritage	3			
___	BTH 421 Theology of Wellness	3			
___	BTH 454 Ethics and Medicine	<u>3</u>			
		9			
				Total Program Hours:	120
				Hours transferred in and hours at KCU must equal 120 hours total. At least 30 hours must be completed at KCU.	



## COURSE DESCRIPTIONS

NOTE: Courses numbered in the 090's are pre-college-level courses which do not meet specific graduation requirements, although they do count toward enrollment status for such purposes as determining eligibility for housing, financial aid, and grade point average (GPA). Successful completion of these courses is required of students who do not demonstrate adequate grasp of basic skills at the time of entrance to the University.

### ACCOUNTING

#### ACC 201 PRINCIPLES OF FINANCIAL ACCOUNTING (3 hours)

A study of fundamental accounting relationships, the accounting cycle, the accounting process for merchandising enterprises, receivables, payables, inventories, deferrals, accruals, and intangible assets.

#### ACC 202 PRINCIPLES OF MANAGERIAL ACCOUNTING (3 hours)

A study of accounting systems, concepts, and applications. The formation, organization, and operation of corporations and partnerships will be covered. Particular emphasis will be placed on financial statement analysis. (Prerequisite: ACC 201)

#### ACC 301 FINANCIAL ACCOUNTING – INTERMEDIATE (3 hours)

Study of the conceptual framework for financial accounting; theoretical principles, foundations, and concepts underlying financial statements; current assets and liabilities; property, plant, and equipment; short-term investments; contingencies; long-term liabilities; stockholders equity; retained earnings; and present value analysis. (Prerequisites: ACC 201 and 202 with a grade of at least C in each)

#### ACC 302 FINANCIAL STATEMENT ANALYSIS – INTERMEDIATE (3 hours)

Study of financial statements and their related footnotes; procedures and tools relating to financial statement analysis; the relationships among business transactions, environmental forces (economic, political, and social), and how financial statement information can help solve certain business problems. (Prerequisite: ACC 301 with a grade of at least C.)

#### ACC 310 COST AND MANAGERIAL ACCOUNTING (3 hours)

Study of the origination, processing, reporting, and use of accounting information for management purposes in business operations; control and classification of manufacturing costs, job order and process cost analysis; materials, labor, and overhead analysis. (Prerequisites: ACC 201 and 202 with a grade of at least C in each.)

#### ACC 320 AUDITING AND CONTROL (3 hours)

Study of professional practice procedures and standards of auditing; audit working papers, control design, control systems, control evaluation, ethics, internal audit, legal liability, and sampling methods. (Prerequisites: ACC 201 and 202 with a grade of at least C in each.)

#### ACC 390 INTERNSHIP IN ACCOUNTING (3 hours)

Focuses on students' career goals through academic discussion and evaluations, while placing students in professional internships with public and private enterprises. Offered on a pass/fail basis only. (Prerequisites: Completion of 90 semester hours of college coursework, completion of ACC 301 and 302 with a grade of at least C in each and consent of the internship coordinator.)

#### ACC 430 FUNDAMENTALS OF TAXATION (3 hours)

Introduction to the role of taxes in contemporary society and the impact on individuals and business entities; emphasis on federal income taxation. (Prerequisites: ACC 201 and 202 with a grade of at least C in each.)

ACC 440 FINANCIAL AND ADMINISTRATIVE INFORMATION SYSTEMS (3 hours)

Study of accounting information systems used within organizations. Topics include theory and practices relating to systems development; terms, concepts, and technology found within the accounting information systems environment; selected hardware and software concepts; fundamentals of accounting information systems analysis, design, implementation, and control. (Prerequisites: ACC 201 and 202 with a grade of at least C in each.)

ACC 450 FINANCIAL ACCOUNTING – ADVANCED (3 hours)

Study of accounting problems with respect to multiple ownership; requisitions; consolidated financial statements and partnership accounts; purchasing and pooling methods of business combinations; installment sales; foreign currency translation; segmental reporting; and other special topics. (Prerequisite: ACC 302 with a grade of at least C.)

**ANTHROPOLOGY**

ANT 400 ARCHAEOLOGY THEORY AND PRACTICE (3 hours)

An introduction to archaeology with an emphasis on archaeological theory, field work methods, artifact processing, human culture, and data interpretation. The course is designed to introduce students to human culture, theoretical concepts of archaeology, participation in field work, and the critical reading of archaeological reports with a focus on the archaeology of the Middle East. (Same as HIS 400/BHI 400.)

**BIBLICAL HISTORY AND ARCHAEOLOGY**

BHI 400 ARCHAEOLOGY THEORY AND PRACTICE (3 hours)

An introduction to archaeology with an emphasis on archaeological theory, field work methods, artifact processing, human culture, and data interpretation. The course is designed to introduce students to human culture, theoretical concepts of archaeology, participation in field work, and the critical reading of archaeological reports with a focus on the archaeology of the Middle East. (Same as HIS 400 and ANT 400.)

BHI 405 HISTORY AND ARCHAEOLOGY OF THE GRECO-ROMAN PERIOD (3 hours)

Examines the political, social, and religious history of the Greco-Roman World. Special emphasis on the contribution of archaeology to the study of the history of this region and its relation to ancient documents including the New Testament. Offered spring of even numbered years. (Prerequisite: HIS 1\_\_ or permission of the instructor. Same as HIS 405.)

BHI 406 HISTORY AND ARCHAEOLOGY OF THE ANCIENT NEAR EAST (3 hours)

Examines the political, social, and religious history of the Ancient Near East. Special emphasis on the contribution of archaeology to the study of the history of this region and its relation to ancient documents including the Old Testament. Offered spring of odd numbered years. (Prerequisite: HIS 1\_\_ or permission of the instructor. Same as HIS 406.)

BHI 424 WORLD OF PAUL (3 hours)

An examination of a wide range of religious, sociological, and cultural topics to understand the world in which Christianity began and the New Testament was written. (Prerequisite: HIS 1\_\_.)

BHI 430 WORLD OF JESUS (3 hours)

This course will study the cultural and historical background to the life and ministry of Jesus by reading in archaeology, the Dead Sea Scrolls, the Apocrypha, the Mishnah, and in the social sciences. (Prerequisite: HIS 1\_\_)

**BHI 451-3          BIBLICAL HISTORY OR ARCHAEOLOGY SEMINAR (1 to 3 hours)**

An advanced course in selected topics of historical backgrounds to the Bible, Intertestamental history, and/or biblical archaeology.

**BIOLOGY**

**BIO 106          HUMAN BIOLOGY LAB (1 hour)**

Laboratory exercises to reinforce basic concepts of human biology through hands-on activities. Designed for students majoring in teacher education, social work, and others desiring lab experience. Offered every spring.

**BIO 107          SCIENCE AND SOCIETY (3 hours)**

This course focuses upon basic scientific principles and their application to selected topics of current interest. As a consumer and a citizen, the student will be prepared with a body of knowledge which can be used to evaluate societal issues which are the consequence of human actions and technology. Offered every spring.

**BIO 108          HUMAN BIOLOGY (3 hours)**

This course applies biological principles to practical human concerns enabling students to understand their bodies and their environment. Emphasis is placed on human anatomy, physiology, genetics, diseases, and the aging process. Meets a life-science requirement in most programs. Offered every spring.

**BIO 109          PRINCIPLES OF BIOLOGY (3 hours)**

A survey of biological science with an emphasis on basic concepts and principles necessary for understanding life and living things. Topics of study include cell biology, genetics, plant and animal diversity, ecology, and natural selection. Offered every fall.

**BIO 110          PRINCIPLES OF BIOLOGY LAB (1 hour)**

Laboratory exercises to reinforce basic concepts of biology through hands on activities. Designed for teacher education majors. Offered every fall. (Pre or corequisite: BIO109.)

**BIO 113          ANATOMY AND PHYSIOLOGY I (3 hours)**

This course is a study of the structures, functions, and integrating processes of the human body. Topics of study include basic chemistry concepts, anatomical terminology, cell biology, histology, the musculoskeletal system, the integumentary system, genetics, the reproductive systems, the digestive system, and the urinary system. An emphasis will be placed on the interaction among all systems in maintaining homeostasis. Offered every fall. (Prerequisite: Minimum ACT 19 or instructor's consent.)

**BIO 114          ANATOMY AND PHYSIOLOGY II (3 hours)**

This course is a continuation of BIO 113. Topics of study include medical terminology, endocrinology, the nervous system, embryology, the cardiovascular system, immunity, respiration, and electrolyte and water balance. An emphasis will be placed on the interaction among all systems in maintaining homeostasis. Offered every spring (Prerequisite: BIO 113 with a grade of C or higher or instructor's consent.)

**BIO 115          ANATOMY AND PHYSIOLOGY LAB (2 hours)**

This laboratory course is intended to accompany BIO 114 and will provide activities and exercises to reinforce anatomical and physiological concepts. Offered every spring. (Pre or corequisite: BIO 114. The course requires three hours of lab twice a week.)

BIO 151            GENERAL BIOLOGY (4 hours)

This course is intended to develop an understanding of general biological principles necessary to explore life at the cellular and molecular levels. Topics include cell structure and function, energetics, genetics, evolution, ecology and plant and animal diversity. The laboratory requires three hours per week. Offered every fall. (Prerequisite: High School chemistry recommended and an ACT of 21.)

BIO 152            GENERAL BIOLOGY LAB (0 hours)

This lab is a corequisite for BIO 151 and provides laboratory learning experiences to reinforce principles discussed in the BIO 151 General Biology course lecture. Offered every fall.

BIO 160            GENERAL ZOOLOGY (4 hours)

This course is a comparative study of the structure, function and physiology of vertebrates and invertebrates. Emphasis is placed on classification, identification and evolutionary trends. The course requires three hours of lecture and three hours of lab per week. Offered every spring. (Prerequisite: BIO 151 with a grade of C or higher.)

BIO 161            GENERAL ZOOLOGY LAB (0 hours)

This lab is a corequisite for BIO 160 and provides laboratory learning experiences to reinforce principles discussed in the BIO 160 General Zoology course lecture. Offered every spring.

BIO 210            MEDICAL TERMINOLOGY (3 hours)

This course provides the basic knowledge of medical language that students need to communicate clearly and understand communication from other health care team members. Exercises are included that help students memorize word parts and their meanings so they can combine parts to form medical terms. New terms and abbreviations reflect advances in technology and changes in health care delivery systems, providing the student with the most up-to-date terminology. **This course may not be used to satisfy the science requirement of the core curriculum.**

BIO 211            PRINCIPLES OF MICROBIOLOGY (3 hours)

A study of microorganisms with an emphasis placed on pathogenesis, principles of immunity and resistance to disease. Content of the course will include a study of microbial cell structure, physiology, environmental requirements, growth, modes of reproduction and genetics. Offered every spring. (Prerequisite: BIO 114 or BIO 151 with a grade of C or higher.)

BIO 212            PRINCIPLES OF MICROBIOLOGY LAB (1 hour)

This course will introduce students to the basic microbiological techniques used in the laboratory for the isolation, growth and/or identification of medically important bacteria, fungi, and parasites. The lab requires three hours per week. Offered every spring. (Pre or corequisite: BIO 211.)

BIO 215            GENERAL BOTANY (4 hours)

This course is intended to provide an introduction to plant biology. Topics include plant structure and physiology, development, classification, diversity, and the roles plants play in ecological systems. Emphasis will be placed on the plant kingdom in terms of structure, ecology and exploring the nature of the major plant biomes. The lab, which will include field work, requires three hours per week. Offered every fall. (Prerequisites: BIO 151/BIO 152 with a grade of C or higher, or instructor permission.)

BIO 216            GENERAL BOTANY LAB (0 hours)

This lab is a corequisite for BIO 215 and provides laboratory learning experiences to reinforce principles discussed in the BIO 215 General Botany course lecture. Offered every fall.

BIO 312            PATHOPHYSIOLOGY (3 hours)

This course is an introduction to the abnormal functioning of the human body in relation to disease and the aging process. The course is intended to help the student understand the underlying scientific basis for why certain conditions appear when systems of the human body are affected by disease or aging. The course will build on the foundational concepts of normal body function from anatomy and physiology. Offered every fall. (Prerequisite: BIO 114 with a minimum grade of C or higher.)

BIO 315            CELL BIOLOGY (3 hours)

This course is an introduction to the regulation of cellular structure and function at the molecular level with an emphasis on the integration of biological and chemical aspects at the molecular level. Offered every fall. (Prerequisites: BIO 325 CHE 211, and CHE 212 with grades of C or higher.)

BIO 320            GENETICS (4 hours)

A basic knowledge of Mendelian genetics and inheritance will be presented with such topics as meiosis, cytogenetics and population genetics. Emphasis is placed on DNA organization, protein synthesis, gene control and recombinant DNA technology and human genetic disorders. Offered every fall. (Prerequisites: BIO 151/152 and CHE 211/ CHE 213, CHE 212 / CHE214 with a C or higher.)

BIO 321            GENETICS LAB (0 hours)

This lab provides laboratory learning experiences to reinforce principles discussed in the BIO 320 Genetics course lecture. Offered every fall. Pre or corequisite BIO 320.

BIO 325            BIOCHEMISTRY (4 hours)

An introduction to cellular chemistry with topics presented in association with biological systems. Topics include protein structure and enzyme function, carbohydrate, lipid and amino acid metabolism, nucleic acid synthesis and function and genetic engineering. The lecture / recitation requires four hours per week. Offered every spring. (Pre or corequisite: CHE 301/CHE 303 with a C or higher or instructor permission.)

BIO 401            EMBRYOLOGY (4 hours)

This course provides an in-depth study of vertebrate development from gamete formation to the completion of the fetal stage. The course requires two hours of lecture and two hours of lab per week. (Prerequisites: BIO 160/ BIO 161 and BIO 320/ BIO 321 with a grade of C or higher.)

BIO 402            EMBRYOLOGY LAB (0 hours)

This lab provides laboratory learning experiences to reinforce principles discussed in the BIO 401 Embryology course lecture. (Pre or corequisite BIO 401.)

BIO 405            IMMUNOLOGY (4 hours)

This is an introduction to the biology and chemistry of the immune system. It includes discussion of basic cellular and molecular mechanisms of immunity, antigen/antibody reactions, antibody synthesis, humoral and cell-mediated immunity responses, the role of the immunity in disease and the aging processes, and modern laboratory techniques. The course requires three hours of lecture and three hours of lab per week. (Prerequisites: BIO 211/ 212, CHE 212 / CHE 214 and CHE 302 / 304 with a grades of C or higher.)

BIO 406            IMMUNOLOGY LAB (0 hours)

This lab provides laboratory learning experiences to reinforce principles discussed in the BIO 405 Immunology course lecture. (Pre or corequisite BIO 405.)

BIO 410 HISTOLOGY (3 hours)

The microscopic study of basic human tissues, including structural and functional relationships and biochemical relationships at the organ level. The course requires two hours of lecture and three hours of lab per week. (Prerequisites: BIO 114 OR BIO 151/BIO 152 with a grade of C or higher.)

BIO 411 HISTOLOGY LAB (0 hours)

This lab provides laboratory learning experiences to reinforce principles discussed in the BIO 410 Histology course lecture. (Pre or corequisite BIO 410.)

BIO 420 ECOLOGY (4 hours)

This course introduces students to modern ecology concepts. Topics include: adaptation of organisms to the environment; factors that influence the distribution and abundance of species; population structure, laws of thermodynamics and regulation; community development (succession), structure and function; food webs, energy flow, and nutrient cycling. Offered every spring. (Prerequisites: BIO 160/BIO 161 and BIO 215/BIO 216 with grades of C or higher or consent of the instructor.)

BIO 421 ECOLOGY LAB (0 hours)

This lab provides laboratory learning experiences to reinforce principles discussed in the BIO 420 Ecology course lecture. Offered every spring. (Corequisite BIO 420.)

BIO 430 SENIOR SEMINAR (1 hour)

Designed to provide practical experience in the oral presentation of a scientific paper. Students will prepare and present a seminar on their independent research interest as approved by the course instructor. This course is only open to biology majors. Offered every spring. (Prerequisites: Senior standing with a minimum of 18 hours in biology and a biology grade point average of 2.0 or higher.)

BIO 441 INTRODUCTION TO BIOLOGICAL RESEARCH (3 hours)

This course will provide the student with beginning experience to the methodology of biological research, experimental design and scientific writing. Topics range from ecology and the environment to genetics, evolution and ethics in biological issues. Students will work in a one-on-one arrangement with an assigned science professor. Offered every fall. (Prerequisites: Senior standing, 24 hours in the sciences with a grade point average of 2.5 or higher in the science courses.)

BIO 454 BIOETHICS (3 hours)

This course examines the theological and moral implications of the status of human persons as beings created in the image of God as implicated in ethical reflection related to the practice of medicine and related to the rise and proliferation of varied social applications of biotechnology. (Prerequisites: BOT 110, BNT 110 and 60 hours.)

**BIBLICAL LANGUAGES**

BLA 241 BEGINNING GREEK I (3 hours)

A beginning course in New Testament Greek covering vocabulary, grammar, syntax, and use of Greek tools for Bible study, with readings in the Greek New Testament.

BLA 242 BEGINNING GREEK II (3 hours)

A continuation of BLA 241 (Prerequisite: BLA 241)

**BLA 251            BEGINNING HEBREW I (3 hours)**

A beginning course in classical Hebrew covering vocabulary, grammar, syntax, and use of Hebrew tools for Bible study, with readings in the Hebrew Old Testament.

**BLA 252            BEGINNING HEBREW II (3 hours)**

A continuation of BLA 251. (Prerequisite: BLA 251)

**BLA 341            INTERMEDIATE GREEK I (3 hours)**

Review and further study of advanced syntax and accidence, with application of rules of exegesis on selected passages of the New Testament. (Prerequisite: BLA 242)

**BLA 342            INTERMEDIATE GREEK II (3 hours)**

Further study of advanced syntax and accidence, with application of rules of exegesis on selected passages of the New Testament. (Prerequisite: BLA 341)

**BLA 451-3        BIBLICAL LANGUAGE SEMINAR (1 to 3 hours)**

An advanced exegetical study of a selected portion (book or books) of the Bible, making extensive use of original language skills. Appropriate knowledge of New Testament Greek or Old Testament Hebrew is prerequisite.

**NEW TESTAMENT**

**BNT 110            INTRO TO NEW TESTAMENT (3 hours)**

An introduction to the New Testament, including a survey of key tools and techniques for further study of the NT. (Prerequisite: BOT 110.)

**BNT 111            INTRO TO NEW TESTAMENT READING LAB (1 hour)**

This lab is designed to improve reading and critical thinking skills in support of BNT 110. Topics include vocabulary enhancement; extracting implied meaning; analyzing author's purpose, tone, and style; and drawing conclusions and responding to written material. Offered every spring.

**BNT 230            LIFE AND TEACHINGS OF JESUS (3 hours)**

An introduction to the main events and teachings of Jesus and to the historical background of first century Palestine. (Prerequisites: BOT 110 and BNT 110.)

**BNT 232            MATTHEW (3 hours)**

A study of the Gospel of Matthew, including an exegetical examination of the historical setting, main ideas presented, exegesis of selected passages, and application to contemporary Christian thought and life. (Prerequisites: BOT 110 and BNT 110.)

**BNT 233            MARK (3 hours)**

A study of the Gospel of Mark, including an exegetical examination of the historic setting, main ideas presented, exegesis of selected passages, and application to contemporary Christian thought and life. (Prerequisites: BOT 110 and BNT 110.)

BNT 234 LUKE (3 hours)

A study of the Gospel of Luke, including an exegetical examination of the historical setting, main ideas presented, exegesis of selected passages, and application to contemporary Christian thought and life. (Prerequisites: BOT 110 and BNT 110.)

BNT 235 JOHN (3 hours)

A study of the gospel of John that includes attention to this gospel's relationship to Matthew, Mark, and Luke, as well as an exegetical examination of the historical setting, main ideas presented, exegesis of selected passages, and application to contemporary Christian thought and life. (Prerequisites: BOT 110 and BNT 110.)

BNT 305 ACTS AND NEW TESTAMENT HISTORY (3 hours)

A study of the Book of Acts in the context of its historical and cultural framework. (Prerequisites: BOT 110 and BNT 110.)

BNT 332 I and II CORINTHIANS (3 hours)

A study of First Corinthians and Second Corinthians. (Prerequisites: BOT 110 and BNT 110.)

BNT 333 ROMANS (3 hours)

A study of Romans. (Prerequisites: BOT 110 and BNT 110.)

BNT 339 THESSALONIANS AND GALATIANS (3 hours)

A study of Paul's earliest letters with emphasis on their place in Paul's missionary ministry and theology. (Prerequisites: BOT 110 and BNT 110.)

BNT 341 PRISON EPISTLES (3 hours)

A study of Ephesians, Philippians, Colossians, & Philemon. (Prerequisites: BOT 110 and BNT 110.)

BNT 342 PASTORAL EPISTLES (3 hours)

A study of First Timothy, Second Timothy, and Titus (Prerequisites: BOT 110 and BNT 110.)

BNT 351 HEBREWS (3 hours)

A study of the Epistle to the Hebrews. (Prerequisites: BOT 110 and BNT 110.)

BNT 352 GENERAL EPISTLES (3 hours)

A study of James; I and II Peter; I, II, and III John; and Jude. (Prerequisites: BOT 110 and BNT 110.)

BNT 362 REVELATION (3 hours)

A study of the Book of Revelation that includes attention to interpretation and meaning for the contemporary world. (Prerequisites: BOT 110 and BNT 110.)

BNT 451-3 NEW TESTAMENT SEMINAR (1 to 3 hours)

An advanced course in selected aspects of New Testament studies such as the parables of Jesus or current issues in New Testament studies. (Prerequisites: BOT 110 and BNT 110.)



## **OLD TESTAMENT**

**BOT 110**            **INTRO TO OLD TESTAMENT (3 hours)**

An introduction to the Old Testament, including a survey of key tools and techniques for further study of the OT.

**BOT 111**            **INTRO TO OLD TESTAMENT READING LAB (1 hour)**

This lab is designed to improve reading and inferential thinking skills in support of BOT 110. Topics include vocabulary; comprehension; reading strategies; determining main ideas and supporting details; recognizing basic patterns of organization; drawing conclusions; and understanding vocabulary in context. Offered every fall.

**BOT 211**            **PENTATEUCH (3 hours)**

A study of the Pentateuch (Genesis through Deuteronomy). These books are presented in their historical, cultural, and theological contexts. Emphasis is on understanding of God's unfolding revelation in history. (Prerequisites: BOT 110 and BNT 110.)

**BOT 212**            **HISTORICAL BOOKS OF THE OLD TESTAMENT (3 hours)**

A study of the books of Joshua through Esther. These books are presented in their historical, cultural, and theological contexts. Emphasis is on understanding God's unfolding revelation in history. (Prerequisites: BOT 110 and BNT 110.)

**BOT 341**            **WISDOM LITERATURE OF THE OLD TESTAMENT (3 hours)**

An examination of the wisdom literature through a study of Job, Proverbs, Ecclesiastes, and Song of Solomon. (Prerequisites: BOT 110 and BNT 110.)

**BOT 342**            **PROPHETIC LITERATURE OF THE OLD TESTAMENT (3 hours)**

An introduction to the Old Testament prophetic books, Isaiah through Malachi, including their major themes, use in the New Testament, and values for today. (Prerequisites: BOT 110 and BNT 110.)

**BOT 411**            **JEREMIAH (3 hours)**

Exegesis of selected portions of Jeremiah, including its historical setting, main ideas, interpretation by the New Testament and various modern authors and applications for today. (Prerequisites: BOT 110 and BNT 110.)

**BOT 450**            **EZEKIEL AND DANIEL (3 hours)**

This course will examine parts of Ezekiel and all of Daniel with special emphasis on apocalyptic thought and Theology. (Prerequisites: BOT 110 and BNT 110.)

**BOT 451-3**          **OLD TESTAMENT SEMINAR (1 to 3 hours)**

An advanced course in selected aspects of Old Testament studies such as Messianic expectations of the Old Testament, Old Testament contributions to Christian moral values, or Psalms. (Prerequisites: BOT 110 and BNT 110.)

**BOT 454**            **ISAIAH (3 hours)**

An advanced study of the book of Isaiah, using the original setting, literary techniques and its use in the New Testament to examine its views of the hearers, their God, the Messiah, and the Messianic era. (Prerequisites: BOT 110 and BNT 110.)

BOT 455 PSALMS (3 hours)

This seminar will examine Psalms as a Bible text and prayer guide. (Prerequisites: BOT 110 and BNT 110.)

## **THEOLOGY**

BTH 202 SPIRITUAL FORMATION (3 hours)

This course will focus on the basics of Bible study and the spiritual disciplines (i.e., study, prayer, fasting, simplicity, submission). (Prerequisites: BOT 110, BNT 110, and sophomore status or above)

BTH 210 CHRISTIAN HERITAGE (3 hours)

An introduction to the basics of the Christian faith, its history, and its doctrine. (Prerequisites: BOT 110 and BNT 110.)

BTH 302 BIBLICAL FOUNDATIONS IN COUNSELING (3 hours)

A biblical anthropology will be developed for the study of counseling. Issues of human/spiritual development, identity, self-image, marriage, divorce, parenting, love, faith, sin, forgiveness, and reconciliation will be discussed as a biblical/theological framework for understanding the work of the counselor. (Prerequisites: BOT 110, BNT 110, HCP 201)

BTH 321 AUTHOR STUDIES: C. S. LEWIS (3 hours)

A reading of selected works (primarily literary) by C.S. Lewis examining his theology, his literary craft and theory, and his time. (Same as ENG 412)

BTH 401 MASTERPIECES OF CHRISTIAN THOUGHT (3 hours)

This course is a delineation of the Christian worldview through readings in classic Christian literature from both the Northern and Southern Hemispheres. (Prerequisites: BOT 110 and BNT 110.)

BTH 403 ETHICS (3 hours)

An examination of the biblical and philosophical principles of right action, with discussion of contemporary issues. (Prerequisites: BOT 110 and BNT 110.)

BTH 405 SYSTEMATIC THEOLOGY (3 hours)

A study of the systematic theology of the biblical revelation arranged topically and including a careful comparison of contemporary theological interpretations. (Prerequisites: BOT 110 and BNT 110.)

BTH 410 CHRIST & CULTURE (3 hours)

This is a capstone course that will pull together learning from previous courses in Bible, theology, philosophy, and literature. It will explore the relationship of worldview and culture formation, noting how other worldviews stand in comparison/contrast/tension with the Christian worldview. (Prerequisites: BOT 110 and BNT 110.)

BTH 412 PROVIDENCE & SUFFERING (3 hours)

A study of how God relates to humanity within a universe stricken by evil. The study of contemporary typologies will be paired with a study of Scripture to develop a theology of providence and suffering. Attention will be given to various expressions of suffering, practical reflection on suffering, and appropriate ministry to those who are suffering (Prerequisites: BOT 110 and BNT 110.)

BTH 420 THEOLOGY (3 hours)

An analytic study of biblical truth in relation to the Christian worldview. (Prerequisites: BOT 110, BNT 110, and 60 hours)

**BTH 421 THEOLOGY OF WELLNESS (3 hours)**

This theology seminar develops a Biblical/theological anthropology to provide a framework for the human services areas, including counseling, ministry, social work, and nursing. Issues of human/spiritual identity as created in God's image, development, pain and suffering, death and dying, relationships and the healing process. Love, faith, sin, forgiveness, and reconciliation are discussed reflecting the most recent research on the interconnections for healing with the awareness of and response to both the emotional and spiritual needs of individuals. (Pre or corequisites: BOT 110, BNT 110 and 60 hours.)

**BTH 432 APOLOGETICS (3 hours)**

A study of the reasoned responses of Christians to objections to the faith both past and present, with a view to developing the student's ability to demonstrate the reasonableness of the Christian faith and worldview. (Prerequisites: BOT 110 and BNT 110.)

**BTH 450 HERMENEUTICS (3 hours)**

A study of traditional and emerging approaches in biblical interpretation. Students will experiment with exegetical and interpretive methods to improve their ability to discern meaning from Scripture. Offered every fall. (Prerequisites: BOT 110, BNT 110, and 60 hours.)

**BTH 451-3 THEOLOGY SEMINAR (1 to 3 hours)**

An advanced study in some aspect of Christian theology, such as prayer or Christology. (Prerequisites: BOT 110 and BNT 110.)

**BTH 454 ETHICS AND MEDICINE (BIOETHICS) (3 hours)**

This course examines the theological and moral implications of the status of human persons as beings created in the image of God as implicated in ethical reflection related to the practice of medicine and related to the rise and proliferation of varied social applications of biotechnology. (Prerequisites: BOT 110, BNT 110, and 60 hours)

**BTH 455 ETHICS OF JESUS**

An advanced study in an aspect of Christian theology: Ethics of Jesus. Course goals: to familiarize the student with the content and implications of Jesus' ethical teaching within the proclamation of the Kingdom of God, and its theology and setting in the first century church, and to engage the student in considering the implications for Christian discipleship in the 21st century. (Prerequisites: BOT 110 and BNT 110.)

**BTH 456 THEOLOGY AND PRACTICE OF MINISTRY (3 hours)**

This course lays an historical, systematic, and practical theological foundation in the theory and praxis of preaching and teaching consistent with the Christian tradition in general, and with the Stone-Campbell heritage in particular. (Prerequisites: BOT 110, BNT 110, and 90 hours)

**BUSINESS ADMINISTRATION**

**BUS 102 INTRODUCTION TO BUSINESS (3 hours)**

A survey of the functional areas of business administration. Survey will include, but is not limited to, general principles of management, marketing, finance, accounting, and strategic planning. This course is designed for students who have no background in business.

**BUS 261 BUSINESS COMMUNICATIONS (3 hours)**

Principles and practices of modern written business communications are studied. Emphasis is placed on writing a variety of business letters and reports. (Prerequisites: ENG 101 and 102)

**BUS 292 BUSINESS STATISTICAL METHODS (3 hours)**

An introduction to quantitative methods in social science research. Topics covered will include: summation notation, probability, descriptive statistics, and parametric and non-parametric inferential statistics. (Prerequisite: MAT 220 or 221, or instructor consent)

**BUS 301 FUNDAMENTALS OF INTERNATIONAL BUSINESS (3 hours)**

This course covers environmental, economic, political and social constraints on doing business abroad as well as management problems and operations of an overseas business.

**BUS 411 LEGAL ENVIRONMENT OF BUSINESS (3 hours)**

A study of law and the U.S. legal system, social forces that impact the law, and business responses to the social and legal environment. Laws and federal agencies dealing with torts, contracts, and business practices will be introduced. Emphasis will be placed on integrating ethical considerations into the business decision-making process.

**BUS 412 STRATEGIC MANAGEMENT (3 hours)**

This course will consist primarily of analyzing both for-profit and not-for-profit case scenarios and developing alternative solutions and recommendations for implementation. This course is intended to be a capstone course, which will integrate the various areas of business. (Prerequisite: Student has completed or is concurrently completing business or ministry core)

**BUS 472 APPLIED BUSINESS PROJECT (1 hour)**

This course will consist of designing, implementing and evaluating projects designed to teach the principles of entrepreneurship, free-enterprise, and personal financial management to students and business owners in the community. Projects will be presented in regional Students in Free Enterprise (SIFE) competitions. (May be taken for credit up to 2 times)

**BUS 491 CAREER SEARCH SEMINAR (2 hours)**

This course will teach students tools and techniques for conducting a successful job search. Topics include but are not limited to resume preparation, interviewing skills, and methods for locating potential employment opportunities. Offered every fall.

**CHEMISTRY**

**CHE 211 GENERAL CHEMISTRY I (4 hours)**

This course is a study of the basic principles of matter, including stoichiometry, atomic theory, bonding theories, gas laws, and acid/base theory. Laboratory experiments will emphasize lecture concepts and be an integral part of the course. The course requires three hours of lecture and three hours of lab per week. Offered every fall. (Prerequisite: Recommend 1 year of high school algebra.)

**CHE 212 GENERAL CHEMISTRY II (4 hours)**

This is a continuation of CHE 211. Advanced topics covered in this course include: equilibria, acids and bases, complexes, sparingly soluble compounds, thermodynamics, kinetics, electrochemistry, and solution theory. Descriptive inorganic chemistry is also introduced. Laboratory exercises will emphasize lecture concepts and be an

integral part of the course. The course requires three hours of lecture and three hours of lab per week. Offered every spring. (Prerequisites: MAT 221 or higher, CHE 211/CHE 213 with a grade of C or higher.)

CHE 213            GENERAL CHEMISTRY I LAB (0 hours)

This lab is a corequisite for CHE 211 and provides laboratory learning experiences to reinforce principles discussed in the CHE 211 General Chemistry I course lecture. Offered every fall.

CHE 214            GENERAL CHEMISTRY II LAB (0 hours)

This lab is a corequisite for CHE 212 and provides laboratory learning experiences to reinforce principles discussed in the CHE 212 General Chemistry II course lecture. Offered every spring.

CHE 301            ORGANIC CHEMISTRY I (4 hours)

This course is an introduction to the study of organic compounds. The structure, nomenclature, synthesis and reactions of the major classes of organic compounds are studied, along with the major themes of reaction mechanisms and spectroscopic methods of identification. The course requires three hours of lecture and three hours of laboratory per week. Offered every fall. (Prerequisites: CHE 211/CHE 213 with a grade of C- or higher or permission of instructor.)

CHE 302            ORGANIC CHEMISTRY II (4 hours)

This is a continuation of CHE 301. Topics of study will include reactions of aldehydes, ketones, phenols and alcohols. The course requires three hours of lecture and three hours of laboratory per week. Offered every spring. (Prerequisite: CHE 301 with a grade of C- or higher.)

CHE 303            ORGANIC CHEMISTRY I LAB (0 hours)

This lab provides laboratory learning experiences to reinforce principles discussed in the CHE 301 course lecture. Offered every spring. (Corequisite: CHE 301.)

CHE 304            ORGANIC CHEMISTRY II LAB (0 hours)

This lab provides laboratory learning experiences to reinforce principles discussed in the CHE 302 course lecture. Offered every spring. (Corequisite: CHE 302.)

**CONTEMPORARY MUSIC CENTER – NASHVILLE**

CMC 300            FAITH, MUSIC AND CULTURE (3 credits)

The purpose of this course is to help students develop a Christian approach to the creation, marketing and consumption of contemporary music. While engaging in studies of theory, history and criticism, students will explore the concept of culture and the nature of popular culture and examine popular art and music in contemporary aesthetic, social, cultural and industrial contexts. Additional topics include the study of the role of popular music in cultural communication, the development of a Christian critical method and an examination of different Christian approaches to popular art and culture. (This course is a part of the CCCU Best Semester and takes place in Nashville, TN.)

CMC 301            INSIDE THE MUSIC INDUSTRY (3 credits)

Through readings, lectures and seminars, the course will give up-to-the-minute insight into the inner workings of the music industry. Emphasis will be given to career possibilities and the gifts and skills required to succeed in each of the major areas, including work as a performer, songwriter, record producer and engineer, artist manager, booking agent, concert promoter, record retailer, entertainment attorney, A&R executive, marketing executive, sales executive and music journalist. Students will gain an understanding of the structure and methodologies of a typical U.S. record company, including A&R, marketing, radio promotion, public relations, sales & distribution, product development, art,

manufacturing and business affairs. (This course is a part of the CCCU Best Semester and takes place in Nashville, TN.)

CMC 400            ESSENTIALS OF SONGWRITING (3 hours)

Artists receive classroom instruction, participate in directed study with staff and work in collaboration with other students to develop their use of form, melody, harmony, rhythm and lyric. Emphasis is placed on the song as the vehicle for the artist's creative exploration and public communication. (This course is a part of the CCCU Best Semester and takes place in Nashville, TN.)

CMC 401            STUDIO RECORDING (3 hours)

Artists, via both the classroom and lab, work with faculty, other students and visiting experts to learn how to produce, record, mix and edit recordings in a professional digital recording studio. (This course is a part of the CCCU Best Semester and takes place in Nashville, TN.)

CMC 402            PERFORMANCE (3 hours)

In consultation with staff and Executive Track students, artists develop a live concert presentation that best utilizes their gifts as musicians, entertainers and communicators. Both on-campus showcases and public performances are presented throughout the semester. (This course is a part of the CCCU Best Semester and takes place in Nashville, TN.)

CMC 403            PRACTICUM: ROAD TOUR (1 hour)

The CMC Tour is the capstone experience of the semester. Students and faculty embark on a 6-day tour of college campuses and other venues, mounting a show each night with full production—lights, sound, staging and video. Every student is involved in the process either as a performer, part of the technical staff, or as a producer. The Business track students are also required to keep the tour on budget by tracking costs and providing daily analysis of the budget. (This course is a part of the CCCU Best Semester and takes place in Nashville, TN.)

CMC 405            ADVANCED MEDIA MARKETING (3 hours)

Through classroom instruction and presentations by visiting industry experts, Business Track students will become familiar with traditional and progressive marketing strategies. Key areas including publicity, advertising, radio and video promotion, internet marketing, and tour support will be addressed. Students will develop a comprehensive marketing plan for each Artist and will also create and implement the marketing plan for the CMC Tour. (This course is a part of the CCCU Best Semester and takes place in Nashville, TN.)

CMC 407            ADVANCED STUDIO RECORDING (3 hours)

This course focuses on professional audio recording and production. The concepts and practices learned in this course will be used by the students to engineer and mix three songs per student in the Artist Track. The goal is for students to leave the CMC prepared for an entry level position in any area of studio recording. (This course is a part of the CCCU Best Semester and takes place in Nashville, TN.)

CMC 408            AUDIO ENGINEERING (3 hours)

This course focuses on concepts and common practices in professional audio. Instruction and practical experience will focus on sound reinforcement for concerts as well as recording studio techniques, since both disciplines employ the same concepts. The information learned in this course will be put into practice in both the Concert Production and Studio Production courses. (This course is a part of the CCCU Best Semester and takes place in Nashville, TN.)

CMC 409            CONCERT PRODUCTION (3 hours)

This course focuses on sound reinforcement, stage lighting and design, stage management, and practices learned in this course will be used by the students to produce the weekly CMC Live show in support of the Artist Track student

performances, as well as the week-long tour of the CCCU college campuses. The goal is for students to leave the CMC prepared for an entry level position in any area of concert production. (This course is a part of the CCCU Best Semester and takes place in Nashville, TN.)

**CMC 410            STRATEGIC MANAGEMENT (3 hours)**

Business Track students will assemble a successful artist roster and participate in the following activities on their artist's behalf: scheduling, creating a business plan, analyzing and forecasting trends in popular music, advising and developing the artists with regard to their live show and recordings. (This course is a part of the CCCU Best Semester and takes place in Nashville, TN.)

**CMC 411            MUSIC BUSINESS SURVEY (3 hours)**

Through lecture, text and visiting music industry experts, Business Track students will gain a broad understanding of key aspects of the music business including: Booking, Artist Management, Touring, Road Management, Production, Marketing and Promotion, Copyright and Legal Issues, Publishing and Licensing. This course will outline economic, creative and spiritual elements critical to a career in contemporary music and guide students in assessing their own strengths, weaknesses and interests. The focus for this course is hands-on application through work with contracts, live show production and career planning. (This course is a part of the CCCU Best Semester and takes place in Nashville, TN.)

**MINISTRY MANAGEMENT**

**CMG 208            ADVENTURE-BASED CHRISTIAN EDUCATION (3 hours)**

This course applies principles of experiential education, group processing, and leadership to programs and groups utilizing team initiatives, backpacking, low/high ropes, caving and other outdoor adventure activities. Students will develop, lead, and evaluate short-term 1-3 adventure education experiences. (Prerequisite: CMM 102.)

**CMG 324            PROFESSIONAL CHILDCARE ADMINISTRATION (3 hours)**

A course examining essential elements in the curriculum, design, management, and operation of professional child care programs, such as church-based daycare. (Prerequisites: BUS 102 and CMY 314)

**CMG 332            EDUCATIONAL PROGRAMS IN CAMPING (3 hours)**

The application of sound educational principles to camp settings; the unique problems of curriculum design and educational administration in camp settings; the nature of experiential learning and its contributions to the educational purposes of ministry.

**CMG 334            GROUP RETREAT MINISTRY (3 hours)**

This course provides in-depth understanding and experience in group retreat ministry. Students will develop, execute, lead and evaluate programming for a variety of church and school retreats.

**CMG 344            CAMP ADMINISTRATION (3 hours)**

A course introducing students to the fundamentals of operating a Christian camp that conforms to applicable laws, is financially responsible, and provides a safe environment for participants.

**CMG 408            ADVENTURE BASED CHRISTIAN EDUCATION II (3 hours)**

This course applies the methodology, principles of leadership, experiential education, and processing introduced in the Adventure Based Christian Education I class (CMG 208) to programs and groups utilizing ropes courses, team imitative, rappelling and other outdoor adventure activities. Coursework is mixed with practical experience throughout the semester and culminates in a creative group project demonstrating ability to apply theoretical construct in designing, executing and evaluation an Adventure Based Christian Education program.

CMG 420 WILDERNESS LEARNING SEMINAR (3 hours)

The role of non-directive leadership, group process, problem-solving, decision-making responsibility, and reflection in promoting personal Christian Growth and maturity; the theory of such learning and its applications to various ministry settings (wilderness, urban, family church, residential programs). (Prerequisite: CMG 208.)

CMG 451-3 SEMINAR IN MINISTRY MANAGEMENT (1-3 hours)

An advanced course of some specific aspect of ministry management.

CMG 456 CAMP PROGRAM SPECIALIZATION (3 hours)

Provide in-depth experience and understanding of programming philosophy, theories and principles for designing, conducting and evaluating camp programs for a variety of camp clientele and various types of resident and wilderness camps as it applies to a particular area of programming (e.g., residential camping, wilderness leadership, adventure-based education, group retreat ministry.)

**CHRISTIAN LEADERSHIP**

CML 299 CHRISTIAN LEADERSHIP ORIENTATION (0 hours)

A required preparation course for CML 301 Christian Leadership Internship. Students will become familiar with the syllabus, develop their resume, complete their required drug test/background check (required course fee), and begin the placement process. There are two 3-hour required class sessions for this course (Combined with CMP 299, CMY 299 and WOR 299.)

CML 301 CHRISTIAN LEADERSHIP INTERNSHIP (12 hours)

A program providing 6-8 months of practical experience and continued study in a specialized area of ministry in the field (typically an approved local church or parachurch organization). Areas of ministry include pastoral care, worship/creative arts and missions. Field placement runs May-December, and requires one on-campus session in August corresponding with registration for the fall semester. (Prerequisites: Successful completion of at least three semesters of coursework including CMM 102 Intro to Christian Education, CMM 201 Intro to Ministry, and CMM 313 Church Administration; a cumulative GPA of 2.5 or higher; a clear criminal background/ drug screening [see CML 299]; consent of supervising professor.)

CML 432 CONFLICT MANAGEMENT IN MINISTRY (3 hours)

A study of modeling the New Testament church and dealing appropriately with conflicts that arise in ministry situations (Prerequisites: CMM 102, CMM 201, CMM 313, and CMY 341 or instructor permission.)

CML 441 DISCIPLESHIP

A study in the scriptural mandates of becoming a disciple of Jesus with emphasis on personal disciplines and discipling others (Prerequisites: CMM 102, CMM 201, CMM 313, and CMY 341 or Instructor permission.)

CML 442 LEADERSHIP

A study of biblical principles of leadership and the effective use of leadership principles and skills in the local church and other settings (Prerequisites: CMM 102, CMM 201, CMM 313, and CMY 341 or Instructor permission.)



## **GENERAL MINISTRY**

CMM 102           INTRODUCTION TO CHRISTIAN EDUCATION (3 hours)

A study of the history and philosophy of Christian education as revealed in the Bible and history. Exposure to a survey of characteristics, principles, and methods, with application to the various departments and agencies of the Church. Offered every fall.

CMM 201           INTRODUCTION TO MINISTRY (3 hours)

Students will be introduced to the many facets of ministry such as baptisms, weddings, funerals, counseling, preaching/teaching and visitation.

CMM 211           MINISTRY PRACTICUM I: HUMAN RESOURCES (3 hours)

CMM 212           MINISTRY PRACTICUM II: COMMON SERVICES (3 hours)

CMM 213           MINISTRY PRACTICUM III: Organizational Communication (3 hours)

CMM 253-5        MINISTRY SEMINAR (1 to 3 hours)

An advanced study on a selected aspect or aspects of the Christian ministry.

CMM 300           GENERAL MINISTRY INTERNSHIP (3 hours)

A program providing practical experience and continued study in general ministry on the field (typically an approved local church or parachurch organization). Credit hours are determined by the internship setting, depth, and length of time.

CMM 301           EVANGELISM IN THE LOCAL CHURCH (3 hours)

A study of the biblical and scientific principles that promote effective evangelism in churches and in individual Christians.

CMM 311           WORLD EVANGELISM (3 hours)

This course is designed to educate individual Christians, small groups and local congregations in domestic contexts about the motivations, methodologies, and resources effective in reaching diverse cultures for Christ.

CMM 313           CHURCH ADMINISTRATION (3 hours)

Students learn both the organizational and administrative responsibilities of leading local church Christian Education programs. Principles and techniques for directing the total educational ministry within the local church are studied. Special studies in volunteer recruitment, budget preparation, curriculum design and facility management. (Offered Fall of Even Years.)

CMM 321           CHRISTIAN WORSHIP (3 hours)

This course is designed to explore the Old and New Testament foundations of Christian worship, including theological developments, historical overviews, architectural influences, and cultural perspective. Attention will be given to Communion types, the Church year, various models and particular services of Christian worship.

CMM 331           CHRISTIAN COUNSELING (3 hours)

A study of counseling theory and practice set in a biblical/theological framework. Topics discussed include the history, theory, assessment, interventions, and referral processes for crisis, pre-marital, and marital counseling. Students are

also introduced to legal, ethical, and cross-cultural issues encountered in the professional practice of counseling. (Prerequisites: BNT 110, BNT 110, or specific approval of the instructor)

**CMM 332 PERSONAL FINANCIAL MANAGEMENT (3 hours)**

A study of principles, ideas, and procedures for the Christian worker in the management of family finance. Special attention is given to budgeting, record keeping, household financing, and income tax preparation for the Christian career worker.

**CMM 401 NEW CHURCH EVANGELISM (3 hours)**

Focuses on starting new congregations primarily in western cultures. Much attention is given to spiritual principles, personnel, differing strategies, and mass communications necessary for success. (Prerequisite: 12 hours Biblical Studies courses.)

**CMM 412 ADVANCED PASTORAL CARE (3 hours)**

An advanced seminar focusing on the philosophy and practice of pastoral care, giving special attention to ministry in traumatic and crisis situations (Prerequisites: BOT 110, BNT 110, CMM 102, CMM 201, or Instructor Permission).

**CMM 423 CHRISTIAN WORSHIP IN THE MODERN ERA (3 hours)**

An examination of corporate Christian worship, focusing primarily on Christian Churches and Churches of Christ, in the twentieth and early twenty-first centuries. Examination will include the impact of factors such as culture, ethnicity, theology, technology, architecture, and popular music on corporate Christian worship.

**CMM 434 SENIOR PROJECT IN MINISTRY (3 hours)**

An advanced study of some specific aspect of ministry showing competency in the development, presentation, and assessment of effectiveness in the local church. (Prerequisite: 27 hours Bible courses, final semester of senior year.)

**CMM 452 MINISTRY IN THE POST-MODERN WORLD (3 hours)**

A study of the church's ministry in the post-modern world of the twenty-first century. (Prerequisite: 15 hours Bible courses)

**CMM 453-5 MINISTRY SEMINAR (1 to 3 hours)**

An advanced study on a selected aspect or aspects of the Christian ministry.

**CMM 458 POSTMODERN YOUTH MINISTRY (3 hours)**

This is a uniquely designed online course that reflects postmodern values (relational, experiential and image-driven) and division, to guide student ministers into a better understanding of how to understand, relate, and lead in an emergent cultural landscape. (Prerequisites: 15 hours Bible courses and CMM 331.)

**PREACHING**

**CMP 240 INTRODUCTION TO PREACHING (3 hours)**

An introduction to the foundational elements of homiletics. (Prerequisites: BOT 110, BNT 110, COM 101. Prerequisite to CMP 321, 404, 440.)

**CMP 241 INTRODUCTION TO PREACHING LAB (0 hours)**

Laboratory Component of CMP 240.

**CMP 299            PREACHING/GENERAL INTERNSHIP ORIENTATION (0 hours)**

A required preparation course for CMP 301 Preaching/General Internship. Students will become familiar with the syllabus, develop their resume, complete their required drug test/background check (required course fee), and begin the placement process. There is a 3 hour required class session for this course. Offered every spring. (Combined with CML 299, CMY 299 and WOR 299.)

**CMP 301            PREACHING INTERNSHIP (12 hours)**

A program providing 6-8 months of practical experience and continued study in preaching/general ministry in the field (typically an approved local church or parachurch organization). Field placement runs May-December, and requires one on-campus session in August corresponding with registration for the fall semester. (Prerequisites: Successful completion of at least three semesters of coursework including CMM 201, CMM 102, and CMP 240 Intro to Preaching; a cumulative GPA of 2.5 or better; a clear criminal background/drug screening (see CMP 299); consent of the supervising professor; CMP 299 [requires CMP 302 for credit].)

**CMP 302            PREACHING/GENERAL INTERNSHIP DEBRIEF (0 hours)**

A required finishing course for CMP 301 Preaching/General Internship. Students will turn in final assignments, revise their resume, discuss the internship experience, and evaluate the internship program. There is a 3 hour required class session for this course. Offered every fall. (Combined with CMY 302. Prerequisites: CMP 299 and CMP 301.)

**CMP 321            EXPOSITORY PREACHING (3 hours)**

Expository preaching presents a method of Biblical preaching which encourages writing series of sermons from both the Old Testament and New Testament, study plans for developing these series, and development of a yearlong sermon plan. (Prerequisites: BOT 110, BNT 110, COM 101 and CMP 240.)

**CMP 404            ADVANCED PREACHING (3 hours)**

An advanced course which builds on basic skills in preaching and explores a variety of sermonic approaches, including inductive and narrative. (Prerequisites: COM 101, CMP 240.)

**CMP 440            CONTEMPORARY PREACHING STYLES (3 hours)**

An advanced seminar focusing on homiletical theory and practice. Attention is given to current and emerging approaches in sermon development and to developing messages that are theologically sound and culturally sensitive (Prerequisites: BOT 110, BNT 110, CMP 240, COM 101.)

**CMP 451-3        SEMINAR IN PREACHING (1 to 3 hours)**

An advanced study of some particular aspect of preaching. (Prerequisites: BOT 110, BNT 110, COM 101 and CMP 240.)

**YOUTH AND FAMILY MINISTRIES**

**CMY 201            PRINCIPLES OF TEACHING (3 hours)**

This course introduces the principles and skills necessary to effectively communicate information through the teaching and learning process. Special studies in objective writing, lesson planning, learning styles and educational psychology. Practical application assignments will be made and reports or presentations will be given. Offered every spring. (Prerequisite: CMM 102.)

**CMY 202            PRINCIPLES OF TEACHING LAB (0 hours)**

Laboratory component of Principles of Teaching.

CMY 299 YOUTH AND FAMILY INTERNSHIP ORIENTATION (0 hours)

A required preparation course for CMY 301 Youth and Family Internship. Students will become familiar with the syllabus, develop their resume, complete their required drug test/background check (required course fee), and begin the placement process. There is a 3 hour required class session for this course. Offered every spring. (Combined with CML 299, CMP 299 and WOR 299.)

CMY 301 YOUTH AND FAMILY INTERNSHIP (12 hours)

A program providing 6-8 months of practical experience and continued study in youth and family ministry in the field (typically an approved local church or parachurch organization). Field placement runs May-December, and requires one on-campus session in August corresponding with registration for the fall semester. (Prerequisites: Successful completion of at least three semesters of coursework including CMM 201 Intro to Ministry, CMM 102 Intro to Christian Education, and CMY 201 Principles of Teaching; a cumulative GPA of 2.5 or better; a clear criminal background/drug screening [see CMY 299]; consent of the supervising professor; CMY 299 [requires CMY 302 for credit].)

CMY 302 YOUTH AND FAMILY INTERNSHIP DEBRIEF (0 hours)

A required finishing course for CMY 301 Youth and Family Internship. Students will turn in final assignments, revise their resume, discuss the internship experience, and evaluate the internship program. There is a 3 hour required class session for this course. Offered every fall. (Combined with CMP 302. Prerequisites: CMY 299 and CMY 301.)

CMY 314 CREATIVE BIBLE TEACHING (3 hours)

This course explores creative and practical methods for teaching the Bible to individuals of all ages. Various teaching techniques are researched, discussed and presented in class by the students. Special studies in leading discussions and presentations. Offered every spring. (Prerequisite: CMY 201.)

CMY 321 SMALL GROUP AND WOMEN'S MINISTRIES (3 hours)

A course examining the needs of women through the family life cycle and in contemporary society. Emphasis will also be on the use of small groups to facilitate effective ministry to women and others within the local church. (Prerequisite: CMY 201.)

CMY 323 ADULT MINISTRY (3 hours)

A course examining the physical, social, and spiritual needs adults experience in the middle and later years of the family life cycle. Emphasis will be given on practical methods the local church can use in reaching and nurturing adults within the church, the family, and within structured resident environment.

CMY 331 INTRODUCTION TO YOUTH MINISTRY (3 hours)

This course introduces the principles and methods of contemporary youth work. Students will research current youth culture, study foundational principles of youth ministry and outline various practices for reaching teenagers in the local church. Offered every fall. (Prerequisite: CMM 102.)

CMY 332 CHILDREN'S MINISTRY (3 hours)

A course examining the practical methods the local church can use in reaching and nurturing children and their parents or caregivers. (Prerequisite: CMM 102.)

CMY 341 FAMILY SYSTEMS (3 hours)

A study of the general systems model of family relationship and interaction with an emphasis on its application to both family and congregational understanding. Offered fall of odd years.

CMY 342 FAMILY LIFE MINISTRY (3 hours)

This course examines the opportunity of the church to minister to family units. (Prerequisite: CMY 341.)

CMY 451-3 SEMINAR IN YOUTH AND FAMILY MINISTRY (3 hours)

An advanced study of some specific aspect of Christian education.

CMY 456 ADVANCED YOUTH MINISTRY (3 hours)

Designed specifically for the student entering the professional youth ministry field, this course deepens philosophical foundations in youth work and explores issues related to local church work, including: relationships with parents, staff, and senior minister, spiritual life development, money management, conflict resolution and leadership styles. Offered spring of odd years (Prerequisite: CMY 331.)

CMY 461 ISSUES IN YOUTH MINISTRY (3 hours)

This course outlines and explains the various life issues of the adolescent, with a biblical view towards proper intervention and helping responses. Issues to be addressed include self-image, family conflicts, substance abuse, eating disorders, depression, suicide, occult involvement, and sexual activity. Offered every other even fall. (Prerequisite: CMY 331.)

## **COMMUNICATION**

COM 101 FUNDAMENTALS OF SPEECH (3 hours)

This course, accompanied by a lab, equips students with the fundamentals of skillful oral delivery. Students learn to prepare and present short informative and persuasive speeches. The selection and organization of material, methods of securing interest and attention, and elements of delivery are emphasized. Offered every semester.

## **COMPUTER SCIENCE**

CPS 101 INTRODUCTION TO COMPUTERS (3 hours)

An introductory computer literacy course that includes use of the computer as a problem-solving tool, selecting and buying criteria, ethics, word processing, electronic spreadsheets, database management, graphics, and Internet usage.

CPS 110 WEB PAGE DESIGN (1 hour)

Basic web page design will be introduced. Students will learn to create web pages by using a popular web page design program, and also how to create a web page by using word processing templates. Offered every spring.

CPS 122 BEGINNING BUSINESS COMPUTER APPLICATIONS (3 hours)

This course will introduce students to three business productivity tools: 1) Spreadsheets where students will learn to create and manipulate numerical data in a spreadsheet using a popular spreadsheet program – Microsoft Excel. Topics covered will include spreadsheet terminology, creating worksheets, formatting data, working with formulas and functions, printing, working with charts, and graphics. 2) Databases where students will learn to use a popular database program – Microsoft Access – to build tables, perform queries, and create forms and reports. Students will learn to organize, manage, and secure a database. 3) Presentation Graphics where students will learn to use a popular presentation program – Microsoft PowerPoint – to create and modify multimedia graphic presentations.

CPS 190 COMPUTER THEORY (1 hour)

Computer theory that covers the IPOS (input, output, processing and storage) cycle will be presented. Current computer terminology, technology issues, and recent computer trends will also be discussed.

**CPS 233            COMPUTER PROGRAMMING (1 hour)**

Basic computer programming, utilizing computer language for writing programs and solving problems. Includes using the computer as a problem-solving tool, criteria for selecting and buying a computer, computer ethics, care and maintenance of hardware/software, and hands-on training using four major applications – word processing, database, spreadsheet, and graphics.

**CPS 322            ADVANCED BUSINESS COMPUTER APPLICATIONS (3 hours)**

This course will enable the student to gain advanced skills in spreadsheet, and database programs that are not covered in the Beginning Business Computer Applications course. Students will learn how to use advanced database features such as developing forms, using input masks, build in complex reports, creating forms with subforms, using advanced queries and filters, creating pivot tables, writing macros and creating switchboards. Students will learn how to use advanced spreadsheet features such as application of advanced formats in worksheets and charts, modification of table design, filtering an extracting data from a spreadsheet table, using pivot tables and what if analysis, writing macros, using cell protection and worksheet protection, creating named ranges, creating and filtering records in data tables. (Prerequisite: CPS 122 or consent of instructor. MANDATORY TESTING FEE)

**ECONOMICS**

**ECO 231            MICROECONOMICS (3 hours)**

A study of microeconomic principles, applications to the firm, concepts of demand, supply, pricing, and resource allocation under various competitive conditions. Also, the subject of international trade will be examined.

**ECO 232            MACROECONOMICS (3 hours)**

Macroeconomics principles, such as national income, production, employment, the money and banking system, and the modern theory of national income, economic growth, inflation, and the problems of economic stabilization are examined.

**ECO 301            VALUES & CAPITALISM, WEALTH & JUSTICE (3 hours)**

This course will examine the moral, pragmatic, religious and philosophic arguments for democratic capitalism. It will look systematically at the rise of the free enterprise, and discuss what free enterprise assumes about human nature, society, the means of production, and the possibilities (and limits) of public policy. It will also connect these foundational arguments to some of the things Scripture says about dignity and work, the economy, private property, theft, and-insofar as the Bible offers enduring principles-some of today's most pressing public policy issues.

**EDUCATION FOUNDATIONS**

**EDF 101            INTRODUCTION TO EDUCATION (2 hours)**

This course introduces students to the broad field of education as well as Kentucky Christian University's Teacher Education model, The Teacher: Empowered to Empower, and dispositions needed for success as a teacher. Transfer from another college or university will be with permission from the Keeran School of Education. Offered every semester.

**EDF 200            EDUCATION IN SOCIETY (2 hours)**

A survey of the broad field of education involving the various aspects of the social systems encountered in the teaching profession. Responsibilities and rewards of teaching are emphasized. Time is spent observing in a public school setting and talking with those involved in education. Offered every fall. (Prerequisite: EDF 101. Corequisite: EDF 223.)

EDF 202            EXCEPTIONAL CHILDREN (3 hours)

This course surveys the characteristics and the social, emotional, and educational adjustment of individuals with special needs. The course reviews legislation and current trends, with an emphasis on integration and full inclusion of individuals with disabilities in educational settings and in the community. It introduces principles of instruction and the development of strategies for the generation of Individualized Educational Plans (IEPs) AND Gifted Students Service Plans (GSSPs). It includes a limited practicum experience in a special education setting. Offered every spring. (Corequisite: EDF 224.)

EDF 214            LEARNING THEORIES AND ASSESSMENT (3 hours)

This course examines classical and current educational theories that impact instruction from a research based approach. Authentic assessments in the P-12 curriculum are studied and developed along with Keeran School of Education lesson plans. Students will develop an understanding of how to create assessments that both inform instruction and evaluate student knowledge. Offered every spring.

EDF 223            SOPHOMORE PRACTICUM I (1/2 hour)

All teacher education majors will complete hours of observation in school classrooms during the fall semester of their sophomore year. These observations will be completed in a local field placement assigned by the Coordinator of Clinical and Field Experience or during a required diversity field trip conducted by the Keeran School of Education. Students enrolled in this course are also required to attend on-campus class sessions related to teaching and learning and the development of an application notebook. Offered every fall. (Corequisite: EDF 200.)

EDF 224            SOPHOMORE PRACTICUM II (1/2 hour)

All teacher education majors will complete hours of observation in school classrooms during the spring semester of their sophomore year. These observations will be completed in a local field placement assigned by the Coordinator of Clinical and Field Experience or during a required diversity field trip conducted by the Keeran School of Education. Students enrolled in this course are also required to attend on-campus class sessions related to teaching and learning and the development of an application notebook. Offered every spring. (Corequisite: EDF 202.)

EDF 253            DEVELOPMENTAL EDUCATIONAL PSYCHOLOGY (3 hours)

This course is a study of human growth and development with a special concern for applying psychology to educational practices. Each stage of life-span development, which includes prenatal, birth, infancy, early childhood, middle and late childhood, adolescence, and early adulthood will be studied. Additionally this course examines classical and current educational theories at that impact instruction for a research based approach. Offered every fall.

EDF 302            EDUCATIONAL TECHNOLOGY (2 hours)

This course introduces students to technology and media available for use in educational settings. The course provides opportunities for analysis, understanding suitable material usage, and development of productions skills for a variety of media formats. Students will develop an understanding of how media and technology serve purposes in the education of students. Offered every fall and Maymester.

EDF 312            CLASSROOM MANAGEMENT (3 hours)

This course is designed to introduce the student to strategies for effectively planning classroom activities, managing various types of classroom behaviors, and developing instructional techniques for guiding students' learning. Activities and readings will emphasize the relationship between classroom environment and student behavior. Special speakers will give students real classroom techniques. Offered every spring. (Prerequisite: EDF 214.)

EDF 320            METHODS AND LITERACY FOR SECONDARY EDUCATION I (3 hours)

The first part of a two semester course sequence examines all aspects of teaching and learning in the American high school. The course examines curriculum, instructional design and assessment, the teaching-learning process and literacy (reading, writing, speaking and listening) as they pertain to the secondary student and school. It also addresses the importance of reflection and refinement in the teaching-learning process, professional development, and leadership in the role of the secondary teacher. Students implement the strategies they learn in the class through field experiences in the high school setting. Offered every fall. (Prerequisites: Admission to the teacher education program and successful completion of EDF 223 and EDF 224. Corequisite: EDF 323.)

EDF 321            METHODS AND LITERACY FOR SECONDARY EDUCATION II (3 hours)

This course is a continuation of EDF 320, which addresses the secondary school themes of instructional design and assessment as well as literacy (primarily writing). Offered every spring. (Prerequisites: admission to the teacher education program, successful completion of EDF 223, EDF 224, as well as passing EDF 320 with no less than a C-. Corequisite: EDF 324.)

EDF 323            JUNIOR PRACTICUM I (1/2 hour)

This course provides pre-service teachers with practical experience in instructional and classroom management strategies in the secondary school setting. The practicum and the workshop/seminars held on campus are designed to extend individual knowledge and skills beyond the earlier role as observer and aid in preparation for student teaching. Junior Practicum students are assigned placements in local secondary schools by the Coordinator of Clinical and Field Experiences. Hours of classroom participation are required for Junior Practicum I. Participation hours in required diversity field trips can count toward hours required for this practicum. Offered every fall. (Prerequisite: admission to the teacher education program and successful completion of EDF 223 and EDF 224. Corequisite: EDF 320.)

EDF 324            JUNIOR PRACTICUM II (1/2 hour)

This course provides pre-service teachers with practical experience in instructional and classroom management strategies in the middle school setting. The field practicum and the workshop/seminars held on campus are designed to extend individual knowledge and skills beyond the earlier role as observer and aid in preparation for student teaching. Junior Practicum students are assigned placements in local middle schools by the Coordinator of Clinical and Field Experiences. Hours of classroom participation are required for Junior Practicum II. Participation hours in required diversity field trips can count toward hours required for this practicum. . Offered every spring. (Prerequisite: admission to teacher education program and successful completion of EDF 223 and EDF 224. Corequisite: EMS 352.)

EDF 401-4        SPECIAL TOPICS IN EDUCATION SEMINAR (1-4 hours)

This course is designed to meet the specific, individual, professional development needs of a senior education major. The course is offered on an as needed basis. This course includes a 50 hour advanced practicum; placement arranged by the Dean of the Keeran School of Education. (Prerequisite: admission to the teacher education program, in good standing within his/her program, and with permission from the Dean of the Keeran School of Education.)

**ELEMENTARY SCHOOL EDUCATION**

ELE 212            SCHOOL ART P-5 (3 hours)

This course is an introduction to the study of art and to art appreciation, with special emphasis on art activities appropriate to the developmental stages of children in elementary schools. Offered every fall.



ELE 213            PHYSICAL EDUCATION/HEALTH P-5 (2 hours)

This course allows elementary education majors to understand the needs of students to be active throughout their lives. The classroom focuses on how to teach elementary students about the need to be active and physically tolerant of others and the needs they may have. This class also provides elementary majors the opportunity to actively engage and participate with students in various classroom settings through the means of being physically active. This class also helps elementary majors understand how to teach students about changes taking place in their bodies and encourage them to take care of themselves hygienically and physically. This course promotes personal responsibility and accountability for wellness promotion. The class also attempts to increase awareness of the importance of health promotion and illness prevention throughout life. Wellness promotion strategies for the pre-service teacher and their students will be explored. Offered every spring.

ELE 225            APPALACHIAN CULTURE (3 hours)

This class will explore the history, political science, geography, and culture of Southern Appalachia. It will examine how past developments have impacted the present. The class will examine the cultural development of the region and how the land, minerals, politics, independent spirit led to the struggles of the people and their way of life. Music, films, readings, and guest speakers will be used throughout the course to give voice to the people of Appalachia. The major objective is to promulgate a fuller understanding of the region for teachers of P-5 grades. Offered every spring.

ELE 300    SOCIAL STUDIES CONTENT FOR TEACHERS P-5 (3 hours)

A combined survey of American government (with emphasis on the Constitution, the President, Congress, and the judicial system) and world geography (with emphasis on the world's landscapes as explained by natural and human processes) designed to meet the testing and certification criteria required of elementary education teacher candidates. Course material is focused on the necessary content knowledge for teaching students in elementary school settings. Offered every fall. (Must precede ELE 314.)

ELE 312            SCIENCE METHODS/P-5 (3 hours)

A thorough examination of the scientific methods used teaching children basic science concepts. Included will be teaching strategies for the biological and physical sciences for children in the elementary grades. Offered every spring. (Prerequisite: admission to teacher education program. Weekly lab required. Corequisite: ELE313.)

ELE 313            SCIENCE METHODS LAB P-5 (0 hours)

This lab provides hand-on experiments of science concepts related to the P-5 curriculum.

ELE 314            SOCIAL STUDIES METHODS P-5 (3 hours)

Presents the scope and sequence of the skills and concepts of the social studies program applicable to the elementary grades. The broad range of the social studies curriculum will be defined with emphasis on the need for student and teacher to relate to their world: past, present, and future. Offered every spring. (Prerequisite: admission to teacher education program and ELE 300. Corequisite: ELE315.)

ELE 315            SOCIAL STUDIES METHODS LAB P-5 (0 hours)

Classroom exercises to reinforce basic concepts of Social Studies through hands on activities. Designed for teacher education majors.

ELE 351            READING/LANGUAGE ARTS METHODS I P-5 (3 hours)

An examination and evaluation of materials and methods for teaching basic reading and language arts skills in the elementary grades. Focuses on the literacy skills of word recognition, vocabulary development, and comprehension within the framework of a balanced reading approach. These skills are integrated with listening, speaking, and

creative drama areas of the language arts. Various approaches of reading are examined as well as different types of grouping techniques. Offered every fall. (Prerequisite: admission to teacher education program. Corequisite: ELE 353 and EDF 323.)

**ELE 352            READING/LANGUAGE ARTS METHODS II P-5 (3 hours)**

A continuation of ELE 351, this course is an examination of reading difficulties and their diagnosis and remediation applicable to the elementary grades' school curriculum. A continued focus on literacy strategies will be emphasized with ties to integrated curriculum. Also, a practical approach to teaching language arts will be emphasized in the areas of grammar, spelling, punctuation, penmanship, and the writing process. (Prerequisite: admission to the teacher education program and ELE 351. Corequisite: ELE 354 and EDF 324.)

**ELE 353            READING/LANGUAGE ARTS METHODS I LAB P-5 (0 hours)**

This lab is a continuation of the methods class and includes the extension of concepts and ideas regarding the P-5 curriculum. Activities will include phonics instruction and evaluation, presentation of learning activities, visits by resource persons, etc.

**ELE 354            READING/LANGUAGE ARTS METHODS II LAB P-5 (0 hours)**

This lab is a continuation of the methods class and includes the extension of concepts and ideas regarding the P-5 curriculum. Activities will include technology presentations, case study instructions, special topics by resource persons, and presentation of learning activities.

**ELE 371            CHILDREN'S LITERATURE (3 hours)**

A survey of children's literature from its beginning to the present time, including all types of literature except textbooks. Included will be criteria for evaluating, selecting, and presenting materials, which are applicable to the interests, needs, and abilities of children in the elementary grades. Emphasis is on eliciting responses from children based on specific trade books, using literature across the curriculum, and using literature as an additional or alternative reading approach to increase literacy skills. . Offered every fall. (Corequisite: ELE 351 or professor permission.)

**ELE 393            MATH METHODS P-5 (3 hours)**

A study of the various techniques for teaching mathematical concepts to elementary children. An emphasis is placed on practical approaches based on research and learning theory. The development of concepts is built around hands-on activities that allow children to go beyond specific information, to discover relationships and generalities, and to solve problems. Offered every fall. (Prerequisite: admission to teacher education program. Corequisite: ELE 394.)

**ELE 394            MATH METHODS LAB P-5 (0 hours)**

This lab course uses a hands-on approach for teaching mathematics. Time is allotted for the development, lesson planning, and implementation of manipulative based lessons. Intentional focus is placed on literacy within the mathematics classroom.

**ELE 414            STUDENT TEACHING/P-5 (12 hours)**

Supervised student teaching in the elementary grades for a minimum of fourteen weeks provides pre-service teachers the opportunity to work in multi-age, multi-ability classrooms. Student teachers will be assigned to two classrooms during this time as they practice developmentally appropriate teaching strategies. Seminars will be offered on campus dealing with topics relevant to beginning teachers. (Prerequisite: admission to teacher education program and completion of all requirements for student teaching.)

## MIDDLE SCHOOL EDUCATION

### EMS 312 SCIENCE METHODS 5-9 (3 hours)

A thorough examination of the scientific methods in teaching children basic science concepts. Included will be teaching strategies for the biological and physical sciences for children in the middle grades 5-9. Offered every spring. (Prerequisite: admission to teacher education program. Corequisite: EMS 313.)

### EMS 313 SCIENCE METHODS LAB 5-9 (0 hours)

This lab provides hand-on experiments of science concepts related to the middle-school curriculum.

### EMS 314 SOCIAL STUDIES METHODS/5-9 (3 hours)

Presents the scope and sequence of the skills and concepts of the social studies program applicable to the middle grades. The broad range of the social studies curriculum will be defined with emphasis on the need for student and teacher to relate to their world: past, present, and future. Offered every spring (Prerequisite: admission to teacher education program. Corequisite: EMS 315.)

### EMS 315 SOCIAL STUDIES METHODS LAB 5-9 (0 hours)

This lab will focus on Classroom exercises to reinforce basic concepts of Social Studies through hands on activities. The Lab is designed for middle school teacher education majors.

### EMS 351 READING/LANGUAGE ARTS METHODS I 5-9 (3 hours)

An examination and evaluation of materials and methods for teaching the basic reading and language arts skills in the middle grades. Focuses on the literacy skills of word recognition, vocabulary development, and comprehension of a balanced reading approach. These skills are integrated with the language arts of listening and speaking. Various approaches of reading are examined as well as different types of grouping techniques for the middle grade student. The focus is on building reading achievement based on strategies and best practices. Offered every fall. (Prerequisite: admission to teacher education program. Corequisite: EMS 353 AND EDF 323.)

### EMS 352 READING/LANGUAGE ARTS METHODS II 5-9 (3 hours)

A continuation of EMS 351, this course is an examination of reading difficulties and their diagnosis and remediation applicable to the middle grades' school curriculum. Also, a practical approach to teaching language arts will be emphasized in the areas of grammar, spelling, punctuation, penmanship, and the writing process. An emphasis on literacy in the content areas is a vital focus in this class. Offered every spring. (Prerequisites: admission to teacher education program and EMS 351. Corequisite: EMS 354 AND EDF 324.)

### EMS 353 READING/LANGUAGE ARTS METHODS I LAB 5-9 (0 hours)

This lab is a continuation of the methods class and includes the extension of concepts and ideas regarding the middle school curriculum. Activities will include vocabulary instruction, presentation of learning activities, video discussion of special topics related to 5-9 students.

### EMS 354 READING/LANGUAGE ARTS METHODS II LAB 5-9 (0 hours)

This lab is a continuation of the methods class and includes the extension of concepts and ideas regarding the middle school curriculum. Activities will include technology presentations, case study instructions, special topics by resource persons, and presentation of learning activities.

### EMS 371 LITERATURE ACROSS THE CONTENT AREAS (3 hours)

A survey of adolescent literature from its beginning to the present time, including all types of literature except textbooks. Included will be criteria for evaluating, selecting, and presenting materials, which are applicable to the

interests, needs, and abilities of children in the middle grades. Emphasis is on eliciting responses from children based on specific trade books, using literature across the curriculum as a whole language activity, and using literature as an additional or alternative reading approach. Offered every spring.

**EMS 393          MATH METHODS 5-9 (3 hours)**

A study of the various techniques for teaching mathematical concepts to children in the middle grades. An emphasis is placed on practical approaches based on research and learning theory. The development of concepts is built around hands-on activities that allow children to go beyond specific information, to discover relationships and generalities, and to solve problems. Offered every fall. (Prerequisite: admission to teacher education program.)

**EMS 394          MATH METHODS LAB 5-9 (0 hours)**

This lab course uses a hands-on approach for teaching mathematics. Time is allotted for the development, lesson planning, and implementation of manipulative based lessons. Intentional focus is placed on literacy within the mathematics classroom.

**EMS 400          SPECIAL TOPICS IN EDUCATION SEMINAR (4 hours)**

This course is designed to meet the specific, individual, professional development needs of a senior education major. The course is offered on an as needed basis. This course includes a 50 hour advanced practicum; placement arranged by the Dean of the Keeran School of Education. (Prerequisite: admission to the teacher education program, in good standing within his/her program, and with permission from the Dean of the Keeran School of Education.)

**EMS 414          STUDENT TEACHING 5-9 (12 hours)**

Supervised student teaching in the middle grades for a minimum of twelve weeks shall provide a variety of experiences to prepare pre-service teachers for their role in the school and the community. Included will be involvement with young people in the learning process, experiences with records necessary in the overall management of a classroom, and contact with other teaching professionals. Seminars will be offered on campus addressing the specific needs of beginning teachers. (Prerequisites: admission to teacher education program and completion of all requirements for student teaching.)

**MUSIC EDUCATION**

**EMU 102          MUSIC FOR TEACHERS P-5 (3 hours)**

This course is designed to prepare the prospective non-music teacher with the necessary information and skills conducive to successful music instruction. It will also emphasize pedagogical and musical performance within the study and practice of music education. Knowledge gained will be useful for integrating music into both the regular classroom environment and curriculum.

**ENGLISH**

**ENG 100          INTENSIVE COMPOSITION (3 hours)**

This course is designed to help students understand and develop their writing, reading, and thinking abilities, with emphasis on the writing process. Special emphasis on mastering the conventions of written, professional English, including spelling, punctuation, basic grammar, sentence structure, and paragraph organization. Students will also be introduced to library and Internet research methods. Successful completion of this course requires demonstrated proficiency on a nationally-normed test of English skills including a writing sample. (Required of all students with a score of 17 or below on the English subtest of the ACT.)

**ENG 101          ENGLISH COMPOSITION I (3 hours)**

This course is designed to help students understand and develop their writing, reading, and thinking abilities through writing and the examination of any variety of texts, including literature, with emphasis on the writing process, and to

prepare students to develop analytical, interpretive, and synthesizing abilities. Students in this course will also be introduced to library and Internet research methods. (Prerequisite: English ACT score of 18 or above, or one semester of ENG 100.)

**ENG 102 ENGLISH COMPOSITION II (3 hours)**

English 102 builds on skills learned in English 101 by further leading students to analyze and write critically about any variety of texts, including literature, and to apply research skills toward the production of a research paper. (Prerequisite: a grade of C or higher in ENG 101.)

**ENG 103 COMPOSITION: AN ACCELERATED COURSE (3 hours)**

Combines the content of ENG 101 and ENG 102 with an emphasis on composition, library research, a research paper, and reading skills through literature. In combination with a departmental exam the course satisfies the KCU six-hour composition requirement for a bachelor's degree or any course prerequisite which cites ENG 102. (Prerequisites: English ACT component score of 27 or above or a score of 4 or 5 on the AP English exam and completion of a comprehensive departmental exam [equivalent to 3 credit hours to fulfill the requirement for ENG 101].)

**ENG 203 MASTERPIECES OF WORLD LITERATURE (3 hours)**

This course introduces masterpieces of literature from various cultural traditions around the world. Through close reading of selected celebrated texts, students will gain an appreciation of the aesthetics of different literary forms and the diverse cultures in which they are produced.

**ENG 213 MASTERPIECES OF BRITISH LITERATURE (3 hours)**

This course introduces masterpieces of literature written in English by writers from the British Isles. Through close reading of selected celebrated texts, students will broaden their reading experience while gaining depth and insight into specific texts which have influenced English-speaking peoples around the globe.

**ENG 223 MASTERPIECES OF AMERICAN LITERATURE (3 hours)**

This course introduces masterpieces of literature written in English by writers from the United States. Through close reading of selected celebrated texts, students will gain a broader appreciation of the American literary heritage while developing depth and insight in their understanding of specific texts.

**ENG 302 CREATIVE WRITING (3 hours)**

A course emphasizing the writing of short stories, with study and practical application of the major elements of fiction, with attention to writing processes and projects appropriate to children in middle school through early high school. (Prerequisite: ENG 102 or 103.)

**ENG 303 GRAMMAR OF THE ENGLISH LANGUAGE (3 hours)**

A systematic and rigorous survey of the structure of contemporary English grammar. This course explores usage problems associated with contemporary grammar in both speech and writing. Some of the topics covered in the course will include the structure of clauses and phrases, word classes, linking clauses, punctuation, various usage problems (e.g. subject-verb agreement, pronoun agreement, auxiliary verbs, case, confusion of adjectives and adverbs), style (e.g. emphasis, clarity, consistency, cohesion, coherence and unity). (Prerequisite: ENG 102 or 103.)

**ENG 304 LITERATURE AND THE ARTS IN THE WESTERN TRADITION (3 hours)**

This course fosters an understanding of landmarks of the Western cultural heritage in literature and the arts, with related studies in religion, language, and philosophy as appropriate. Same as HUM 302. (Prerequisite: ENG 102 or 103.)

ENG 305 LITERATURE AND THE ARTS IN SELECTED WORLD CULTURES (3 hours)

This course fosters an understanding of landmarks of selected works from cultures outside the Western tradition in literature and the arts, with related studies in religion, language, and philosophy as appropriate. Same as HUM 303. (Prerequisite: ENG 102 or 103.)

ENG 311 C.S. LEWIS: NARNIA & OTHER FANTASY (3 hours)

A reading of selected fantasy works by C. S. Lewis examining his times, his literary craft and theory, and his philosophical/theological perspectives. (Prerequisite: ENG 102 or 103.)

ENG 322 TROJAN EPICS (3 hours)

A course in the Epic Tradition focusing on the three great epics of the Western Tradition which center around the events of the Trojan War: The Iliad, The Odyssey, and The Aeneid. The course will emphasize a close reading of these foundational texts. (Prerequisite: ENG 102 or 103.)

ENG 323 HAMLET AT THE MOVIES (3 hours)

A course which simultaneously studies Shakespeare's Hamlet in text form and in film portrayals, including film and television texts influenced by or based on Hamlet (both serious and parody). (Prerequisite: ENG 102 or 103.)

ENG 401 SHAKESPEARE (3 hours)

This course focuses on Shakespeare's major plays, and the historical and social context in which they were first produced. Some attention to Shakespeare's minor poetry. (Prerequisite: ENG 102 or 103.)

ENG 405 HISTORY OF THE ENGLISH LANGUAGE (3 hours)

This course will present both the inner and outer histories of the English language. Inner history comprises the actual changes in phonology, morphology, syntax, and semantics in the evolution of the English language; outer history comprises the cultural and technological events that contributed to inner history. Basic linguistic terminology will be introduced and then applied in the examination of the history of the English language. (Prerequisite: ENG 102 or 103.)

ENG 410 MASTERPIECES OF CHRISTIAN THOUGHT (3 hours)

This course is a delineation of the Christian worldview through readings in classic Christian literature from both the Northern and Southern Hemispheres. (Prerequisites: BOT 110 and BNT 110.)

ENG 411 SPECIAL TOPICS IN LITERATURE (3 hours)

Various topics will be studied covering significant authors in literature, individually or in groups; literary genres; or literary periods. (Prerequisite: ENG 102 or 103.)

ENG 412 C.S. LEWIS (3 hours)

A reading of selected works (primarily literary) by C. S. Lewis examining his times, his literary craft and theory, and his philosophical/theological perspectives. (Prerequisite: ENG 102 or 103.)

ENG 413 JANE AUSTEN (3 hours)

This course introduces Jane Austen through reading of her six completed novels as well as selected other Romantic texts. In addition to considering Austen's work in its literary and historical contexts, the course explores the challenges of literary adaptation and the ways in which adaptors have changed Austen's work in order to make it conform to modern popular culture. (Prerequisite: ENG 102 or 103.)

ENG 414 J.R.R. TOLKIEN (3 hours)

A reading of the major works associated with Tolkien's Middle-earth examining his times, his literary craft and theory, and his philosophical/theological perspectives. (Prerequisite: ENG102 or 103.)

ENG 454-6 SEMINAR (1-3 hours)

An advanced study in a particular area of English. (Prerequisite: ENG 102 or 103.)

### **EDUCATION – SECONDARY SOCIAL STUDIES**

ESS 400 SPECIAL TOPICS IN EDUCATION SEMINAR (4 hours)

This course is designed to meet the specific, individual, professional development needs of a senior education major. This course is offered on an as needed basis. This course includes a fifty hour advanced practicum; placement arranged by the Dean of the Keeran School of Education. (Prerequisites: Admission to the teacher education program, good standing within his/her program, and with permission from the Dean of Keeran School of Education)

ESS 414 STUDENT TEACHING/8-12 (12 hours)

Supervised student teaching in the high school for a minimum of fourteen weeks will provide a variety of experiences to prepare pre-service teachers for their role in the school and the community. Included will be involvement with young people in the learning process, experiences with records necessary in the overall management of a classroom, and contact with other teaching professionals. Seminars will be offered on campus addressing the specific needs of beginning teachers. (Prerequisites: admission to teacher education program and completion of all requirements for student teaching.)

### **FINANCE**

FIN 301 PRINCIPLES OF FINANCE (3 hours)

Financial principles and functions as they apply to business organizations are presented. This course will study models and tools used by companies to help forecast financial needs, manage working capital, and evaluate and acquire productive assets. (Prerequisite: ACC 202)

FIN 432 NOT-FOR-PROFIT FINANCIAL MANAGEMENT (3 hours)

An overview of financial tools and rules that will enable church and other not-for-profit leaders to be more effective administrators and decision makers. Topics to be covered include but are not limited to financial statement interpretation, budgeting, charitable giving rules and ministerial compensation issues. Offered every other spring.

### **FOUNDATIONS**

FND 095 ESSENTIAL ACADEMIC SUCCESS STRATEGIES (1 hour institutional credit)

This course provides practical skills for improving academic performance through self-discovery, self-management, and organization. Students will learn methods to motivate themselves to achieve and to take personal responsibility for their academic success. Course content covers personal organization, note-taking, study skills, and test-taking strategies.

FND 101 COLLEGE 101 (1 hour)

A one-hour course required of all incoming freshmen and transfer students at Kentucky Christian University, provides both an introduction to higher education and a general orientation to the functions, values, and resources of KCU. The course is designed to help new students adjust to college; to develop a better understanding of the learning process and to acquire basic academic "survival skills"; culture and traditions of KCU; and, ethical and spiritual development. The course provides a "support group" for students in a critical year by examining problems common

to new students, especially freshmen, in an atmosphere somewhat less formal and rigorous than traditional courses. Faculty, staff and administrative personnel who have a special interest in freshman education assist the course facilitator in teaching the class.

## **GEOGRAPHY**

### **GEO 220          INTRODUCTION TO HISTORICAL GEOGRAPHY (3 hours)**

An examination of the importance of geography in historical studies. This course will examine the use of maps, demographics, climate, processes, human and environmental factors to interpret the past in World regions and North America. (Same as HIS 210. Prerequisite: His 1\_\_.)

## **PSYCHOLOGY**

### **HCP 101          INTRODUCTION TO PSYCHOLOGY (3 hours)**

This introduction to psychology deals with the biological bases for behavior, sensation and perception, learning and cognition, motivation and emotion, personality theories, psychopathology and treatment, and social psychology. Offered every fall.

### **HCP 201          DEVELOPMENTAL PSYCHOLOGY (3 hours)**

The study of life span human development, with special concern for the genetic and environmental factors which influence the mental, emotional, and moral development of a person. Each of the following stages of lifespan development are included in this study: prenatal development and birth, infancy, early childhood, middle and late childhood, adolescence, early adulthood, middle adulthood, late adulthood, and death and dying.

### **HCP 221          MARRIAGE AND FAMILY (3 hours)**

The purpose of this course is to offer students the opportunity to explore the nature of relationships with the marriage and family units. Topics such as intimacy, sex roles, sexuality, trust, self-awareness, diversity and the Christian faith will be explored. A wide variety of tools for learning will be used in group discussions, role-plays, readings, etc. Offered spring of even years.

### **HCP 222          INTRODUCTION TO STATISTICS (3 hours)**

An introduction to quantitative methods in social science research. Topics covered will include: summation notation, probability, descriptive statistics, and parametric and non-parametric inferential statistics. (Prerequisite: MAT 220, 221, or successful completion of the Math Area Algebra Exam. Also listed as MAT 302)

### **HCP 304          CHRISTIAN COUNSELING (3 hours)**

A study of counseling theory and practice set in a biblical/theological framework. Topics discussed include the history, theory, assessment, interventions, and referral processes for crisis, pre-marital, and marital counseling. Students are also introduced to legal, ethical, and cross-cultural issues encountered in the professional practice of counseling. (Same as CMM 331. Offered every other year)

### **HCP 310          SPORTS PSYCHOLOGY (3 hours)**

This course examines principles and applications of Sports Psychology, including how psychological factors affect sport and exercise performance. (Prerequisite: HCP 201).

### **HCP 312          TECHNIQUES OF COUNSELING (3 hours)**

An introduction to counseling surveying the basic approaches to psychotherapy. Heavy emphasis will be placed on acquisition of counseling skills through role-playing and video-taping of counseling simulations. Specific



consideration will be given to topics relevant to a Christian context and/or clientele. Offered every spring. (Prerequisites: HCP 201)

**HCP 322 SOCIAL SCIENCES RESEARCH METHODS (3 hours)**

An introduction to social science quantitative and qualitative research design. This course will include experience in: problem definition, survey and experimental methodology, single subject design statistical applications, interpretation, writing research results and program evaluation, as well as qualitative research methods with a particular focus on evaluation of practice interventions. Offered every spring. (Same as HSW 322. Prerequisite: HCP 222.)

**HCP 344 GROUP COUNSELING (3 hours)**

The role of groups in therapy will be examined. The course will focus on both the theoretical and practical aspects of group processes. Role and functions of the group leader, stages of group development, and techniques and applications deriving from different models will be explored. Offered spring of odd years. (Prerequisite: HCP 201.)

**HCP 346 CHILD PSYCHOLOGY (3 hours)**

Introduce students to the developmental needs and processes of children as well as the theories and techniques of psychotherapy with children. Specific adolescent psychopathology and mental disorders of adolescents are discussed. Offered spring of odd years. (Prerequisite: HCP 201 and Junior standing or specific permission of instructor.)

**HCP 348 ADOLESCENT PSYCHOLOGY (3 hours)**

Focuses on the developmental needs of adolescents as well as the theories and techniques of psychotherapy with adolescents and young adults. Offered spring of even years. (Prerequisite: HCP 201 and Junior standing or specific permission of instructor.)

**HCP 401 ABNORMAL PSYCHOLOGY (3 hours)**

A study of the major mental disorders as defined by the most recent Diagnostic and Statistical Manual. This course will briefly survey both factors contributing to these disorders and treatment options. Offered every fall. (Prerequisite: HCP 201 or HSW 200 or specific permission of instructor.)

**HCP 403 PERSONALITY THEORY (3 hours)**

A survey of the major theories of personality with supportive and critical evidence considered. Approaches surveyed will include: Psychoanalytic; Ego Psychology; Trait; Cognitive; and Social Learning theories. Offered fall of odd years. (Prerequisite: HCP 201 or specific approval of the instructor.)

**HCP 404 SOCIAL PSYCHOLOGY (3 hours)**

An in-depth survey of the ways in which humans interact with and are influenced by their social environment. Topics covered will include attitudes, conformity, altruism, prejudice, and attraction. Offered every fall. (Prerequisite: Minimum Junior standing, HCP 201, HSW 352, or specific permission of instructor.)

**HCP 422 TESTS & MEASURES (3 hours)**

This course is an introduction to assessment in psychology. Types of tests for different situations and questions will be surveyed. Necessary psychometric characteristics of tests will be considered. Applications to both clinical and experimental contexts will be offered. Offered spring of even years starting spring 2018. (Prerequisite: HCP 222 or specific approval of the instructor.)

HCP 423 HISTORY & SYSTEMS OF PSYCHOLOGY (3 hours)

An historical survey of the major systems and theories of psychology. Emphasis will be placed on how these historical systems relate to current theories. An overview of the major theories, concepts, issues, data, and research on psychotherapy including a discussion of each theory from a Christian perspective. Offered every fall. (Pre or Corequisite: HCP 201 and 401, or permission of the instructor.)

HCP 424 SPECIAL TOPICS IN COUNSELING (3 hours)

An In-depth study of multi-cultural counseling and an introduction to the ethical statements of the American Psychological Association, the American Counseling Association, and the American Association of Marriage and Family Therapists as well as the requirements of HIPPA (the Health Insurance and Portability Act of 1996) and the ADA (the American Disabilities Act). Offered every fall. (Prerequisite: HCP 423.)

HCP 426 ADDICTIONS COUNSELING (3 hours)

An orientation to historical perspectives and treatments of addictions, family roles, prevention programs, and cross-cultural issues related to addictions. Offered every spring. (Pre or corequisite: HCP 201, 401, and 423, or permission of the instructor.)

HCP 432 CHRISTIANITY AND THE BEHAVIORAL SCIENCES (3 hours)

This seminar is the capstone course for the Counseling Psychology program. It will consider the current dialogue between Christianity and the Behavioral Sciences. Special topics for consideration may include ethics, social movements, apologetics, understanding religious experiences, treatment issues, research analysis, and professional and church relations. Student issues in these broad areas will influence choices for discussion. (Prerequisite: Senior standing and instructor consent.)

HCP 439 PROFESSIONAL TRANSITIONS (1 hour)

Practical issues such as resumes, cover letters, interviewing, licensure, Workplace Safety, CPR, and other concerns of a professional nature are examined. Counseling Psychology students must be anticipating practicum placement by the summer term following this course. There is a lab fee attached to this course. Offered every spring.

HCP 440-2 SEMINAR (1 to 3 hours)

Special attention is given to multi-cultural experiences, working with diverse populations, integrating counseling services into ministry settings, developing human services outreaches for non-traditional opportunities and related issues. (Not Open to Freshmen and Sophomores.)

HCP 443-5 INDEPENDENT STUDY (1 to 3 hours)

Individual study to enable students to research material not in the curriculum or to facilitate an in-depth academic exploration of a particular area of interest. (Consent of instructor required. Not open to freshmen and Sophomores.)

HCP 451-3 DIRECTED RESEARCH (1 to 3 hours)

Directed study in an area of interest designed to polish research skills and prepare for publication and graduate study. (Not open to Freshmen and Sophomores. Consent of instructor required. Prerequisites: HCP 222 and 322.)

HCP 462 COUNSELING PRACTICUM (12 hours)

This practicum internship is designed to provide students with direct experience in working in a mental health/human services field. The internship is 400 hours long. Sixty percent is spent in client contact, 8-10% with supervisor, and 30% in other administrative tasks. The internship also requires 100 pages of reading and a major research and writing project specifically related to the internship, a practicum, journal, and a written evaluation of the internship. Students are responsible for providing professional liability insurance. Students must also provide their own

transportation to and from the internship site. The practicum capstone paper will be completed in this course one month prior to graduation. (Prerequisites: HCP 312, 342, 344, 424, 401, and 423.)

## **HISTORY**

### **HIS 101 WORLD HISTORY I (3 hours)**

A survey of world history from the beginning of civilization to 1650. It includes an introduction to the origins and early development of individual civilizations. Stresses interdependency and interrelations among cultures, and compares social, political, and religious movements. Offered every fall.

### **HIS 102 WORLD HISTORY II (3 hours)**

A continuation of HIS 101 that surveys world history from 1650 to the present. Emphasis is placed on various nationalistic movements of the world, including the English, American, and French Revolutions; the rise of the new nations; scientific expansion; changes in religious sects; world conflicts; and status of the world at the present time. Offered every spring.

### **HIS 111 HISTORY OF THE UNITED STATES I (3 hours)**

A survey course in United States history from the founding to 1877. Offered every fall.

### **HIS 112 HISTORY OF THE UNITED STATES II (3 hours)**

A continuation of HIS 111, from 1877 to the present. Offered every spring.

### **HIS 210 INTRODUCTION TO HISTORICAL GEOGRAPHY (3 hours)**

An examination of the importance of geography in historical studies. This course will examine the use of maps, demographics, climate, processes, human and environmental factors to interpret the past in World regions and North America. (Same as GEO 220. Prerequisite: His 1\_\_.)

### **HIS 215 HISTORICAL APPROACHES TO AMERICAN STATE AND LOCAL GOVERNMENT (3 hours)**

This course examines the evolution and development of state and local governments since the founding of the United States. The course will focus on the basic institutions and processes as well as a broad spectrum of current policy issues that affect government on both states and localities. (Same as POL 215.)

### **HIS 220 AMERICAN CIVICS (3 hours)**

An examination of the United States government and politics that focuses on the major political concepts, theorists, and orientations within the American system, and the international contexts of the structure and relationship of the American government. (Same as POL 220. Prerequisite: HIS 1\_\_.)

### **HIS 250 HISTORICAL METHODS (3 hours)**

This course is the study and practice of the concepts and techniques of historical research; use of bibliographical guides; evaluation and interpretation of evidence; preparation of the research paper. Special emphasis will be placed upon how Christians should approach historical scholarship and methods.

### **HIS 301 KENTUCKY HISTORY (3 hours)**

This course examines the development of Kentucky from its earliest days. It will also study the complexity of that development which involved the interplay of geographic, cultural, political, economic, social and religious factors and values. Historical thinking and understanding will be stressed. Offered spring of odd years.

HIS 310 FOUNDATION OF THE AMERICAN CONSTITUTION (3 hours)

A study of the origins and development of the American Constitution. (Prerequisite: HIS 1\_\_ or permission of the instructor.)

HIS 311 AMERICAN REVOLUTION (3 hours)

A study of the origins and development of the American Revolution. (Prerequisite: HIS 1\_\_ or permission of the instructor.)

HIS 312 COLONIAL HISTORY (3 hours)

A study of the origins and development of the English colonies and their relations with England and other European states. (Prerequisite: HIS 1\_\_ or permission of the instructor.)

HIS 313 FOUNDATIONS OF AMERICAN LEGAL HISTORY (3 hours)

A study of the origins and development of the American Legal system. (Prerequisite: HIS 1\_\_ or permission of the instructor.)

HIS 315 THE AGE OF JEFFERSON AND JACKSON (3 hours)

A study of national political and social movements in the development of the United States during the era of Thomas Jefferson and Andrew Jackson. (Prerequisite: HIS 1\_\_ or permission of the instructor.)

HIS 316 THE CIVIL WAR (3 hours)

A study of the origins and development of the American Civil War. (Prerequisite: HIS 1\_\_ or permission of the instructor.)

HIS 317 AMERICAN CONSTITUTIONAL HISTORY I: 1789-1896 (3 hours)

This course focuses on the constitutional development of the United States from the Administration of George Washington to Gilded Age. (Prerequisite: HIS 1\_\_ or permission of the instructor.)

HIS 320 HISTORY OF THE TWENTIETH CENTURY (3 hours)

A history of the United States from 1900 through 2000. (Prerequisite: HIS 1\_\_ or permission of the instructor.)

HIS 321 THE GILDED AGE AND PROGRESSIVE ERA (3 hours)

This course focuses on development of the United States during the Gilded Age and the Progressive Era. (Prerequisite: HIS 1\_\_ or permission of the instructor.)

HIS 322 AMERICAN CONSTITUTIONAL HISTORY II: 1896-PRESENT (3 hours)

This course focuses on the constitutional development of the United States from 1896 to the Present. (Prerequisite: HIS 1\_\_ or permission of the instructor.)

HIS 323 THE UNITED STATES SINCE 1945 (3 hours)

This course focuses on development of the United States since 1945. (Prerequisite: HIS 1\_\_ or permission of the instructor.)

HIS 324 THE INTERWAR PERIOD (3 hours)

This course focuses on development of the United States during World War I and World War II. (Prerequisite: HIS 1\_\_ or permission of the instructor.)

HIS 325            STUDIES IN APPLIED HISTORY (1 hour)

A course that explores the many aspects of applied history. The focus will be participation in out-of-the classroom experience. Participation in the Herodotus Society (History/PreLaw student organization) is also required. Three hours of this course are required for graduation; it may be taken each semester and the additional hours beyond the 3 required used to fulfill history elective hours. No prerequisites and open to all students. Offered every semester.

HIS 330            HISTORICAL APPROACHES TO CRIMINAL LAW AND PROCEDURE (3 hours)

A study of the law of crimes against persons and property, defenses to persecution and punishment, and of criminal procedures and evidence, with an emphasis on the Kentucky Penal Code and related forms and documents. (Prerequisite: HIS 1\_\_ or permission of the instructor.)

HIS 400            ARCHAEOLOGY THEORY AND PRACTICE (3 hours)

An introduction to archaeology with an emphasis on archaeological theory, field work methods, artifact processing, human culture, and data interpretation. The course is designed to introduce students to human culture, theoretical concepts of archaeology, participation in field work, and the critical reading of archaeological reports with a focus on the archaeology of the Middle East. (Same as ANT 400/BHI 400.)

HIS 405            HISTORY AND ARCHAEOLOGY OF THE GRECO-ROMAN PERIOD (3 hours)

Examines the political, social, and religious history of the Greco-Roman World. Special emphasis on the contribution of archaeology to the study of the history of this region and its relation to ancient documents including the New Testament. Offered spring of even years. (Prerequisite: HIS 1\_\_ or permission of the instructor. Same as BHI 405.)

HIS 406            HISTORY AND ARCHAEOLOGY OF THE ANCIENT NEAR EAST (3 hours)

Examines the political, social, and religious history of the Ancient Near East. Special emphasis on the contribution of archaeology to the study of the history of this region and its relation to ancient documents including the Old Testament. Offered spring of odd years. (Prerequisite: HIS 1\_\_ or permission of the instructor. Same as BHI 406.)

HIS 420            HISTORY OF THE MIDDLE EAST (3 hours)

A study of the history of the Middle East from the rise of Islam to modern. This course includes not only political history, but also an examination of Islam, and the social and economic changes in this region. (Prerequisite: HIS 1\_\_ or permission of the instructor. Offered Fall of Odd Years)

HIS 421            HISTORY OF THE OTTOMAN EMPIRE (3 hours)

Examines the political, social, and religious history of rise, development, and fall of the Ottoman Empire. Includes discussion of the origins of the Ottomans, military organization, kingship, "harem politics," cultural developments, and decline and transformation of this great empire. (Prerequisite: HIS 1\_\_ or permission of the instructor.)

HIS 425            HISTORY OF THE RESTORATION MOVEMENT (3 hours)

An overview of the history of the church with special emphasis on the history of the Stone-Campbell movements that begin in the early nineteenth century in the United States. (Prerequisite: HIS 1\_\_ or permission of the instructor.)

HIS 426            HISTORY OF CHRISTIANITY (3 hours)

An examination of various themes and issues in the history of the church. (Prerequisite: HIS 1\_\_ or permission of the instructor.)

HIS 427            EARLY CHURCH HISTORY (3 hours)

An examination of various themes and issues in the early history of the church. (Prerequisite: HIS 1\_\_ or permission of the instructor.)

HIS 428-30 HISTORY SEMINAR (1 to 3 hours)

A seminar focusing on some in-depth historical study. Topic to be announced. (Prerequisites: HIS 1\_1 and HIS 1\_2 and Junior or senior standing or the permission of the instructor.)

HIS 431-3 GUIDED HISTORICAL FIELD EXPERIENCE (1 to 3 hours)

A guided field experience in some aspect of historical study or archeology, in the United States or abroad. Includes preparation for the experience, the actual experience in the field, and a post fieldwork assessment. Participation in archaeological fieldwork, an organized study tour, involvement in historical preservation projects, or work in museums or archives may be included. (Prerequisites: HIS 101 and 102 or HIS 111 and 112; permission of the instructor; sophomore standing or above; 2.5 GPA or above; and permission of the Office of Student Life.)

HIS 438 HISTORY OF ANCIENT ROME (3 hours)

An examination of the early peoples of Italy, Etruscans, constitutional development of the Republic, Growth of the Empire, civil wars, history of the Principate to Constantine. Stresses archaeological sources, Latin literature, Roman life and institutions, and Roman contributions to Western civilization. (Prerequisite: HIS 1\_\_ or permission of the instructor.)

HIS 439 HISTORY OF ANCIENT GREECE (3 hours)

An examination of the early peoples of Greece. Stresses archaeological and literary sources as well as social and religious concepts, acculturation, and contributions to Western Civilization. (Prerequisite: HIS 1\_\_ or permission of the instructor.)

HIS 440 HISTORY OF EGYPT (3 hours)

An examination of the early peoples of Egypt. Stresses archaeological and literary sources as well as social and religious concepts, acculturation, and contributions to Western Civilization. (Prerequisite: HIS 1\_\_ or permission of the instructor.)

HIS 441-3 INDEPENDENT STUDY (1 to 3 hours)

Includes readings, research, and discussions with an emphasis on research and writing in the field of history. May involve investigation of problems of historical and contemporary significance.

HIS 444 SENIOR SEMINAR (3 hours)

Involves research with oral and written presentations designed to assess students' achievement. Offered every spring. (Prerequisite: 18 hours completed in History major or permission of the instructor.)

HIS 450 MEDIEVAL HISTORY (3 hours)

A study of European civilization from the decline of the Roman Empire to the beginning of the Renaissance. The course includes not only the political, but also religious, social, and economic changes. (Prerequisite: HIS 1\_\_ or permission of the instructor.)

HIS 451 HISTORY OF THE CRUSADES (3 hours)

Surveys the major European crusades to the Middle East, with comparison to the Albigensians, Iberian, and Baltic crusades. Focuses on the interaction and perspective of the different Christian, Jewish, and Muslim communities, and the impact of crusading ideology on western history. (Prerequisite: HIS 1\_\_ or permission of the instructor.)

HIS 457 HITLER AND THE HOLOCAUST (3 hours)

A study of Modern Germany from the unification of Germany in the late 19th century to its division during the Cold War. Special emphasis will be given to Rise and Fall of the Third Reich and the Holocaust. (Prerequisite: HIS 1\_\_ or permission of the instructor.)

HIS 458 THE FRENCH REVOLUTION/ AGE OF NAPOLEAN (3 hours)

A study of the events in Europe from 1789 until the close of the Congress of Vienna in 1815. (Prerequisite: HIS 1\_\_ or permission of the instructor.)

HIS 459 THE RENAISSANCE AND REFORMATION PERIOD (3 hours)

A study of the events of Europe from 1400 to 1600. This course will focus on the political, cultural and religious developments of this period. (Prerequisite: HIS 1\_\_ or permission of the instructor.)

HIS 460 HISTORY OF ENGLAND (3 hours)

An examination of various themes and issues in history of England. (Prerequisite: HIS 1\_\_ or permission of the instructor.)

HIS 461-3 AREA STUDIES: HISTORY (1 to 3 hours)

An overview of the social and cultural history of a particular people, region, or nation. Special attention will be given to religious and social history. (Prerequisite: HIS1\_\_ or the permission of the instructor.)

HIS 490-2 INTERNSHIP IN HISTORY/PRE-LAW (1-3 hours)

A guided experience related to career in History or Law. To be approved by the Director of the History Program.

## **SOCIOLOGY**

HSO 200 SOCIAL PROBLEMS (3 hours)

Social Problems focuses on major generalist practice areas such as individuals, groups, families, organizations, and communities and highlights many of the following social problems: illness, health care, alcohol, crime, social control, family, poverty, work and unemployment, education, ethnicity, immigration, gender inequality, sexual orientation, youth and aging, population and urbanization, science and technology, social problems in rural Appalachia, conflict, war and terrorism and the stereotyping of America. The course takes a look at these problems at the local, state, national and international level and identifies strategies and solutions. All material is infused with Christian perspective on social dilemma. Offered every spring.

HSO 201 INTRODUCTION TO SOCIOLOGY (3 hours)

A survey of the principles of sociology, with special attention to the forces and laws which affect social life in modern times.

HSO 210 INTRODUCTION TO THE CRIMINAL JUSTICE SYSTEM (3 hours)

This course introduces students to the history of the American criminal justice system including police, the courts, and the correctional system. Students will gain an understanding of the current structure and functioning of the criminal justice system in the U.S. from the point of entry to the outcome (arrest, district attorney's role in charging, indictments, acquittal or conviction, sentencing and the appeals process). (Offered Spring even numbered years.)

HSO 220 THE SOCIOLOGY OF DEVIANCE

This course introduces students to the sociological study of deviant and criminal behavior. Theories of deviance and crime are also introduced. Offered Spring odd numbered years.)

## **SOCIAL WORK**

### **HSW 201          SOCIAL WELFARE: HISTORY, SERVICES, POLICY (3 hours)**

The generalist approach to social welfare is introduced in their course. The first module will examine current social services with diverse populations, the historical development of social services, the role policy plays in shaping their development, and the relationship between the social work values and ethics and social welfare services. Module two will allow the student to examine the specific fields of social work practice and encourage the student to begin examining areas of interest. The final module will introduce the student to an application of the Generalist Intervention Model. The student will also receive an introduction to social work practice in Appalachia. Offered every fall.

### **HSW 202          SOCIAL WORK VALUES AND ETHICS (3 hours)**

This course is an introduction to the social work profession's values and ethics, and state law governing the practice of social work. Systems Theory and the Generalist Intervention Model are briefly discussed. Students are challenged to examine their own values with respect to the profession. Students will also be given a library orientation specific to social work in order to facilitate future research in the field. Offered every spring. (Prerequisites: HCP 101, HSO 201, HSW 201 or instructor's consent.)

### **HSW 204          CRISIS MANAGEMENT: PREVENTION AND INTERVENTION (3 hours)**

This course will examine crisis prevention strategies, safe physical management practices, development of crisis plans and policies, and the acquisition of practice skills for responding to crisis in the professional realm. Crisis is most often the impetus which catapults individuals into the need to intervene for those whose professional discipline lends itself to working with individuals, groups, families, communities, organizations, churches and the global community. This course will examine human dilemma and crisis at all levels and provide students with special knowledge, values and skills as they prepare to confront crisis as a professional. (Portions of this course may be taken in 1 hour modules for interested students. See HSW 205, HSW 206, HSW 207. Offered spring of off years.)

### **HSW 205          CRISIS INTERVENTION (1 hour)**

This module runs for the first five weeks and introduces the student to fundamental concepts theories, strategies, and skills needed to understand and conduct effective crisis intervention as well as skills needed to work with clients on a crisis hotline. Offered spring of odd years.

### **HSW 206          HANDLING SPECIFIC CRISES-GOING INTO THE TRENCHES (1 hour)**

This module occurs during the second five weeks of the semester and focuses on applying intervention strategies to several of the currently most prevalent types of crises in the human experience. This module is designed as a seminar where students will conduct peer teaching exercise and includes post-traumatic stress disorder, suicide, sexual assault, domestic violence, substance addiction, and personal grief and loss. Offered spring of odd years. (Prerequisite: HSW 205.)

### **HSW 207          CRISIS ON THE HOME FRONT AND NATURAL DISASTER (1 hour)**

This module occurs during the last five weeks of the semester and deals with helping crisis workers cope with crises that might occur in the human services field. The world in which we live has become increasingly dangerous and violent for clients as well as for professionals. This module will address issues of crisis such as violent behavior in schools, institutions, hostage negotiation, burnout, vicarious trauma and compassion fatigue. The student will also be exposed to natural disaster response and national/international terrorism and man-made disasters. Offered spring of odd years. (Prerequisite: HSW 206.)



HSW 208 MENTAL HEALTH (3 hours)

This course is designed to introduce students from various disciplines to basic knowledge and skills to interact with individuals who suffer with mental illness. The course will overview a number of disorders across the life cycle, from childhood to later life. Using a family-centered approach, the course will examine how these disorders impact both the individual and family. An introduction to the history of mental health, the impact of an individual's faith on his/her mental health, and access to community mental health will also be discussed.

HSW 209 SUICIDOLOGY (3 hours)

This course is designed for students across the disciplines to examine historical, current, and developing theoretical evidenced based research on suicide interventions. The focus will be on Prevention (efforts aimed at an suicidal crisis and understanding the individual that is actively suicidal), Intervention (efforts aimed at a suicidal individual(s) during a specific crisis, techniques to utilize and theories addressing why intervention can be effective), and Postvention (efforts aimed at those people most impacted by the loss to a suicide death; understanding Meaning Reconstruction and Post-Traumatic Growth).

HSW 221 MARRIAGE AND FAMILY (3 hours)

The purpose of this course is to offer students the opportunity to explore the nature of relationships with the marriage and family units. Topics such as intimacy, sex roles, sexuality, trust, self-awareness, diversity and the Christian faith will be explored. A wide variety of tools for learning will be used in group discussions, role-plays, readings, etc. Offered spring of even years.

HSW 301 GENERALIST PRACTICE I (3 hours)

The purpose of this course is to begin an in-depth study and practice of values and skills in generalist social work. Knowledge of theory and the generalist practice model gained from previous and concurrent courses will be applied to practice situations. Students will learn and practice skills related to interviewing, developing social histories, problem solving, and establishing concrete goals with measurable outcomes. Issues related to values, termination, and the client-worker relationship will also be discussed. Offered every fall. (Declared Social Work majors only. Prerequisites: HSW 201, HSW 202, HSO 201 and formal program admission.)

HSW 305 DEATH, DYING AND BEREAVEMENT (3 hours)

This course is designed to provide students with a comprehensive overview of the study of death, dying, and bereavement. Theoretical frameworks, explanatory models and developmental approaches to understanding death, dying and bereavement will be discussed. Students will explore their personal attitudes, beliefs, values and biases about this topic and share their personal experiences and reactions regarding issues raised during this course.

HSW 310 SOCIAL WORK PRACTICE IN HEALTH CARE (3 hours)

This course examines the practice of social work in health care settings. The roles and tasks of social workers in hospital, long-term care, hospice and home health care settings are discussed and analyzed. Special emphasis will be placed on rural issues that impact practice delivery in these settings. Offered Fall Odd Years. (Pre-requisites HSW 200, HSW 201 or instructor consent)

HSW 322 SOCIAL SCIENCES RESEARCH METHODS (3 hours)

An introduction to social science quantitative and qualitative research design. This course will include experience in: problem definition, survey and experimental methodology, single subject design, statistical applications, interpretation, writing research results and program evaluation, as well as qualitative research methods with a particular focus on evaluation of practice interventions. Offered every spring. (Same as HCP 322. Prerequisite: HCP 222 or instructor consent.)

HSW 341 HUMAN BEHAVIOR AND THE SOCIAL ENVIRONMENT (3 hours)

The person-in-environment focus is the key component of the study of human behavior within the context of micro/mezzo and macro level social systems presented in this course. Special emphasis is placed on understanding the relationship between biological, social, psychological, and spiritual-cultural systems as they impact and are impacted by human behavior. Human diversity factors and Social Work perspectives are examined. Offered every fall. (Prerequisites: BIO 108/106, HSW 201, HSW 202, and HCP 201.)

HSW 352 HUMAN DIVERSITY (3 hours)

This course explores the concept of “embracing diversity” as it relates to race, ethnicity, culture, class, gender, sexuality, religion, physical and mental abilities, age, and national origin. This course will provide content with similarities and differences in the experiences, needs and beliefs of people. Students are encouraged to struggle with personal values relating to any of these populations. Offered every spring.

HSW 361 SOCIAL POLICY (3 hours)

This course presents policy making from the agency level to the legislative level. Special attention is given to understanding how social policy is developed and implemented. Several frameworks are presented by which policies can be analyzed. Society’s values demonstrated by economic, social, and political influences which shape social policy are presented. Offered every fall. (Prerequisites: ECO 232, HSW 201 and 202.)

HSW 402 GENERALIST PRACTICE II (3 hours)

The purpose of this course is to continue applying social work values and developing the skills of a generalist practitioner presented in Generalist Practice I. Special attention will be given to practice with families and groups. Students will gain initial practical experience through 40 hours of volunteer service within a specific agency. Faculty supervision occurs during classroom discussion and individual consultation as needed. Offered every spring. (Prerequisites: HSW 301 and formal program admission.)

HSW 403 GENERALIST PRACTICE III (3 hours)

This course gives students the opportunity to integrate social work values and skills learned in the classroom with an emphasis on macro-level practice. In addition, the generalist model is further applied to special issues related to race, gender, sexuality, and culture (including Appalachia). Offered every fall. (Prerequisites: HSW 301, 322, 352, 402, and formal program admission.)

HSW 431 INDEPENDENT STUDY INTERNATIONAL SOCIAL WORK FOCUS (3 hours)

This independent study may be taken while a student is in an international setting where he/she will engage in observation and assistance to local social work professionals outside of the United States. Students will engage in identifying: values and ethics within the culture, diversity within the culture, populations at risk, human behavior, social welfare history and policy and learn of the multiple systems from a global perspective. Students will also develop a self-awareness, grow professionally and identify resources (or lack of resources) within the global community. It needs to be understood by the student that this is not a practice or practicum experience. (Elective Opportunity.)

HSW 437 INTERNATIONAL PRACTICUM ORIENTATION (0 hours)

Students who are intending to participate in an international social work practicum in spring are required to take this orientation course prior to entering practicum in the spring semester. This course operates as an independent study and includes an orientation to, and overview of: the country where the practicum will take place, the values and culture of the country, the International Federation of social workers Standards, unique safety issues, populations at risk, and the history of the current social welfare structure. Applicable lab fees for the international placement will be included in this course. Additionally, proof of medical insurance, proof of proper immunizations and other items will be coordinated in this course (offered in the fall prior to spring practicum).

HSW 439            PROFESSIONAL TRANSITIONS (1 hour)

Practical issues such as resumes, cover letters, interviewing, licensure, Workplace Safety, CPR, and other concerns of a professional nature are examined. Social Work students must be anticipating practicum placement in the spring following this course. There is a lab fee attached to this course. Offered every fall.

HSW 441-3        INDEPENDENT STUDY (1 to 3 hours)

Individual study to enable students to study material not in the curriculum or to facilitate an in-depth academic exploration of a particular area of interest. Offered every spring. (Consent of instructor required. Upper-class students only.)

HSW 444            SENIOR SEMINAR (3 hours)

This course serves as the capstone to the Social Work Program. Through a senior thesis, thesis experience paper, and presentations, students will demonstrate learning related to research as it pertains to generalist Social Work practice, human behavior, policy, and professional values and ethics. Tools for continued self-insight and self-evaluation are also presented. Exit interview and testing are coordinated through this course. By the completion of this course, the student will have made the transition into the professional role of a beginning generalist social work practitioner. Offered every spring. (Prerequisites: HCP 322, HSW 361, HSW 403. Taken same semester as HSW 445 or consent of Social Work Program Director.)

HSW 445            PRACTICUM / SEMINAR (12 hours)

Students will apply social work values, knowledge and skills from previous courses to actual client situations within a social service agency. Students must complete no less than 420 hours of practice experience within the designated agency (maximum of 35 hours per week). Additionally, students are required to participate in a one-hour practicum seminar per week, complete weekly logs, and participate in research, agency policy analysis, and related learning experiences beneficial to their agency. Students are expected to conduct themselves in a manner consistent with the profession of social work. Students are responsible to arrange transportation to and from their practicum agency. Students must also have liability insurance before beginning their practicum experience. Information about liability insurance and how to obtain it will be provided to students prior to their practicum placement. Only students who have been formally accepted into the Social Work Program and have completed all the Social Work course requirements, with the exception of HSW 444, with a minimum of a 2.5 grade point average may be admitted to the field Practicum. Offered every spring.

**HUMANITIES**

HUM 102            PAINTING (1 hour)

A course designed to introduce students to painting with various mediums and techniques. Students will learn to mix colors and creating art work of various subject matter in a studio situation.

HUM 103            DRAWING (1 hour)

A course designed to introduce students to painting with various mediums and techniques. Students will learn to mix colors and creating art work of various subject matter in a studio situation.

HUM 104            PHOTOGRAPHY (1 hour)

Photography is a medium of expression that blends art with science; that is, beautiful, important and moving images are realized because the artist is able to use technical skills to capture and create what is seen in the mind of the artist. This course will help students understand and apply such concepts and controls as f-stop, ISO, shutter speed, and aperture. Students will also learn to conduct basic digital photo manipulation and store and display their work.

HUM 107          COMPUTER GAME DESIGN (1 hour)

Video games as art forms and their place in culture. History and fine detail of the art of video games as well as the video game industry. Emphasis on developing a deeper knowledge of game art and design.

HUM 111          AMERICAN FOLK ART (1 hour)

American Folk Art is a 1 credit lab class designed to familiarize students with American folk art history, methods and materials. The focus of the class will be on traditional skills used in domestic life by non-specialists, skills that would be passed down from parent to child. (Needlework, carving, weaving) We will not cover such specialized skills that would traditionally involve an apprenticeship or be carried out in a specialists' workshop. (Ceramics, glasswork, metal-smithing). Guest artists will provide additional instruction.

HUM 113          LIVE VIDEO LAB (1 hour)

Kentucky Christian University provides web tools and video streaming that connect campus sports, activities, and events with the online world. This course provides hands-on training and experience in live video broadcast for a variety of events. (Offered every semester)

HUM 115          CONTEMPORARY FOLK ART (1 hour)

Contemporary Folk Art is a 1 credit lab class designed to familiarize students with contemporary folk art history, methods and materials. The focus of the class will be on skills in use by contemporary folk artists, building on the history of traditional American folk art. Guest artists will provide additional instruction.

HUM 250          FOUNDATION OF DIGITAL DESIGN (3 hours)

This foundational course is one of several designed to prepare students for media design in an increasingly digital world. Understand the core concepts and skills of multimedia production and digital storytelling using text, graphics, photographs, sound, motion, and video. Gain knowledge to progress in design course track, and skills in project planning and digital content creation.

HUM 251          VIDEO PRODUCTIONS (3 hours)

This highly technical course is intended to immerse students in the film/video production process. The goal is to provide relevant knowledge and experiential training in digital video technology. Moreover, this aims to equip students with tools to conceptualize, create, design, and execute a visually compelling and effective story for the screen.

HUM 301          FILM AND AMERICAN CULTURE (3 hours)

American films as both works of art and social documents. Relationship between the medium of film and American culture in the twentieth and twenty-first centuries. Emphasis on developing a critical understanding of film informed by faith. (Prerequisite: ENG 102 or 103.)

HUM 302          ARTS AND HUMANITIES IN THE WESTERN TRADITION (3 hours)

Fosters an appreciation of the landmarks of the Western cultural heritage in religion, philosophy, language and literature, and the arts. Meets the literature requirement in the General Education core for some degree programs. (Same as ENG 304. Prerequisite: ENG 102 or ENG 103.)

HUM 303          ARTS AND HUMANITIES IN SELECTED WORLD CULTURES (3 hours)

Fosters an appreciation of selected landmark works from cultures outside the Western tradition, drawing from religion, philosophy, language and literature, and the arts. Meets the literature requirement in the General Education core for some degree programs. (Same as ENG 305. Prerequisite: ENG 102 or ENG 103.)

HUM 304 HISTORY OF FILM CULTURE (3 hours)

History of Film Culture is a survey class designed to familiarize students with the development of film culture from its advent as a novelty amusement to its current dominance of contemporary culture. The course follows the development of film conventions such as narrative structure, technical grammar, genre, and character archetypes as well as the technological developments that allowed film to become a primary means of communication in our culture. Students will examine the influence that films have on popular culture, and the way that culture influences film. We will also explore the inherent dichotomy between filmmaking as a means of individual artistic expression and as a major wealth-producing industry.

HUM 306 ADOBE PHOTOSHOP (3 hours)

This course is one of several designed to prepare students for media design in an increasingly digital world. This is to gain understanding of technology's impact on the art of photography. Adobe Photoshop's impact on photo editing, and ultimately American culture. Offered every fall.

HUM 410 VIDEO POST PRODUCTION (3 hours)

This highly technical track is intended to immerse students in the film/video production process. The goal is to provide relevant knowledge and experiential training in digital video editing and special effects. Moreover, this course aims to equip students with tools to manage, organize, and polish a visually compelling and effective story for the screen.

HUM 412 ADVANCED PHOTOSHOP (3 hours)

This course is one of several designed to prepare students for media design in an increasingly digital world. This is to challenge the creation of professional, complex, compelling content, form, and ultimately design. Continue to build and explore Photoshop's contribution and effect on culture. (Prerequisite: HUM 306.)

**INTERCULTURAL STUDIES**

IST 202 INTERCULTURAL THEORY AND PRACTICE (3 hours)

An introduction to the interdisciplinary study of culture, with an emphasis on the perspectives of cultural anthropology, religious studies, and Christian theology. Methodologies for analyzing culture will be surveyed, and a critical approach to cultures will be modeled. Basic methodological and informational tools with which students can begin to engage cultural studies will be introduced, so that an appreciation for the value of intercultural understanding can be developed. (Prerequisites: BOT 110, BNT 110, BOT 211, HCP 101, ENG 102/103, and HIS 101 and 102.)

IST 304 MISSIONARY LIFE AND PRACTICE (3 hours)

A course designed to prepare students for the challenging complexity of taking the Gospel of Christ to other cultures.

IST 312 MAJOR WORLD RELIGIONS (3 hours)

A descriptive analysis of the primary features of the major world religions. Special emphasis will be given to their comparison and encounter with Christianity and their significance for Christianity.

IST 314 STUDIES IN MISSIONS (3 hours)

A focused study of common problems encountered in intercultural ministry. These problems and strategies for minimizing/overcoming them will be examined using case study methodology.

IST 322            INTERCULTURAL EXPERIENCE (3 to 9 hours)

A prolonged and direct experience in cultural interaction. Individualized pre-field orientation, on-site reflection and direction, and debriefing will be conducted to maximize the educational benefit of living in a diverse culture or sub-culture.)

IST 323            CHRISTIANITY ACROSS CULTURES (3 hours)

An examination of the background, origin, development and spread of the Christian faith from the apostolic period until today. (Prerequisites: HIS 101 and 102 or HIS 111 and 112.)

IST 324            GLOBAL CULTURES (3 hours)

A comparison and critique of global cultures using a global values model. The purpose is to help students understand, describe, and compare dominant world cultures. This increased awareness of global cultural similarities and dissimilarities supports effective intercultural interaction.

IST 333            GUIDED STUDY IN INTERCULTURAL STUDIES (1 to 3 hours)

A guided study of methods and sources related to a particular region or topic in Intercultural Studies. The focus will be determined by student interests and needs.

IST 350            AREA STUDIES: CULTURAL STUDIES (3 hours)

An interdisciplinary study of the pattern of living of a particular people, region, or nation. Special attention will be given to developing cultural appreciation.

IST 402            GLOBAL ISSUES (3 hours)

A survey of the global condition and patterns for Christian responses. The world's most urgent challenges will be assessed in light of the Christian tradition, and strategies for Christian engagement will be analyzed. The development of personal lifestyles more consistent with the teachings of Christ and global realities will be discussed and encouraged. (Prerequisites: Senior standing and instructor approval.)

IST 411            INTERCULTURAL COMMUNICATIONS (3 hours)

A study in the problems of effective communication with individuals and groups from cultures around the world as well as varied cultures within the United States.

IST 420            AREA STUDIES: INTERNSHIP (4 hours)

Supervised practical experience in learning and serving a particular people, region, or nation.

IST 430            AREA STUDIES: INTERNSHIP (4 hours)

A continuation of IST 420.

IST 440            AREA STUDIES: SEMINAR (4 hours)

An advanced study of the culture of a particular people, region, or nation utilizing small group discussions, study tours, and exchanges of learning resources.

IST 442            SENIOR INTEGRATION SEMINAR (3 hours)

A capstone course for the ICSP, in which students will be guided in the writing and delivery of a major paper which integrates their faith with intercultural studies. Each student will be required to address a particular global challenge in light of their Christian discipleship, and specific strategies and models for intercultural engagement will be developed.

IST 450            AREA STUDIES: SEMINAR (4 hours)

A continuation of IST 440.

### **LANGUAGE**

LAN 130            AREA STUDIES: LANGUAGE (3 hours)

The essentials of grammar, vocabulary, pronunciation, and usage of a non-English language specific to an off-campus learning experience.

LAN 140            AREA STUDIES: LANGUAGE (3 hours)

A continuation of LAN 130.

### **MUSIC**

**MAP 140            INTRODUCTORY GUITAR (0 credit)**

MAP 142            PRIVATE GUITAR (1 hour)

Private lessons in guitar are given weekly. Lesson material will match and advance the student's playing ability. Students must furnish their own instrument. Instructor permission required for enrollment in more than one credit hour during a semester.

**MAP 170            INTRODUCTORY PIANO (0 credit)**

MAP 179            PRIVATE PIANO (1 hours)

Private piano lessons are given weekly. Lesson material will match and advance the student's playing ability. Instructor permission required for enrollment in more than one credit hour during a semester.

**MAP 190            INTRODUCTORY VOICE (0 credit)**

MAP 194            PRIVATE VOICE (1 hour)

Private lessons in voice. Works are chosen in progressive difficulty, with special emphasis given to the interpretations of classical solo works. Private lessons are given weekly.

### **MATHEMATICS**

MAT 090            FUNDAMENTALS OF MATHEMATICS (3 institutional credit hours)

A study of numerical function and operations. Basic algebraic operations and geometric functions are discussed. A proficiency exam is required at the end of the course.

MAT 099            MATHEMATICS LAB (1 institutional credit hour)

A laboratory experience used to reinforce mathematics skills as discussed in MAT 220. Meets two hours per week.

MAT 211            MATH FOR TEACHERS I (3 hours)

Designed for early elementary and middle grade teacher education majors to provide a working knowledge of geometric and arithmetic sequences, operations with whole numbers, rational numbers, real numbers, the concept of equations, number theory, and problem solving. Offered every fall. (Prerequisite: 17 or above on the math sub-test of the ACT.)

**MAT 212            MATH FOR TEACHERS II (3 hours)**

A continuation of MAT 211. Includes an introduction to probability and statistics, geometry, and problem solving. Offered every spring.

**MAT 213            THE MATHEMATICS OF NURSING (3 hours)**

Designed for nursing majors ONLY in order to provide a working knowledge of number systems, fractions, decimals, and percentages as well as a study of ratio and proportion. Medical systems of measurement will also be studied.

**MAT 220            INTERMEDIATE ALGEBRA (3 hours)**

Designed to meet the prerequisite for Statistics (HCP 222, BUS 292, and MAT 302). Includes the basic concepts of arithmetic, linear equations, inequalities, polynomials, factoring, radicals, and quadratic equations. (NOT ACCEPTABLE as credit for teacher education majors choosing a math concentration in the middle grades 5-8). (Offered Every Semester.)

**MAT 221            COLLEGE ALGEBRA (3 hours)**

Provides a study of the concepts of algebra needed for further work in college mathematics. Includes but is not limited to: operations with polynomials, simplifying rational expressions, working with linear, quadratic, exponential, and logarithmic equations, as well as systems of equations. (Prerequisite: two years of high school algebra.)

**MAT 231            PRE-CALCULUS (3 hours)**

This course includes operations with polynomials, simplifying rational expressions, solving linear and quadratic equations, solving systems of equations, working with trigonometric functions, using trigonometric identities.

**MAT 235            COMPUTER PROGRAMMING AND LITERACY (1 hour)**

This course teaches basic computer programming utilizing QBasic software. Instruction on how to use the computer as a problem-solving tool, criteria for selecting and buying a computer, computer ethics, care and maintenance of hardware/software will be given. The course provides instruction on how to program graphing calculators with mathematical applications. It is intended for teacher education majors. (Prerequisite: CPS 101 or its equivalent.)

**MAT 241            GEOMETRY (3 hours)**

Involves the use of inductive and deductive reasoning along with the study of the properties of triangles, quadrilaterals, parallel and perpendicular lines, and symmetry through problem solving. Includes the development of geometric proofs and the use of the axioms and theorems of Euclidean geometry. Non-Euclidean geometry is also introduced. (Prerequisite: MAT 231 or permission of the instructor.)

**MAT 302            INTRODUCTION TO STATISTICS (3 hours)**

This course is not part of the math secondary teacher education major. An introduction to quantitative methods in social science research. Topics include probability, descriptive statistics, and parametric and non-parametric inferential statistics. (Prerequisite: MAT 213, 220, 231, or instructor consent. Same as HCP 222, BUS 292. Offered Every Semester)

**MAT 311            PROBABILITY AND STATISTICS (3 hours)**

Includes sample spaces, probability distributions, rules for working with both independent and dependent events, permutations, combinations, confidence intervals, hypothesis testing, correlation, regression, and analysis of variance. (Prerequisite or corequisite MAT 231.)



**MAT 321          CALCULUS I (4 hours)**

Functions, limits and continuity are taught along with differentiation, integration, and their applications. (Prerequisite: MAT 231 or permission of the instructor.)

**MAT 322          CALCULUS II (4 hours)**

A continuation of MAT 321. Logarithmic and exponential functions, sequences, infinite series, and differentiation and integration of two or more variables are discussed. (Prerequisite: MAT 321.)

**MAT 323          CALCULUS III (4 hours)**

A continuation of MAT 322. Conics, polar coordinates, vectors, and functions of several variables will be studied. (Prerequisite: MAT 322.)

**MAT 324          PROBLEM SOLVING FOR TEACHERS (3 hours)**

Includes the modeling of "real life" situations and their solutions, using individual and small group work and various branches of mathematics (algebra, geometry, trigonometry, calculus). (Prerequisite: MAT 321.)

**MAT 425          HISTORY OF MATHEMATICS (3 hours)**

A survey course covering Babylonian and Egyptian mathematics to the present day. Emphasis will be placed on the development of the various branches of mathematics along with the personalities involved.

**MAT 431          LINEAR ALGEBRA (3 hours)**

Includes the study of systems of linear equations and their associated matrix operations, vector spaces, and linear transformations. (Prerequisite: MAT 322.)

**MAT 441          NUMBER THEORY (3 hours)**

Includes the study of positive integers and their properties along with primes, congruences, and Diophantine equations. (Prerequisites: MAT 322, MAT 431.)

**MAT 442          ABSTRACT ALGEBRA (3 hours)**

A study of number systems through the properties of groups, rings, integral domains, and fields. (Prerequisites: MAT 322, MAT 431.)

**MUSIC ENSEMBLES**

**MEN 220-1          KCU BAND (0 - 1 hours)**

The KCU band includes participation in the KCU Marching Knights, KCU Pep Bands, and KCU Wind Ensemble. Tuition fee is waived via the zero-credit option for students who do not need ensemble credit as part of their degree program. (By Audition Only. Offered every semester).

**MEN 230-1          WORSHIP ENSEMBLE (0 - 1 hours)**

This course provides instruction that covers the use of ensembles in worship ministry, including worship teams, worship choirs, drama and music productions, and other art forms. Emphasis will be placed on understanding and participating in such ensembles in varied worship settings.

## **MANAGEMENT**

MGT 300          MANAGEMENT INTERNSHIP (3 hours)

A program providing practical experience in the field. (Arranged by coordinator)

MGT 301          PRINCIPLES OF MANAGEMENT (3 hours)

A study of the development of management and organizational theories. Emphasis will be placed on the managerial tasks of planning, organizing, staffing, leading, and controlling.

MGT 321          PRINCIPLES OF LEADERSHIP (3 hours)

A study focusing on leadership. Emphasis will be on developing the leader within through the study and application of theory and personal assessment of traits and skills associated with being a leader. Also, a study of articles and books about past and present leaders in sport will be included.

MGT 402          ENTREPRENEURSHIP/SMALL BUSINESS MANAGEMENT (3 hours)

An in-depth study of the process of starting and successfully managing a new business. Plans for projecting and raising capital needs and assessing market demand will be emphasized. Students will prepare a comprehensive business plan for a start-up venture. (Prerequisite: MGT 301.)

MGT 411          HUMAN RESOURCE MANAGEMENT (3 hours)

An in-depth study of business policies and practices regarding the recruitment, selection, training, development, and compensation of employees. (Prerequisite or corequisite: MGT 301.)

MGT 412          SPECIAL TOPICS IN MANAGEMENT (3 hours)

Small group discussions of readings in current management research and literature. (Prerequisite: MGT 301.)

MGT 421          PRODUCTION & OPERATIONS MANAGEMENT (3 hours)

A study of specific tools, concepts, and management methodologies for application in production and operations. Problem-solving and decision-making skills will be emphasized. (Prerequisite or corequisite: MGT 301.)

MGT 422          CONFLICT RESOLUTION AND NEGOTIATION (3 hours)

A course that discusses conflict resolution and negotiation in the business setting. Emphasis on case studies involving common areas of conflict and the resolutions available.

## **MUSIC HISTORY & LITERATURE**

MHL 102          MUSIC APPRECIATION (3 hours)

A study of music in Western Civilization primarily focused on Western European concert music, but including overviews of music in selected non-western countries. A brief survey of major trends in popular music in 19th and 20th century America will also be given.

## **MARKETING**

MKT 302          PRINCIPLES OF MARKETING (3 hours)

An introduction to the marketing of goods and services in advanced market economics. A study of marketing mixes pricing, distribution activities, consumer behavior, market research, and the selection of target markets.

## **AUDIO TECHNOLOGY**

### **MST 201          AUDIO TECHNOLOGY LAB (3 hours)**

This course will provide a working knowledge of audio reinforcement covering basic principles of sound production, production systems components, mixing techniques, signal processing, addressing environmental acoustic problems and operating a live sound reinforcement event. In addition, this course will provide hands on production training for live concerts, praise and worship services, small system events and speech reinforcement. Offered every fall.

### **MST 301          AUDIO ENGINEERING LAB I (3 hours)**

This course will offer an overview of recording studio and live sound reinforcement techniques, including operation of software and equipment. Prerequisite: MST201. Offered every spring.

### **MST 302          AUDIO ENGINEERING LAB II (3 hours)**

A continuation of Audio Engineering I, with emphasis on implementation of the techniques and theories of the recording process and live sound reinforcement. Topics include application of microphones, the audio console, multi-track recording formats, and signal processing devices in live and recording session environments. Prerequisite: MST 301. Offered every fall.

### **MST 401-4        AUDIO ENGINEERING PRACTICUM (1 hour)**

An application of skills learned in other Audio Technology courses. A hands-on, project oriented course aimed at helping students create a portfolio of professional experience. (Prerequisite: MST 302 or permission of instructor. Offered Every Semester)

### **MST 410          DIGITAL AUDIO WORKSTATION (2 hours)**

This course focuses on the creative use of technology in music production, and covers a full range of audio tools and techniques. The course provides a comprehensive environment for audio recording, exploring and utilizing the latest technology in digital audio workstations.

## **MUSIC THEORY**

### **MTH 111         THEORY I (3 hours)**

The course considers foundational elements of music theory (notation, rhythm, musical terminology, cadences) with application to reading, writing, and performing music. Also included will be voice leading, seventh chords, and harmonic analysis. (Prerequisite: minimum of 70% score on theory placement examination or satisfactory completion of MUF 101.)

### **MTH 112         THEORY II (3 hours)**

A continuation of the work started in MTH 111. The focus of the course will be harmonic progression and the elaboration of the tonic-dominant-tonic relationship. Tonicization and modulation will also be discussed. (Prerequisite: MTH 111.)

### **MTH 113         SIGHT SINGING AND EAR TRAINING I (1 hour)**

A laboratory experience in elementary sight singing and ear training skills.

### **MTH 114         SIGHT SINGING AND EAR TRAINING II (1 hour)**

A continuation of the work begun in MTH 113. (Prerequisite: MTH 111 and 113.)

MTH 325          SONGWRITING AND ARRANGING (3 hours)

This course is the culmination of the music theory courses and offers instruction and experience in contemporary songwriting, arranging, and orchestration for local church ministry. (Prerequisites: MTH 112, MTH 113.)

**MUSIC BUSINESS**

MUB 201          INTRODUCTION TO MUSIC BUSINESS (3 hours)

An introduction to the concepts and practices carried out by music industry professionals.

**MUSIC FOUNDATIONS**

MUF 101          FOUNDATIONS OF MUSIC THEORY (3 hours)

A study in the foundations of music for the students who have little or no musical training. The course will cover note names, rhythms, scales, intervals, and key signatures. Does not count toward graduation requirements.

**NURSING**

NUR 207          FUNDAMENTALS OF NURSING AND THE CARING PROCESS (4 hours)

This course is designed to introduce nursing as a healing ministry based on the example of Jesus Christ. The history, theories, and concepts of the nursing profession are explored with an emphasis on caring as the spiritual core of nursing practice. The nursing process is discussed as it relates to moral and ethical decision-making. Focus of the clinical experience is on the use of effective communication, health assessment techniques, and skills development as related to functional abilities of individuals. Competency in basic assistive techniques with an introduction to nursing skills is emphasized. Community agencies and health care facilities provide the setting for clinical practice experiences. (Prerequisites: Admission to the Yancey School of Nursing. 3 hours of class and 3 hours of lab/clinical per week. Offered every fall.

NUR 209          HEALTH ASSESSMENT AND CLINICAL PREVENTION (3 hours)

This course focuses on health assessment of individuals and promotion of healthy lifestyles. Students will develop skills for obtaining health histories and performing physical examinations as well as strategies for healthy living. Functional health patterns are explored from a caring perspective. Offered every fall. (Prerequisites: Admission to the Yancey School of Nursing or approval of instructor. 2 hours of class and 3 hours of lab per week.)

NUR 212          INTRODUCTION TO ADULT NURSING AND THE CARING PROCESS (6 hours)

This course focuses on implementation of nursing and the caring process for ill or injured adults experiencing health alterations as evidenced by vision, auditory, integumentary, immune, fluid and electrolyte, cardiac, respiratory, hematologic, and neoplastic disorders and pre-, intra-, and post-operative care. Factors that affect the individual's health care behaviors are also examined. Focus of the clinical experience is caring and critical thinking in the application of the nursing process with ill adults in health care facilities and community agencies. Offered every spring. (Prerequisites: NUR 207, NUR 209, BIO 210, BIO 312) 4 hours of class and 6 hours of lab/clinical per week.)

NUR 230          PHARMACOLOGY IN NURSING I (2 hours)

This course will facilitate the development of a strong foundation in nursing pharmacology. The role of the nurse in medication administration and therapeutic pharmacology is examined. Legal and ethical responsibilities associated with the use of pharmacological agents are explored. Major classes of drugs are examined for pharmacologic properties and effects in the treatment of visual, auditory, immune, respiratory, and neoplastic disorders and pre-, intra-, and post-operative care. Offered every spring. (Prerequisites: NUR 207, NUR 209, or approval of instructor. 2 hours of class per week.)

**NUR 290            TRANSITION TO PROFESSIONAL NURSING (1 hour) (RN-BSN only)**

This course is designed to build on existing nursing practice by introducing nursing as a healing ministry based on the example of Jesus Christ. The theories and concepts of the nursing profession are explored with an emphasis on caring as the spiritual core of nursing practice. Students build on existing knowledge and skills in using the nursing process as it relates to moral and ethical decision-making. (1 hour of class per week)

**NUR 293            HOLISTIC NURSING (3 hours)**

The focus of this course is on holistic management of client health problems throughout the life cycle. Emphasis is placed on continued cognitive and affective development integrating previous knowledge and skills, complex biopsychosocial and spiritual problems, and utilizing caring with an intersystem thinking approach to health care. (3 hours of class per week.)

**NUR 307            NURSING CARE OF WOMEN AND CHILDBEARING FAMILIES (4 hours)**

This course focuses on a wellness approach to the developmental changes women experience and family influences. The nursing process will be used to meet the health care needs of childbearing families and women with an emphasis on the caring relationship in a variety of settings. Offered every fall. (Prerequisites: NUR 212, NUR 230, HCP 201, BIO 211, BIO 312. 3 hours of class and 3 hours of lab/clinical per week.)

**NUR 308            INTRODUCTION TO NURSING RESEARCH (3 hours)**

This course provides an introduction to the basic principles of the research process and problem solving method. Examination of selected nursing research for applicability to clinical practice is included. Critical analysis of nursing research studies for application to practice is emphasized. Offered every spring. (Prerequisite: MAT 302. 3 hours of class per week.)

**NUR 309            ADULT NURSING AND THE CARING PROCESS (6 hours)**

This course offers continued focus on the nursing process and caring relationship with ill adults and their families. Environmental and family influences that affect the individual's health care behaviors are also examined. Emphasis is placed on caring and a wellness-oriented approach in the nursing care of adults experiencing disorders of gastrointestinal, renal, neurological, cardiovascular, respiratory, musculoskeletal, and endocrine function. Opportunity is provided for the application of nursing concepts and skills in multiple settings. Offered every spring. (Prerequisite: NUR 212, NUR 230, BIO 211, BIO 312. 4 hours of class and 6 hours of clinical per week.)

**NUR 311            NURSING CARE OF CHILDREN (4 hours)**

This course provides application of the nursing process and caring relationship in a family-centered approach to the care of children. The focus is on nursing care of children and families with a goal of health promotion, disease prevention, and illness management. Clinical experiences will be in acute care facilities and community settings. Offered every fall. (Prerequisites: NUR 212, NUR 230, HCP 201, BIO 211, BIO 312. 3 hours of class and 3 hours of clinical per week.)

**NUR 315            MENTAL HEALTH NURSING (4 hours)**

The focus of this course is on the theory and practice of psychiatric mental health nursing. Emphasis is on the development of therapeutic caring relationships using the nursing process with individuals and families in a variety of settings. Offered every spring. (Prerequisites: NUR 212, NUR 230, HCP 201, BIO 211. 3 hours of class and 6 hours clinical per week. .)

**NUR 330            PHARMACOLOGY IN NURSING II (2 hours)**

This course builds upon foundational understanding of pharmacotherapeutics, pharmacodynamics, and the role of the nurse in medication administration. Major classes of drugs are examined for pharmacologic properties and effects

in the treatment of disorders of gastrointestinal, renal, neurological, cardiovascular, musculoskeletal, and endocrine function. The use of alternative drug therapies will also be explored. (Prerequisites: NUR 230 and NUR 212 or permission of instructor. 2 hours of class per week. Offered Every Spring.)

**NUR 403            NURSING LEADERSHIP AND MANAGEMENT (3 hours)**

This course focuses on leadership roles in practice. Leadership theories and models of planned change and decision-making are used to develop plans for solving problems in health care systems and health care policy. Lifelong learning and how to find and use health information are discussed. Management roles and functions are addressed. (3 hours of class per week.)

**NUR 405            COMMUNITY HEALTH NURSING (5 hours)**

This course provides an introduction to the theories, principles, practices, and research relating to issues in the delivery of health care to a community and the environment of the community. The nursing process and caring relationship are emphasized, while collaborating and partnering with other health care providers to empower individuals, families, and communities to effect change. (Prerequisites: NUR 309, NUR 330, or admission to the RN-BSN program. 3 hours of class and 6 hours of clinical per week.)

**NUR 406            PROFESSIONAL PRACTICE ISSUES (2 hours)**

This course assists students to critically examine current and emerging trends and issues in nursing and health care. Using a seminar format, students lead discussions and explore nursing's independent and interdependent relationship with other health care providers in a dynamic health care field. (2 hours of class per week.)

**NUR 418            CLINICAL INTEGRATION PRACTICUM AND DIAGNOSTIC SEMINAR (5 hours)**

This course is designed to prepare the student for role transition to the practice of entry-level professional nursing. The student will collaboratively plan the experience with a faculty member and a professional registered nurse who has been approved to serve as a preceptor to the student. The experience can be arranged to focus upon one specific setting or to create an experience in which a variety of settings are merged where the student can practice the knowledge, skills, and attitudes in professional nursing and the caring relationship. Emphasis is on the application of advanced nursing concepts, skills, and personal, professional, and spiritual growth. Offered every spring. (Prerequisites: All other nursing course except NUR 406; must be completed in students last semester immediately prior to graduation. 2 hours of class per week; 135 clinical hours with 120 of these as precepted clinical experience completed in seven consecutive weeks.)

**NUR 450            ADVANCED MEDICAL-SURGICAL CONCEPTS (5 hours)**

This course offers continued focus on the nursing process and caring relationship with ill adults and their families. Emphasis is placed on caring for adults with complex health problems. This course enables students to apply nursing concepts and skills in the management of acutely ill adults and families in complex health care environments. Students develop mechanisms to enhance their personal caring and coping strategies in high-stress inpatient and community settings. Offered every fall. (Prerequisites: NUR 309, NUR 330. 3 hours of class and 6 hours of clinical/lab per week.)

**NUR 461-4        SPECIAL TOPICS IN NURSING (1 to 4 hours)**

This course is an intensive study of specific topics to assist students who have had previous nursing education with the transition to the KCU Yancey School of Nursing curriculum. The course is based on individual analysis of student needs. (1 to 4 hours of class per week.)

**NUR 495            CLINICAL PRACTICE CONCEPTS (4 hours) (RN-BSN only)**

This practicum course will assist students to explore advanced nursing roles through didactic and clinical experiences. Issues to be explored include role behaviors and transitions, education preparation, and regulatory

guidelines. This course will provide student with foundational information on which to build sound advance practice competencies. (2 hours of class and 6 hours of clinical per week.)

**NUR 505            CLINICAL PRACTICE CONCEPTS (6 hours) (RN-MSN only)**

This practicum course is the gateway course for students progressing from RN-BSN to the MSN program. Course work will assist students to explore advanced nursing roles through didactic and clinical experiences. Issues to be explored include role behaviors and transitions, educational preparation, regulatory guidelines, and emerging health care technologies and health informatics. This course will provide students with foundational information on which to build sound advanced practice competencies. (4 hours of class per week and 6 hours of clinical per week). (Prerequisites: Admission to MSN program. This course is taken during the final fall semester of the RN-BSN program and fulfills the requirements for NUR 495 in the RN-BSN program and NUR 590 & NUR 502 in the MSN program.)

**PHYSICAL EDUCATION**

**PED 111            INTERCOLLEGIATE SPORT (1/2 hour)**

Participation as a member of intercollegiate teams is applied for ½ hour of credit per sports season. May be repeated for a maximum of 2 credits. (Offered Every Semester)

**PHILOSOPHY**

**PHI 301            INTRODUCTION TO PHILOSOPHY (3 hours)**

Study of basic issues and intellectual activities considered by philosophers through the ages. Particular attention is given to the Christian viewpoint on various schools of thought. (Prerequisite: Junior or Senior standing.)

**PHI 401            MASTERPIECES OF CHRISTIAN THOUGHT (3 hours)**

This course is a delineation of the Christian worldview through readings in classic Christian literature from both the northern and southern hemispheres. (Same as BTH 401. Prerequisites: BOT 110 and BNT 110.)

**PHYSICAL SCIENCE**

**PHY 102            INTRODUCTION TO EARTH SCIENCE (3 hours)**

Emphasizes concepts and theories necessary for understanding the physical and dynamic processes of Earth. Includes classic physical geology meteorology, oceanography, ground water, soil formation, and biomes. (Pre or corequisite: PHY 102.)

**PHY 103            EARTH SCIENCE LAB FOR TEACHERS (1 hour)**

Laboratory exercises to reinforce basic concepts of earth science through hands on activities. Designed for teacher education majors.

**PHY 106            INTRODUCTION TO PHYSICAL SCIENCE (3 hours)**

This course is an interdisciplinary study of chemistry, physics, astronomy, and earth science, with an emphasis on concepts, theories, and processes necessary for understanding the physical environment. Content includes basic concepts of matter, heat, light, mechanics, sound, electricity, magnetism, geology, meteorology, and the solar system. Offered every fall.

**PHY 107            PHYSICAL SCIENCE LAB FOR TEACHERS (1 hour)**

Laboratory exercises to reinforce basic concepts of physical science through hands on activities. Designed for teacher education majors. Offered every fall. (Pre or corequisite: PHY 106.)

PHY 301            GENERAL PHYSICS I (4 hours)

The introduction of a two-semester survey of classical and modern physics, focusing on the motion of solids and fluids as governed by Newton's Law, the conservation laws of energy, momentum, and angular momentum. Other topics include mechanics of solids and fluids, heat, wave motion, electricity, magnetism and modern physics. The course requires two hours of lecture and three hours of lab per week. Offered every fall. (Prerequisite: MAT 221 or higher.)

PHY 302            GENERAL PHYSICS II (4 hours)

This course is a continuation of PHY 301 and covers the quantum mechanics of simple systems, atoms, and molecules; covering electrostatics, electrical circuits, magnetism, Maxwell's Equations, electromagnetic radiation, light and sound. The course requires two hours of lecture and three hours of lab per week. Offered every spring. (Prerequisites: PHY 301/PHY 303 with a grade of C or higher.)

PHY 303            GENERAL PHYSICS I LAB (0 hours)

This lab provides laboratory learning experiences to reinforce principles discussed in the PHY 301 General Physics I course lecture. Corequisite PHY 301. Offered every fall.

PHY 304            GENERAL PHYSICS II LAB (0 hours)

This lab provides laboratory learning experiences to reinforce principles discussed in the PHY 302 General Physics II course lecture. Corequisite PHY 302. Offered every spring.

**POLITICAL SCIENCE**

POL 215            HISTORICAL APPROACHES TO AMER. STATE AND LOCAL GOV. (3 hours)

This course examines the evolution and development of state and local governments since the founding of the United States. The course will focus on the basic institutions and processes as well as a broad spectrum of current policy issues that affect government on both states and localities. (Same as HIS 215.)

POL 220            AMERICAN CIVICS (3 hours)

An examination of the United States government and politics that focuses on the major political concepts, theorists, and orientations within the American system, and the international contexts of the structure and relationship of the American government. (Same as HIS 220. Prerequisite: HIS 1\_\_.)

**SPANISH**

SPA 101            BEGINNING SPANISH I (3 hours)

A beginning study of grammar with practice in hearing, speaking, reading, and writing Spanish.

SPA 102            BEGINNING SPANISH II (3 hours)

A continuation of SPA 101. A course in reading, writing, and conversation, with emphasis on grammar, vocabulary, and pronunciation. (Prerequisite: C (2.0) or higher in SPA 101 or permission of the instructor.)

SPA 201            INTERMEDIATE SPANISH I (3 hours)

Reading of Spanish texts, review of essentials of Spanish grammar, and conversational practice. (Prerequisite: C (2.0) or higher in SPA 102 or permission of the instructor. Offered Fall.)



SPA 202 INTERMEDIATE SPANISH II (3 hours)

A continuation of SPA 201. Reading of challenging Spanish texts; review of advanced concepts of Spanish grammar; continued conversational practice. (Prerequisite: C (2.0) or higher in SPA 201 or permission of the instructor.)

**SPORT MANAGEMENT**

SPM 201 INTRODUCTION TO SPORT MANAGEMENT (3 hours)

An introduction to the diverse field of sport management. Emphasis will be placed on developing an understanding of jobs available in the sport business field, the elements of marketing, facility management and promotions in relations to sport, and the differences between intercollegiate and professional athletics.

SPM 300 SPORT MANAGEMENT INTERNSHIP (3 hours)

A program providing practical experience in the field. (Arranged by coordinator.)

SPM 322 FACILITY MANAGEMENT (3 hours)

A course designed to develop an overall understanding of facility management. Knowledge will be developed in all areas of facility management to include marketing, maintenance, and program evaluation.

SPM 332 SPORT COMMUNICATION/PUBLIC RELATIONS (3 hours)

A study focusing on the importance of effective verbal and written communications. Emphasis will be placed on the areas of communicating effectively interpersonally and within group and organizational settings. In addition, the area of public relations will be addressed, including both the media and the community.

SPM 411 ADVANCED MARKETING/PROMOTION (3 hours)

A study based on the nature of sport marketing. Emphasis will be placed on licensing, brand management and sponsorship. The primary project will be a marketing plan for a specific event, which will be developed and presented and executed. (Prerequisite: MKT 302.)

**WORSHIP**

WOR 201 CONTEMPORARY SONGWRITING (3 hours)

This course is designed to aid the contemporary church musician in composing church music for use with their congregations, praise teams, ensembles, and choirs. The course examines the elements of early and present contemporary church music that has made it popular.

WOR 299 WORSHIP INTERNSHIP ORIENTATION (0 hours)

A required preparation course for WOR 301 Worship Internship. Students will become familiar with the syllabus, develop their resume, complete their required drug test/background check (required course fee), and begin the placement process. There are two 3-hour required class sessions for this course (0 hours; Combined with CMP 299, CML 299 and CMY 299.)

WOR 301 WORSHIP INTERNSHIP (12 hours)

A program providing 6-8 months of practical experience and continued study in a specialized area of ministry in the field (typically an approved local church or parachurch organization). Field placement runs May-December, and requires one on-campus session in August corresponding with registration for the Fall semester. (Prerequisites: Successful completion of at least three semesters of coursework including CMM 102, CMM 201, and CMM 313; a cumulative GPA of 2.5 or higher; a clear criminal background/ drug screening [see WOR 299]; consent of supervising professor).

**WOR 401            MULTI-MEDIA FOR THE CONTEMPORARY CHURCH (3 hours)**

A course designed to examine the current practices in the contemporary church including the software applications that make multi-media accessible and necessary for today's congregations.

**WOR 403            WORSHIP MINISTRY I (3 hours)**

A professional course designed to prepare students for an effective ministry through music in the local church. Various facets of the music ministry, both philosophical and practical, will be studied in class and applied to service situations.

**WOR 404            WORSHIP MINISTRY II (3 hours)**

A continuation of the work begun in WOR 403. (Prerequisite: WOR 403.)

**WOR 440            SENIOR WORSHIP PROJECT (2 hours)**

Under supervision of two/three professors in multiple areas (voice, instrument, media, etc.) the senior project will consist of a full worship service. It will contain these elements: 30-40 minute worship set produced by the student, led by the student, arranged and scored by the student for praise band, praise team and worship choir. The service will also include at least one new worship song written by the student, and all multi-media for the project will be created by the student.

**Off-Campus Semester and Summer Programs Offered by Council for Christian**

**Colleges & Universities**

The Council for Christian Colleges & Universities, an association of 100 campuses in the U.S. and Canada, offers the following semester and summer programs to students of its member institutions. The programs offer a unique opportunity for students to make the world their classroom, going beyond the confines of the traditional classroom. These interdisciplinary learning opportunities are available to upper class students. For more information and application procedures, please visit your academic advisor and review material at [www.bestsemester.com](http://www.bestsemester.com)

**Semester Programs**

**ASP                    AMERICAN STUDIES PROGRAM**

Founded in 1976, the American Studies Program has served hundreds of students from member institutions as a "Washington, D.C. campus." ASP uses Washington as a stimulating educational laboratory where collegians gain hands-on experience with an internship in their chosen field. Internships are tailored to fit the student's talents and aspirations and are available in a wide range of fields. They also explore pressing national and international issues in public policy seminars, which are issue-oriented, interdisciplinary and led by ASP faculty and Washington professionals. ASP bridges classroom and marketplace, combining biblical reflection, policy analysis and real-world experience. Students are exposed to on-the-job learning that helps them build for their future and gain perspective on the calling of God for their lives. They are challenged in a rigorous course of study to discover for themselves the meaning of Christ's Lordship in putting their beliefs into practice. The aim of the program is to help Council schools prepare their students to live faithfully in contemporary society as followers of Christ. Students earn 16 semester hours of credit.

**CMP                    CONTEMPORARY MUSIC CENTER**

The Contemporary Music Program provides students the opportunity to live and work in community while seeking to understand how God will have them integrate music, faith and business. Both interdisciplinary and multidisciplinary in nature, the CMP offers two tracks: the Artist Track and the Executive Track. The Artist track is tailored to students considering careers as vocalists, musicians, songwriters, recording artists, performers, producers and recording engineers. The Executive Track is designed for business, arts management, marketing, communications and other

majors interested in possible careers as artist managers, agents, record company executives, music publishers, concert promoters and entertainment industry entrepreneurs. Both Artist and Executive track students receive instruction, experience and a uniquely Christian perspective on creativity and the marketplace, while working together to create and market a recording of original music. Both tracks include course work, labs, directed study and a practicum. Students earn 16 semester hours of credit.

#### CSP CHINA STUDIES PROGRAM

The China Studies Program enables students to engage this large and intriguing country from the inside. While living in and experiencing Chinese civilization firsthand, students participate in seminar courses on the historical, cultural, religious, geographical and economic realities of this strategic and populous nation. In addition to the study of standard Chinese, students are given opportunities such as assisting Chinese students learning English or working in an orphanage, allowing for one-on-one interaction. The program introduces students to the diversity of China, including Hong Kong, Beijing, Shanghai, Xi'an and Xiamen. This interdisciplinary, cross-cultural program enables students to deal with this increasingly important part of the world in an informed, Christ-centered way. Students earn 16 semester hours of credit.

#### HP-O HONOURS PROGRAMME-CMRS, OXFORD

Honors and other highly qualified students have the exciting opportunity to study in England through this interdisciplinary semester in Oxford. The rigorous academic program, aimed at increasing critical thinking skills and scholarship from an integrated Christian perspective, allows participants to choose from a wide variety of tutorial study programs in numerous disciplines, including the arts, religion, history, literature and philosophy. In addition to two tutorials, students participate in a seminar and an integrative course through which they produce a scholarly project or term paper. Field trips provide opportunities for experiential learning in England's rich historical setting. Students earn 16 semester hours of credit.

#### LAFSC LOS ANGELES FILM STUDIES CENTER

The Los Angeles Film Studies Center is designed to train students of Council institutions to serve in various aspects of the film industry with both professional skill and Christian integrity. Students live, learn and work in the LA area near major studios. The curriculum consists of two required seminars focusing on the role of film in culture and the relationship of faith to work in this very influential industry. In addition, students choose two elective courses from a variety of offerings in film studies. Internships in various segments of the film industry provide students with hands-on experience. The combination of the internship and seminars allow students to explore the film industry within a Christian context and from a liberal arts

#### LASP LATIN AMERICAN STUDIES PROGRAM

Students of CCCU colleges have the opportunity to live and learn in Latin America through the Latin American Studies Program, based in San Jose, Costa Rica. The program introduces students to as wide a range of experiences through the study of the language, literature, culture, politics, history, economics, ecology and religion of the region. Living with a Costa Rican family, students experience and become a part of the day-to-day lives of typical Latin Americans. Students also take part in a service opportunity and travel for three weeks to nearby Central American nations. Students participate in one of four concentrations: Latin American Studies (Offered Both Fall and Spring Terms); Advanced Language and Literature (limited to Spanish majors and offered both fall and spring terms); International Business and Management (Offered Only in Fall Terms); and Tropical Sciences (Offered Only during Spring Terms). Students in all concentrations earn 16 semester credits.

#### MESP MIDDLE EAST STUDIES PROGRAM

This program, based in Cairo, Egypt, allows Council students to explore and interact with the complex and strategic world of the modern Middle East. The interdisciplinary seminars give students the opportunity to explore the diverse religious, social, cultural and political traditions of Middle Eastern people. In addition to seminars, students study the Arabic language and work as volunteers with various organizations in Cairo. Through travel to Israel, Palestine, Jordan, Syria and Turkey, students are exposed to the diversity and dynamism of the region. MESP encourages and

equips students to relate to the Muslim world in an informed, constructive and Christ-centered manner at a time of tension and change. Students earn 16 semester hours of credit.

#### RSP                   RUSSIAN STUDIES PROGRAM

RSP students are exposed to the depth and diversity of the culture during a semester spent in Russia's three largest cities: Moscow, St. Petersburg and Nizhni Novgorod. In addition to three seminar courses entitled History and Sociology of Religion in Russia; Russian Peoples, Cultures and Literature; and Russian in Transition, students receive instruction in the Russian language, choosing either 4 or 6 semester hours of language coursework. For those choosing 4 hours of Russian, a seminar course, International Relations and Business in Russia, is available. RSP strives to give students as wide an experience as possible in this complex nation, beginning with time in Moscow, the heart of both medieval and modern Russia. Students then spend 12 weeks in Nizhni Novgorod, a strategic city on the Volga River. After six weeks of language instruction, students live with a Russian family for the remainder of their stay in this city. Students also participate in a service opportunity in Nizhni Novgorod. The program concludes with time in the complex and intriguing city of St. Petersburg, the Russian "window to the West." Students earn 16 semester hours of credit.

#### Summer Programs

#### CMRS                   SUMMER PROGRAMME – CMRS, OXFORD

This program allows students to spend a summer term studying at the Centre for Medieval and Renaissance Studies (CMRS) in Oxford, England. The program includes multi-disciplinary study of the Renaissance and Reformation through examination of philosophy, art, literature, science, music, politics and religion of early modern Europe in a choice of lectures, seminars and field trips. Students earn 6-9 semester credits, which are administered directly to member institutions by CMRS. Worth 6-9 hours of credit.

#### SIJ                   SUMMER INSTITUTE OF JOURNALISM

Council campuses are invited to choose two student journalists to apply for this four-week, all-expense-paid experience in Washington, D.C. Fifteen students are selected to participate in the Institute, which lasts from mid-May to mid-June. The Institute blends classroom experience with hands-on work and provides excellent opportunity to learn through lectures and panels with leading journalists who share a strong Christian commitment. Students also participate in seminars taught by communications professors from Council member institutions, take part in field trips and complete workshop projects for hometown newspapers. SIJ provides valuable insight and training in gathering and writing news, editing copy and designing layout. The Institute develops students as Christian journalists – exhibiting both professionalism and legal/ethical integrity. Students earn 4 semester hours of credit.

## **ADMINISTRATION**

President: Dr. Jeff Metcalf

Executive Vice President: Dr. Marvin Elliott

### **Administrative Faculty**

Associate Vice President of Health Sciences: Dr. Mitch Marshall

Dean of the Graduate School: Dr. David Fiensy

### **Deans**

Distance and General Education: Calvin Lindell

School of Biological Sciences: Dr. Mitch Marshall

Keeran School of Education: Dr. Jerry Sanders

School of Business: Dr. Tim Nischan

Sack School of Bible & Ministry: Dr. Brian Baldwin

School of Social Work & Human Services: Margaret McLaughlin

Yancey School of Nursing: Dr. Nikole Hicks

### **Administrative Staff**

Athletic Director: Bruce Dixon

Chancellor: Dr. Keith P. Keeran

Director of Admissions: Sheree Greer

Director of Alumni and Church Relations: Jeff Greene

Director of Business Operations: Daniel White

Director of Financial Aid: Jennie Bender

Director of Graphic Design: David Bennett

Director of Maintenance: John Seagraves

Director of Student Services: Bill Baumgardner

Human Resources Officer: Terry Yankey

Library Director: Naulayne Enders

Registrar: Andrea Stamper

## FACULTY

**Juliana Akinsete**                      **Assistant Professor, Science**

B.S., University of Lagos, Abeokuta Campus; M.S., University of Agriculture, Abeokuta; M.S., Marshall University; Ph.D., Marshall University. Kentucky Christian University, 2013-Present.

**Brian Baldwin**                      **Assistant Professor, Youth Ministry**

B.A., University of Tennessee; M.Div., Emmanuel School of Religion; D.Min., Emmanuel School of Religion. Kentucky Christian University, 2008-Present.

**Dean Brand**                      **Assistant Professor, Business**

B.S., Wayne State College; M.S., Wayne State College. Kentucky Christian University, 2009-Present.

**Carol Brickey**                      **Assistant Professor, Nursing**

B.S.N., University of Kentucky; M.S.N., Marshall University. D.N.P., Frontier Nursing University. Kentucky Christian University, 2003-Present.

**Diane Caudill**                      **Assistant Professor, Business Administration**

B.A., M.S., Morehead State University. Kentucky Christian University, 1980 Present.

**Scott Caulley**                      **Associate Professor, New Testament**

B.A., Puget Sound Christian College; M.A., Fuller Theological Seminary. Dr. Theol., University of Tübingen. Kentucky Christian University, 2012-Present.

**Lisa Conn**                      **Assistant Professor, Education**

B.B.A., Morehead State University; M.A.E., Morehead State University; Ph.D, University of Louisville. Kentucky Christian University, 2009-Present.

**Dennis Durst**                      **Associate Professor, Theology**

B.S., Nebraska Christian College; M.Div., Lincoln Christian Seminary; Ph.D., Saint Louis University. Kentucky Christian University, 2003-Present.

**Deborah Elliott**                      **Assistant Professor, Reading**

A.A. Bakersfield College; BS Appalachian State University; M.A. Appalachian State University. Kentucky Christian University 2015-Present.

**David Fiensy**                      **Professor, Biblical Studies**

A.B., Cincinnati Bible Seminary; M.A., Xavier University; Ph.D., Duke University, Additional Studies at St. Louis University. Kentucky Christian University, 1980-1987, 1995-Present.

**Kristen Geyer**                      **Assistant Professor, Nursing**

B.S.N., Cedarville University; M.S.N., University of Cincinnati. Kentucky Christian University 2016-Present.

**Nikole Hicks**                      **Associate Professor, Nursing**

B.S.N, University of Iowa; M.S.N., University of Phoenix; Ph.D., University of Northern Colorado. Kentucky Christian University 2003-2008, 2015-Present.

**Ruth Huffman** **Assistant Professor, Nursing**  
A.A.S., Ashland Community College; B.S.N., University of Phoenix; M.S.N., Northern Kentucky University.  
Kentucky Christian University 2016-Present.

**Allison Jackson** **Assistant Professor, Counseling Psychology**  
B.S., Eastern Kentucky University; M.A., Eastern Kentucky University. Kentucky Christian University,  
2011-Present.

**Linda Justice** **Assistant Professor, Nursing**  
A.A., Pikeville College; M.S.N., Walden University. Kentucky Christian University, 2010-Present.

**Calvin Lindell** **Assistant Professor, Communications**  
B.R.E., Great Lakes Christian College; M.A., Abilene Christian University. Additional Studies at University  
of Kentucky and Johnson University. Kentucky Christian University, 2016-Present.

**Mitchell Marshall** **Professor, Science**  
A.A., Ashland Community College; B.A., M.S., Morehead State University; B.S., D.M.D., University of  
Kentucky. Kentucky Christian University, 1984-Present.

**Teresa Marshall** **Assistant Professor, Biology**  
B.S., Morehead State University; M.A., Morehead State University. Kentucky Christian University, 2012-  
Present.

**Susan McDavid** **Clinical Instructor, Nursing**  
B.S.N., Eastern Kentucky University. Kentucky Christian University, 2012-Present.

**Margaret McLaughlin** **Professor, Social Work**  
B.A., M.S.W., Louisiana State University. Kentucky Christian University, 1990-Present.

**David Messer** **Assistant Professor, Social Work**  
B.S., Baptist Bible College; C.S.W. M.S.W., University of Kentucky. Kentucky Christian University, 2006-  
Present.

**Timothy Nischan** **Professor, Business Administration**  
B.A., Cincinnati Bible College; M.B.A., University of Cincinnati; D.B.A., Nova University. Kentucky  
Christian University, 1989-Present.

**Joseph Olson** **Associate Professor, Teacher Education**  
B.A., Western Kentucky University; M.A., University of North Alabama; Ed.S., University of Alabama;  
Ed.D., University of Alabama. Kentucky Christian University, 2011-Present.

**Rob O'Lynn** **Assistant Professor, Preaching and Ministry**  
B.A., Harding University; M.A., Austin Graduate School of Theology; M.Div., Lubbock Christian University.  
Additional studies at Abilene Christian University. Clinical Pastoral Education at Cabell Huntington  
Hospital. D.Min., Harding School of Theology. Kentucky Christian University, 2011-Present.

**Christie Phillips-Fearis** **Assistant Professor, Nursing**  
B.S.N., Morehead State University; M.S.N., Kaplan University. Kentucky Christian University 2014-  
Present.

**Jerry Sanders****Assistant Professor, Education**

B.S. Kentucky Christian University; M.S. Indiana State University; PhD Indiana State University.  
Additional studies at Youngstown State University. Kentucky Christian University 2015-Present.

**Tracy Schumann****Assistant Professor, Music**

B.S., Manhattan Christian College; B.M.E., Kansas State University; M.A., California State University,  
Long Beach. Kentucky Christian University, 2011-Present.

**Dawn Summers****Assistant Professor, Nursing**

A.D.N., Prince George's Community College; B.S.N., University of Phoenix; M.S.N., University of  
Phoenix. Kentucky Christian University 2016-Present.

**William Stevens****Assistant Professor, Chemistry**

B.S., Marshall University; Ph.D., University of North Carolina, Chapel Hill. Kentucky Christian University,  
2012-Present.

**Gail Wise****Professor, Nursing**

B.S.N., University of Kentucky; M.S.N., University of Kentucky; Ed.D., University of Kentucky. Kentucky  
Christian University, 2001-Present.

**Chancellor**

Dr. Keith P. Keeran; 2009-Present

**Professors Emeriti**

Dr. Karen Ford, Professor of Teacher Education; 1988-2014

Dr. Robert Ford, Professor of Biblical Studies; 1988-2015

Dr. James Girdwood, Professor of Biblical Studies; 1987-2012

Dr. Leonard Knight, Professor of Counseling Psychology; 1995-2015

Dr. Fawn Knight, Professor of English; 1995-2015

Dr. Kail Ruffner, Professor of Teacher Education; 1983-2005

Dr. Rosalyn Ruffner, Professor of Teacher Education; 1984-2005

Thomas L. Scott, Associate Professor, Director of Young Library; 1998-2010



**2016-2018**

**ACADEMIC CALENDAR**

**Fall Semester**

Local Student Registration  
New Student Registration  
Registration (Night classes meet)  
Freshman Intensives (New students)  
Classes begin  
Final day to add/drop classes  
Labor Day – NO CLASSES  
Midterm exams  
Midterm Grades due  
Fall Break (Tentative)  
Classes Resume  
Pre-registration advising begins  
Senior Pre-registration  
Pre-registration  
Last day to withdraw from a class  
Thanksgiving Break  
Classes Resume  
Final Exams  
Last day to drop/add J Term classes  
Final Grades due

**2016**

August 18  
August 19  
August 22  
August 21-22  
August 23  
August 30  
September 5  
October 3-7  
October 12  
October 27-28  
October 31  
October 31  
November 3-4  
November 7-11  
November 11  
November 21-25  
November 28  
December 13-15  
December 15  
December 21

**2017**

August 17  
August 18  
August 21  
August 20-21  
August 22  
August 29  
September 4  
October 9-13  
October 18  
October 5-6  
October 9  
October 23  
October 26-27  
October 30-Nov. 3  
November 3  
November 20-24  
November 27  
December 12-14  
December 14  
December 20

**J Term**

J Term Online  
J Term On Campus

**2016-2017**

Dec. 18-Jan.13  
January 9-13

**2017-2018**

December 17-Jan. 12  
January 8-12

**Spring Semester**

Local Student Registration  
Residence halls open  
Registration (Night classes meet)  
Classes begin  
Final day to add/drop classes  
Midterm exams  
Midterm Grades due  
Spring Break  
Classes resume  
Pre-registration advising begins  
Senior Pre-registration for fall semester  
Pre-registration for fall semester  
Last day to withdraw from a class  
Good Friday – NO CLASSES  
Final Exams  
Baccalaureate, 3:00 p.m.  
Commencement, 10:00 a.m.  
Final Grades due

**2017**

January 13  
January 15  
January 16  
January 17  
January 24  
March 6-10  
March 15  
March 13-17  
March 20  
March 20  
March 23-24  
March 27-31  
March 31  
April 14  
May 1-4  
May 5  
May 6  
May 10

**2018**

January 12  
January 14  
January 15  
January 16  
January 23  
February 26-March 2  
March 7  
March 26-30  
April 2  
March 12  
March 15-16  
March 19-23  
March 23  
-----  
April 30-May 3  
May 4  
May 5  
May 9

**Summer Term**

Maymester

**2017**

May 8-26

**2018**

May 7-25

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