



# Kentucky Christian University

Financial Aid Office • 100 Academic Parkway • Grayson, Kentucky 41143 • 606-474-3226 • tajohnson@kcu.edu

Dear Parent,

The Parent PLUS Loan Program requires a:

- Application (includes a credit check),
- Master Promissory Note (Loan Agreement for PLUS Loan), and
- Signed Request Form returned to the KCU Financial Aid Office.

The application and Master Promissory Note are completed on a website provided by the U.S. Department of Education at [studentaid.gov](http://studentaid.gov) (Please select the Parent tab). You will be required to enter in your personal information and the **parent** FSA ID used when filing the student's FAFSA.

- (1) You will then complete a credit check (Apply for a Parent PLUS Loan) to determine eligibility. The loan amount should be the amount you will need for the entire year. Please take the processing fee into consideration when calculating your amount. Funds will be received in two equal disbursements (one half for the fall semester and one half for the spring semester).
- (2) If approved, you will also need to complete a Master Promissory Note (MPN, Loan Agreement for PLUS Loan), which will be in effect as long as your child is enrolled.
- (3) The next step is to complete a PLUS Loan Request Form (on reverse side) and return it to the Financial Aid Office at KCU. This may be emailed to Taylor Johnson ([tajohnson@kcu.edu](mailto:tajohnson@kcu.edu)) or faxed to 606-474-3268.

Each school year you will complete a **new credit check** for the amount you need for that academic year and a **PLUS Loan Request Form** for the Financial Aid Office at KCU. You will **not need** to complete a new Master Promissory Note each year.

If you have any questions, please contact the KCU Financial Aid Office at 606-474-3226.

(Continued on reverse side)

# PLUS LOAN REQUEST FORM

I wish to process a PLUS Loan for the 2023-2024 academic year  
(to be completed by parent).

\_\_\_\_\_  
Student Name (First & Last)

\_\_\_\_\_  
Parent Name (First & Last)

\_\_\_\_\_  
Student ID

(\_\_\_\_\_)\_\_\_\_\_  
Parent Phone Number

U.S. Citizen:  Yes or  No  
(Parent)

\_\_\_\_\_  
Parent E-Mail

\_\_\_\_\_  
Parent Signature/Date

I would like to request a total of \$\_\_\_\_\_ for this school year.

## Each academic year you will:

- (1) Complete a new credit check by completing a new PLUS Loan Application (studentaid.gov) for the amount needed for the year.
- (2) Complete another PLUS Loan Request Form. You will **not** need to complete a new Master Promissory Note each year.